

## Release Summary Sheet

**Contract (PO) Number:** 8634

**Release Number:** 12

**Specification Number:** 26799

**Name of Contractor:** PAUL BORG CONSTRUCTION CO INC

**City Department:** DEPT OF GENERAL SERVICES

**Title of Contract:** JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

**Dollar Amount of Release:** \$11,405.01

**Release Description:** GENERAL CONSTRUCTION - PUBLIC WORKS RELATED

**Procurement Services Contact Person:** BYRON WHITTAKER

**Vendor Number:** 50086541

**Submission Date:**

**CITY OF CHICAGO  
BLANKET RELEASE**

Original (Department)

**SUBJECT TO SUBCONTRACTOR CERTIFICATION**

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
06/15/2006	8634	12	26799	50086541	A		1

**DELIVER TO:** 38-038

038-2120 ARCH CONST  
50 W WASHINGTON  
Chicago, IL 60601

**ORDERED FROM:**

PAUL BORG CONSTRUCTION CO INC  
2007 S MARSHALL BLVD  
CHICAGO, IL 60623

DELIVERY CHARGES to be PREPAID  
TITLE TO PASS ON DELIVERY

**CONTACT:** Nick Ahrens 744-7751

**PO DESCRIPTION:** JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 8634

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST					
1	1	96842 GENERAL CONSTRUCTION - PUBLIC WORKS RELATED	11,405.01	USD	1.00	11,405.01					
JB5-014.A; INSTALL SHADES @ VARIOUS STAS.; K-6-040; SMITH; CIP 130-04-0110											
Dist	BFY	FUND	COST CTR	APPR	ACCNT	ACTV	PROJECT	RPT CAT	GENRL	FUTR	
1	004	0403	0382005	8029	220540	0000	40021151	000000	00000	0000	11,405.01
<b>SHIPMENT TOTAL:</b>											11,405.01
<b>RELEASE TOTAL:</b>											11,405.01

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

*[Signature]*  
for CFO

6/23/06

DATE

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order.

Submit the original invoice to the department referenced above.

Mark all packages and papers with the purchase number.

Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase.

This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago  
Richard M. Daley, Mayor

Department of General Services

Michi E. Peña  
Commissioner

Suite 3700  
30 North LaSalle Street  
Chicago, Illinois 60602-2586  
(312) 742-3124  
(312) 744-9883 (FAX)  
<http://www.cityofchicago.org>

May 31 2006

Ms. Barbara A. Lumpkin  
Chief Procurement Officer  
Department of Procurement Services  
City Hall, Room 403  
121 North LaSalle Street  
Chicago, IL 60602

**Attn: Catherine Mellon**  
**JOC Manager**

**Re: JOC Project Number:** JB5-014.A / K-6-040  
**Project Title:** CFD New Window Shades  
**Address:** 342 S. DesPlaines  
**Estimated Cost:** 12,000.00  
**Specification Number:** 26799 (1)  
**Funding Source:** 04-403-38-2005-8029-0540-40021-15-1

Dear Ms. Lumpkin:

We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Dick Smith at (312) 744-3843 and all other inquiries to Staci-Rae Bixler at 744-1636.

If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,

Michi E. Peña  
Commissioner

APPROVED:

Barbara A. Lumpkin  
Chief Procurement Officer

6/8/06

BW

Approved:

John Plezbert   
Nicholas Ahrens   
Mary Capecci   
Arthur Andros

NEIGHBORHOODS





**The Department of General Services**  
**Attachment A**  
**Utilizing JOC For City Construction Projects**

Engine Company 005  
342 S. DesPlaines

Project No: JB5-014.A

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5. Attach to MOA (JOC Approval Letter)

**1. Please description the major features of this project.**

Install window shades at certain Fire Stations.

**2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.**

Time restraints make JOC procurement method most practical for this project.

**3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.**

Multiple trades.

**4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.**

N/A

**5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.**

N/A



City of Chicago  
 Department of General Services  
 30 North LaSalle Street  
 Chicago, IL 60602

To: Department of General Services

Date: June 01, 2006

**Sub-Order Total: 11,405.01**

## Disclosure of Retained Parties

**A. Definitions and Disclosure Requirements**

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

**B. Certification**

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: JB5-014.A                      CFD New Window Shades  
 Specification, loan or other identifying number:                      8634

2. Name of Contractor:    City of Chicago - DGS - Paul Borg Const.
3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated) \$
Paul Borg Construction	2007 South Marshall Blvd Chicago, IL, 60623	Non	Subcontractor	\$2,254.01 Est.
Evergreen Specialties & Design, Inc	12617 S. Kroll Drive Alsip, IL, 60803	Non	Subcontractor	\$9,151.00 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED \_\_\_\_\_

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease
5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.

*James Crnich*  
 Signature

5/31/06  
 Date

JAMES CRNICH  
 Name (Type or Print)

PROJECT MANAGER  
 Title

Subscribed and sworn to before me  
 this 31<sup>st</sup> day of May 20 06  
*Donna M. Moran*  
 Notary Public Signature

