



DEPARTMENT OF PROCUREMENT SERVICES

CITY OF CHICAGO

MAY 24 2011


To: Rosemarie S. Andolino
Commissioner

Department: Chicago Department of Aviation

Attn: Jonathan Leach
General Counsel

Email: AV06582@cityofchicago.org

From:



Jamie L. Rhee
Chief Procurement Officer

Re: Emergency Contract for Purchase of Various Building Materials
for Chicago O'Hare International Airport

Vendor Number:	1026269	Amount:	\$247,380.00
PO Number:	24511	RX Number:	58122

Pursuant to Section 2-92-644 of the Municipal Purchasing Act, I am authorizing you to make an Emergency Contract for Purchase of Various Building Materials for Chicago O'Hare International Airport. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergency.

You are hereby authorized to purchase Various Building Materials for Chicago O'Hare International Airport in the amount of \$247,380.00 as requested in your letter dated March 23, 2011. Any amount in excess of the \$247,380.00 approved here will be subject to additional authorization and will be limited so as not to exceed the \$250,000.00 limit established by statute.

JLR/rs

cc: James McIsaac
David Bowman
Habib Rehman
Richard Sanchez
Scan
File Specification Number: 95707



DEPARTMENT OF PROCUREMENT SERVICES
CITY OF CHICAGO

Mr. Michael G. Reynolds, President
Reinke Interior Supply
1619 S. State Street
Chicago, Illinois 60616

Subject: Notification of Award of Emergency Contract
Contract No.: 24511
Specification No.: 95707
Requisition No.: 58122
Project Description: Purchase of Various Building Materials for Chicago
O'Hare International Airport

Dear Mr. Reynolds:

The City of Chicago has awarded your firm an Emergency contract for "Purchase of Various Building Materials for Chicago O'Hare International Airport" per your proposal dated March 17, 2011 for the Chicago Department of Aviation in the amount of \$247,380.00.

Attached, please find the final City of Chicago Purchase Order print. Please refer to the Specification and Contract numbers listed above when inquiring about the Contract. Please note that contracts are available for viewing and downloading on the City of Chicago's website: www.cityofchicago.org.

If you have any questions concerning this matter, please contact Richard Sanchez, Contract Administrator, at 312-744-8212 or richard.sanchez@cityofchicago.org.

Sincerely,


Jamie L. Rhee
Chief Procurement Officer

JLR/rs

cc: Jonathan Leach, CDA
David Bowman, CDA
James McIsaac, DPS
Habib Rehman, DPS
Scan
FileSpecification Number: 95707



MEMORANDUM

Judy Alvarez

City of Chicago
Richard M. Daley, Mayor

Chicago Department of Aviation

Rosemarie S. Andolino
Commissioner

Chicago O'Hare International Airport
P.O. Box 66142
Chicago, Illinois 60666
(773) 686-2200
(773) 686-8333 (TTY)

O'Hare Modernization Program
P.O. Box 66142
10510 W. Zemke Road
Chicago, IL 60666
(773) 462-7300
(773) 462-8552 (Fax)

Chicago Midway International Airport
5700 South Cicero Avenue
Chicago, Illinois 60638
(773) 838-0600
(773) 838-0795 (TTY)

www.flychicago.com
www.OhareModernization.org

To: Jamie L. Rhee
Chief Procurement Officer

Attention: James McIsaac
Deputy Procurement Officer

From: Rosemarie S. Andolino
Commissioner

Subject: Emergency Contract Request
Various Building Materials
Cost: \$247,380
Vendor: Reinke Supply Companies

RSA 3/23/11
HR RB gm

The Chicago Department of Aviation (CDA) requests approval to proceed with an emergency contract for various building materials. This emergency contract is required in order to allow the CDA to respond to emergency repairs at the airport facilities, mitigate the damage that has occurred and to correct the deficiency so as to reduce or eliminate the potential danger to the health and safety of employees and passengers. Due to the recent termination and/or debarment of RBC and Unisource/Jefco, a number of essential citywide building material contracts are no longer in place and as a result we are currently unable to purchase various materials. Unisource/Jefco held blanket contracts 14647 for screws and fasteners and 14490 for Hilti fasteners while RBC had contracts for acoustical ceiling tile (PO 19891), ceramic floor tile (PO 16903), fasteners (PO 14646) and miscellaneous building materials (PO 16798).

In order to maintain a sufficient inventory, an emergency contract is required as the utilizing of a small order bid would not allow for award and delivery in the timeframe required to respond to emergency repairs where the scope of work is not known until the damage occurs and is assessed by Facilities personnel. In the meantime, the CDA will work with other using departments to assemble new bid specifications for longer term blanket contracts to replace those that have been terminated.


On March 14, 2011 the CDA sent an email request for bid to five (5) companies. These companies are Maywood Industries (WBE), E.E. Bailey Building Material & Supply (WBE), Virmac Services (MBE), F.E.L. Services (M/WBE) and Reinke Supply (low bidder on recent citywide plywood contract) (email confirmations attached). CDA received one bid. Reinke Supply provided the sole responsive bid at a total bid price of \$247,380 based on a 14% mark-up over cost. Attached is the one (1) bid received.



Per 58177

If you have any questions or need additional information regarding this request please contact David Bowman at 773-686-7089.

Thank you for your cooperation.

Procurement Type:	Emergency Contract	
Cost:	\$247,380.00	
Funding:	11 740 85 4045 0340 0340 11 610 85 4345 0340 0340	
User Contact:	Walter Kapelinski John Antonacci	Phone: 686-3078 Phone: 894-1867
User Managing Deputy:	Al Perez 	Phone: 686-4604

BID SHEET FOR EMERGENCY CONTRACT FOR
PURCHASE OF VARIOUS BUILDING MATERIALS

Approved
3/23/11

	Estimated Cost of Materials	X	Mark-Up %	=	Extended Price
1 Purchase of Various Building Materials (*mark up not to exceed 15% over actual cost)	\$217,000		14 %		\$ 247,380

TOTAL BID PRICE

247,380

M. Reynolds
Bidders Signature 3/18/11
Date

(847) 297-4800 x229
Phone Number

Michael Reynolds
Bidders Name (print)
President - Interior Division
Bidders Title

Reinke Supply Companies
Company Legal Name (print)

N/A
D/B/A (if applicable)

169 S State St. Chicago, IL 60616
Business Address

30-201423
Bidders Federal Employer Identification No.

Michael Reynolds
Person to Contact regarding Bid

President - Interior Division
Title

(847) 297-4800 x229 (847) 652-1645 (-11)
Phone

(847) 297-0806
Fax

reynolds@reinke.com
E-mail

Bids are due by Friday, March 18, 2011 / 4:00 p.m. Chicago Time. Late bids will not be accepted.