



**FOR
TASK ORDER
CONTRACTS ONLY**

SCHEDULE C-3
DBE Letter of Intent to Perform as a
Subcontractor, Supplier, or Consultant

Contract PO No.: _____

Task Order Project Description: _____

From: _____
(Name of DBE Firm)

To: _____ and the City of Chicago.
(Name of Prime Contractor)

The undersigned is prepared to perform the following services in connection with the above named Task Order. If more space is required to fully describe the DBE proposed scope of services and/or payment schedule, including a description of the commercially useful function being performed. Attach additional sheets as necessary:

The above described performance is offered for the following price and described terms of payment:

SUB-SUBCONTRACTING LEVELS

A zero (0) must be shown in each blank if the DBE will not be subcontracting any of the services listed or attached to this schedule.

_____ % of the dollar value of the DBE subcontract that will be subcontracted to non-DBE contractors.

_____ % of the dollar value of the DBE subcontract that will be subcontracted to DBE contractors.

NOTICE: If any of the DBE scope of services will be subcontracted, list the name of the vendor and attach a brief explanation, description and pay item number of the services that will be subcontracted.

The undersigned will enter into a formal written agreement for the above scope of services with you as a Prime Contractor, conditioned upon your receipt of an approved Task Order from the City of Chicago, within three (3) business days of your receipt of an approved Task Order from the City of Chicago.

NOTICE: THIS SCHEDULE AND ATTACHMENTS REQUIRE ORIGINAL SIGNATURES.

(Signature of President/Owner/CEO or Authorized Agent of DBE) (Date)

(Name/Title-Please Print)

(Email & Phone Number)