

Release Summary Sheet

Contract (PO) Number: 15038

Release Number: 48

Specification Number: 51701

Name of Contractor: LEOPARDO COMPANIES, INC

City Department: DEPT OF GENERAL SERVICES

Title of Contract: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT
REHABILITATION OF CITY FACILITIES

Dollar Amount of Release: \$9,030.93

Release Description: GENERAL CONSTRUCTION-PUBLIC WORKS RELATED

Procurement Services Contact Person: LYLIANIS RODRIGUEZ

Vendor Number: 1064375

Submission Date:

**CITY OF CHICAGO
BLANKET RELEASE**

Original (Department)

SUBJECT TO SUBCONTRACTOR CERTIFICATION

Furnish the supplies and/or services described below in conformance with conditions set forth herein and in your offer

RELEASE DATE	PURCHASE ORDER	RELEASE NUMBER	SPECIFICATION NUMBER	VENDOR NUMBER	SITE NAME	DELIVERY DATE	PAGE NUMBER
10/4/2011	15038	48	51701	1064375	A		1

DELIVER TO: 38-038

038-0030
30 N. LA SALLE ST.
ROOM 300

Chicago, IL 60602-2500

ORDERED FROM:

LEOPARDO COMPANIES, INC
5200 PRAIRIE STONE PARKWAY
(EFT)

HOFFMAN ESTATES, IL 60192

DELIVERY CHARGES to be PREPAID
TITLE TO PASS ON DELIVERY

CONTACT: 312-742-3126

PO DESCRIPTION: DEPT. OF GENERAL SERVICES-JOB ORDER CONTRACT REHABILITATION OF CITY FACILITIES

BLANKET RELEASE

THIS SIGNED RELEASE IS YOUR AUTHORITY TO FURNISH THE SPECIFIED SUPPLIES AND /OR SERVICES IN ACCORDANCE WITH THE TERMS AND CONDITIONS OF THE BLANKET AGREEMENT NUMBER: 15038

THIS PURCHASE IS FOR DEPARTMENT: 38 - DEPT OF GENERAL SERVICES

SUBMIT THE ORIGINAL INVOICE TO:

PO Line	Ship Line	COMMODITY INFORMATION	QUANTITY	UOM	UNIT COST	TOTAL COST
1	1	96842 GENERAL CONSTRUCTION-PUBLIC WORKS RELATED	9,030.93	USD	1.00	9,030.93
		REQ# 63923; LEO 11-037.A; EC 68 REPLACE DETERIORATED INTERIOR STAIRS; K-11-008;SMITH; CIP 130-02-35021				
		Dist BFY FUND COST CTR APPR ACCNT ACTV PROJECT RPT CAT GENRL FUTR				
		1 011 0C28 0382005 2219 220160 0000 80088341 000000 00000 0000				
						SHIPMENT TOTAL: 9,030.93

RELEASE TOTAL: 9,030.93

APPROVAL:

SIGNATURE

DATE

SIGNATURE

DATE

10/5/11
[Signature] 10/25/11

[Signature] 10/5/11

Payment on this order will be made upon receipt of an original vendor invoice form referencing this order and associated Receipt(s). Submit the original invoice to the Office of the City Comptroller, Invoice Intake Division, 33 N. LaSalle, Room 700, Chicago, IL 60602.
Mark all packages and papers with the purchase number. Any deliveries containing overshipments will be reflected unless otherwise authorized in this purchase. This purchase is subject to the City of Chicago General Conditions for Supplies, Work, or Professional Consulting Services; Special Conditions, Disclosure Ownership, Acceptance Page, as applicable, which are attached hereto or incorporated herein by reference.



City of Chicago
 Department of General Services
 30 North LaSalle Street
 Chicago, IL 60602

To: Department of General Services

Date: September 21, 2011

Sub-Order Total: 9,030.93

Disclosure of Retained Parties

A. Definitions and Disclosure Requirements

1. As used herein, the term "Contractor" means a person or entity who has any contract lease with the City of Chicago.
2. Pursuant to Executive Order 97-1, every city contract and lease must be accompanied by a disclosure statement providing certain information and attorneys, lobbyists, accountants, consultants, subcontractors, and other persons whom the contractor has retained or expects to retain with respect to the contract or lease. In particular, the contractor must disclose the name of each such person, his or her business address, the nature of the relationship, and the amount of fees paid or estimated to be paid.
3. The Contractor is not required to disclose employees who are paid solely through the Contractor's regular payroll.
4. "Lobbyist" means any person (a) who for compensation or on behalf of any person other than himself undertakes to influence any legislative or administrative action, or (b) any part or whose duties as an employee of another includes undertaking to influence any legislative or administrative action.

B. Certification

Contractor hereby certifies as follows:

1. This Disclosure relates to the following transaction:

Project name: LEO-11-037.A E.C. #68 Interior Stair Replacemnt
 Specification, loan or other identifying number: 15038

2. Name of Contractor: Leopardo Companies, Inc.

3. EACH AND EVERY attorney, lobbyist, accountant, consultant, subcontractor, or other person retained or anticipated to be retained by the Contractor with respect to or in connection with the contract or lease is listed below (attach additional pages if necessary):

Name	BUSINESS ADDRESS	MBE WBE or Non	RelationShip (attorney, lobbyist, subcontractor, etc.)	FEE (indicate whether paid or estimated)
R&I Ornamental Iron, Inc.	96 Center Street Gilberts, IL, 60136	MBE	Subcontractor	\$7,900.00 Est.
Leopardo Companies, Inc.	333 West Wacker Drive Suite 250	Non	Subcontractor	\$1,130.93 Est.

CHECK HERE IF NO SUCH PERSONS HAVE BEEN RETAINED OR ARE ANTICIPATED TO BE RETAINED _____

4. The Contractor Understands and agrees that the city may rely on the information provided herein and that providing any false incomplete or inaccurate information shall constitute default under the contract and may result in termination of the contract or lease

5. The Contractor understands and agrees that in any case in which the Contractor is uncertain whether a disclosure is required under the Executive order, the Contractor must either ask the city whether disclosure is required or make the disclosure.

Under the Penalties of perjury, I certify that I am authorized to execute this Disclosure on behalf of the Contractor that the information disclosed herein is true and complete, and that no relevant information has been withheld.



 Signature

Michael Carlson

 Name (Type or Print)

9/26/2011

 Date

Project Manager

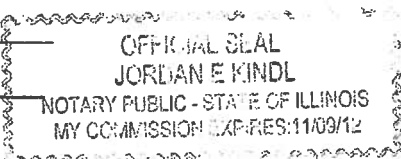
 Title

Subscribed and sworn to before me

this 26th day of Sept. 20 11



 Notary Public Signature





BW 8/18
RB

DEPARTMENT OF GENERAL SERVICES
CITY OF CHICAGO

August 09 2011

Ms. Jamie L. Rhee
Chief Procurement Officer
Department of Procurement Services
City Hall, Room 403
121 North LaSalle Street
Chicago, IL 60602

Attn: Carolyn Johnson JOC Manager

Re: JOC Project Number: LEO-11-037.A / K-11-008
Project Title: Replace deteriorated interior stairs at EC 68
Address: 5258 W. Grand Ave.
Estimated Cost: 13,000.00
Specification Number: 51701
Funding Source: 2011-OC28-38-2005-2219-80088341

DG 8/9/11

Dear Ms. Rhee:


We request that the above referenced project be contracted under the Job Order Contracting (JOC) Method. Attachment A describes the scope of work and the appropriateness for using JOC for this project.

Please direct all technical inquiries to Project Manager Dick Smith at (312) 744-3843 and all other inquiries to Lori Edwards at 744-8525.



If you concur with our recommendation, please sign below and return a copy for our files.

Sincerely,


David J. Reynolds
Commissioner

APPROVED: 
Jamie L. Rhee
Chief Procurement Officer

BW

Approved: Thomas W. Vukovich  Arthur Andros 



The Department of General Services
Attachment A
Utilizing JOC For City Construction Projects

Engine Company 068
5258 W. Grand Ave.

Project No: LEO-11-037.A

For all Proposed JOC Projects, Please complete Items 1 and 2 below. As appropriate, Complete items 3,4 and 5.
Attach to MOA (JOC Approval Letter)

1. Please describe the major features of this project.

Replace deteriorated steel interior stair to 2nd floor at EC 68.

Replace deteriorated & rusted steel stairs from apparatus floor to watch tower at EC 68 at 5258 W. Grand Avenue per the following.

*Remove and dispose of existing stairs.

*Replace with new steel stairs similar to existing with solid treads and risers so water cannot leak thru to area below stairs.

*Prime and repaint these stairs with a rust inhibiting type paint of a color to be selected.

*Scrape, sand, prime and paint stairs at North end of apparatus floor to bunk rooms in a similar manner.

Care is to be taken so not to get paint on adjacent block walls.

Painting of stairs to be scheduled so there is always access to the watchtower, bathrooms and bunkrooms.

2. Please explain why this project could not be bid using the city's traditional bid process and the need to use JOC Procurement system.

The JOC procurement method allows this project to be done in a timely manner.

3. If the project is a one trade project, please provide an explanation of why it would not be in the city's best interest to do the project using DGS trades or existing term agreements.

Multiple trades

4. If it is anticipated that over 25% of the project will consist of Non Pre-Priced items, please provide an explanation on why JOC should be used.

N/A

5. If some elements of the proposed JOC Project scope of work are covered by city term agreements, these elements should be removed from the JOC Project.

N/A

6. Why Contractor was Selected?

The JOC contractor selected has a history of working in an active fire station and scheduling work around daily fire house activities.



DEPARTMENT OF GENERAL SERVICES
Bureau of Architecture, Engineering & Construction Management
JOB ORDER CONTRACT (JOC)
PRE-CONSTRUCTION FUNDING APPROVAL

User Dept: Chicago Fire Department Date: August 09, 2011

Originator: Dick Smith Phone: (312) 744-3843

Project Number: LEO-11-037.A / K-11-008

Project Name: Replace deteriorated interior stairs at EC 68

Project Scope: Replace deteriorated steel stairs to watchtower and 2nd floor at EC 68 with new steel stairs.

Location/Address: 5258 W. Grand Ave.

Justification: The steel stairs have rusted and are in an unsafe condition.

Est. Project Budget: \$13,000.00

CIP #: 130-02-35021

Funding Strips: 2011-OC28-38-2005-2219-80088341 \$13,000.00

Funding Verified By: D. Goshko Date: 8/9/2011

Can this request be completed by one of the following:

- | | | | | | |
|---|-----------------|-----|--------------------------|----|-------------------------------------|
| 1 | In-House Trades | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 2 | Term Contract | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |
| 3 | Competitive Bid | Yes | <input type="checkbox"/> | No | <input checked="" type="checkbox"/> |

If No, for any of the above please explain:

Trades unable to do this type of work, bidding process will take to long and no term contractor for this type of work.

APPROVED:

Thomas W. Vukovich
 Thomas W. Vukovich, City Architect

8-10-11
 Date

David J. Reynolds
 David J. Reynolds, Commissioner

08/10/11
 Date

Section I: General Contract Information	
Department Name	DGS
Department Contact Name	Art Andros
Department Contact Number	744-3843
Department Contact Email	Richard.Smith@cityofchicago.org
Contract Number	15035
Contract Subject Name	JOC – Leopardo Companies, Inc.
Contract Initiation Date	7/2/2007
Original Contract Amount	\$16,000,000
Original Contract Expiration Date	N/A
Budgeted amount for current year	N/A
Year to date expenditure	N/A
Are funds <input type="checkbox"/> Operating <input type="checkbox"/> Capital <input checked="" type="checkbox"/> TIF <input type="checkbox"/> Grant	
What is the funding strip?	2011-OC28-38-2005-2219-80088341
If contract modification or task request is approved, will department have enough funds to cover new expenditure?	YES – Replace Stairs at EC 68. \$13,000.
If no, what is the plan to address the short fall?	
Section II: Contract Modifications	
Complete this section if you are modifying the value of an existing contract.	
Contract Value Increase	\$
New total contract amount	\$
New contract expiration date	
Goods/services provided by this contract	

Justification of need to modify this contract	
Impact of denial	
Section III. Issue a Request for Services to a Master Consulting Agreement	
Complete this section if you want to issue a request for services to a Master Consulting Agreement	
Value of planned task order request	\$
Expiration date of planned task order request	
Scope of services	
Justification of need to issue request for services	
Impact of denial	
Section IV: Assessment of Office of Budget and Management Analyst	
<u>Approve</u> /Deny	Reason This project has been approved and funded.
OBM Analyst Initials	BO'R
OBM Analyst Name/number	Beth O'Reilly 744-9571