

JUSTIFICATION FOR NON-COMPETITIVE PROCUREMENT

COMPLETE THIS SECTION IF NEW CONTRACT(S)

For each contract(s) in this request, answer applicable questions in each of the 4 major subject areas below in accordance with the instructions for Preparation of Non-Competitive Procurement Form on the reverse side.

This request that negotiations be conducted only with RICHARD G. NDRÉ for the product and/or services described herein.
(Name of Person or Firm)

This is a request for: (One-Time Contract per Requisition # _____, copy attached) or Term Agreement
or Delegate Agency (Check one). If Delegate Agency, this request is for "blanket approval" of all contracts within the
_____ (Attach List) Pre-Assigned Specification No. _____
(Program Name) Pre-Assigned Contract No. _____

COMPLETE THIS SECTION IF AMENDMENT OR MODIFICATION TO CONTRACT

Describe in detail the change in terms of dollars, time period, scope of services, etc., its relationship to the original contract and the specific reasons for the change. Indicate both the original and the adjusted contract amount and/or expiration date with this change, as applicable. Attach copy of all supporting documents. Request approval for a contract amendment or modification to the following:

Contract #: _____ Company or Agency Name: _____

Specification #: _____ Contract or Program Description: _____
Mod #: _____ (Attach List, if multiple)

JAMES G. ARGIROPOULOS 746-9239 [Signature] DEMC 6/8/04
Originator Name Telephone Signature Department Date

Indicate SEE ATTACHED in each box below if additional space needed:

<input checked="" type="checkbox"/> PROCUREMENT HISTORY <u>SEE ATTACHED</u>
<input checked="" type="checkbox"/> ESTIMATED COST <u>SEE ATTACHED</u>
<input checked="" type="checkbox"/> SCHEDULE REQUIREMENTS <u>SEE ATTACHED</u>
<input checked="" type="checkbox"/> EXCLUSIVE OR UNIQUE CAPABILITY <u>SEE ATTACHED</u>
<input checked="" type="checkbox"/> OTHER <u>SEE ATTACHED</u>

APPROVED BY: [Signature] 6/23/04 _____
DEPARTMENT HEAD OR DESIGNEE DATE BOARD CHAIRPERSON DATE

PROCUREMENT HISTORY

Mr. Richard Nore is a specialized consultant who has served, under City contract, as the S-911 System Administrator since June, 1996. An existing contract (PN-58-C027515A) expires June 9, 2004 and contains no provision for extension beyond that date. Over the contract period, Mr. Nore has provided valuable services which will continue to be required in the future.

ESTIMATED COSTS

Based on the attached proposal from Mr. Nore, the estimated total cost of his service over a thirty six (36) month period is \$360,000.00.

SCHEDULE REQUIREMENTS

The Office of Emergency Management & Communications is requesting a thirty six (36) month contract beginning in June, 2004 and continuing through June, 2007 with options to extend for an additional two (2) years.

EXCLUSIVE OR UNIQUE CAPABILITY

Mr. Nore is the only S9-1-1 "Pinnacle" Systems Administrator in the country. The Pinnacle software platform, used by the Office of Emergency Management & Communications is a fully custom program based on a modified version of software developed by Lucent Technologies. It's function is that of an automated call directing program. No other 9-1-1 system in the country uses this product.

Richard Nore is uniquely qualified to perform the professional services required in connection with the City's 9-1-1 and 3-1-1 communications systems. He uniquely possesses the required expertise and experience to provide a critical function for the City's Office of Emergency Management & Communications operation which integrates various forms of data transmission to law enforcement, fire suppression and emergency medical services.

Mr. Nore's experience includes twenty five (25) years of employment with Ameritech, the City's local telephone operating company in addition to eight (8) years of on-site experience at the Office of Emergency Management & Communications. He was involved at the time of inception of the S-911 telephone connection and its integration into a complex voice and data communications system which now exists.

OTHER

Mr. Nore has demonstrated an exemplary work ethic on site at the Office of Emergency Management & Communications. The cost of his services are deemed fair and equitable. His knowledge of the 9-1-1 system, the personnel and procedures at the communications center are unique to him.

He is presently working at a critical path involving wireless (cellular) providers and implementation of a Phase II Wireless 9-1-1- Technology. Also the current 5 E Digital Switch and Central Office concepts date back to 1994. With new state of the art telephonic equipment and increase call volumes, it is imperative that we upgrade our SBC infrastructure. Rich will lead the Office of Emergency Management & Communications' team to task SBC with implementing new technologies capable of handling the wire and wireless call demands. These projects cannot be completed prior to the expiration of Mr. Nore's existing contract.

8 June 2004

To: Stanley Ryniewski
Office of Emergency Management and Communications
City of Chicago

From: Richard G. Nore
R.G. Nore, Consultant
Vendor # 1053763 A

RE: Annual Rate Request for Renewal of Existing Contract:

Contract No: PN-58-C027515A
Spec. No: C918990012

Stan:

My rate request for a renewal of the above existing contract contract is \$120,000.00 in the first, second and third year of a new contract this is an annual increase of 5.26% over the existing contract in the first year and 0.0% in the second and third year.

My current responsibilities include:

- System Administration
- Technical Writer
- Business Analysis
- Development
- Programming
- Project Management:
 - Phase 1 Wireless Implementation
 - Phase II Wireless Implementation
 - 311 ALI Implementation
 - Next Generation 9-1-1 Planning
- Problem Resolution
- Specialized Reports

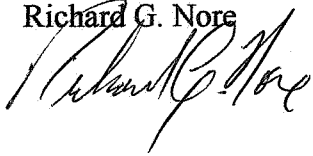
Attached is a spreadsheet depicting the reported rates for consulting services in the telecommunications industry (Source: <http://www.realrates.com>) along with the services performed, length of contract and experience level.

As indicated on the spreadsheet, the average of all reported (U.S.) sources is \$73.00 per hour with the average contract term being 9 months; the average experience level is 12

years. My proposed hourly rate based on 48 (40 hour) weeks for a renewal of the existing contract would be \$62.50. I feel my proposed increase is reasonable and reflective of the telecommunications industry today and commensurate with my past performance and experience level (33 years).

Please feel free to contact me for any discussion related to the above proposal.

Richard G. Nore

A handwritten signature in black ink, appearing to read "Richard G. Nore", written in a cursive style.

<u>City</u>	<u>State</u>	<u>Rate/hr</u>	<u>Date</u>	<u>Prev</u>	<u>Length (Months)</u>	<u>Industry</u>	<u>Work Performed</u>	<u>Exp. (Years)</u>
Overland Park	KS	\$52	12/22/2001	\$75	2	Telecom	Architect	9
Seattle	WA	\$50	7/19/2001		18	Telecom	Business Analyst	21
Seattle	WA	\$65	8/20/2001	\$75	4	Telecom	Business Analyst	10
Charlotte	NC	\$60	11/15/2001	\$55	4	Telecom	Business Analyst	5
Newark	DE	\$85	5/7/2001		4	Telecom	Consultant	20
Dallas	TX	\$41	5/24/2001	\$35	11	Telecom	Consultant	4
New York	NY	\$52	8/10/2001	\$56	4	Telecom	Consultant	5
Burlington	MA	\$75	8/20/2001	\$80	5	Telecom	Consultant	20
Washington	DC	\$75	9/12/2001	\$65	5	Telecom	Consultant	10
Boca Raton	FL	\$65	3/29/2002	\$90	6	Telecom	Consultant	17
Dallas	TX	\$74	4/30/2001	\$66	12	Telecom	DBA	8
Birmingham	AL	\$76	3/10/2002	\$80	6	Telecom	DBA	22
Woburn	MA	\$59	7/2/2001	\$65	3	Telecom	Functional Manager	35
Overland Park	KS	\$52	3/6/2002	\$65	1	Telecom	Network Engineer	10
Sacramento	CA	\$38	4/18/2001	\$38	6	Telecom	Programmer, Developer, Software	5
Austin	TX	\$65	5/18/2001	\$60	4	Telecom	Programmer, Developer, Software	6
Overland Park	KS	\$34	8/5/2001	\$25	6	Telecom	Programmer, Developer, Software	3
Overland Park	KS	\$32	11/14/2001	\$32	6	Telecom	Programmer, Developer, Software	6
SanFrancisco	CA	\$85	1/28/2002	\$125	6	Telecom	Programmer, Developer, Software	8
Atlanta	GA	\$61	3/12/2002	\$65	6	Telecom	Programmer, Developer, Software	5
Atlanta	GA	\$58	4/23/2001	\$56	12	Telecom	Sr. Programmer, Sr. Developer	11
Burlington	MA	\$120	4/23/2001	\$110	6	Telecom	Sr. Programmer, Sr. Developer	27
Westchester County	NY	\$60	4/30/2001	\$55	36	Telecom	Sr. Programmer, Sr. Developer	25
Greensboro	NC	\$125	5/1/2001	\$130	18	Telecom	Sr. Programmer, Sr. Developer	14
Dallas	TX	\$85	5/24/2001	\$80	22	Telecom	Sr. Programmer, Sr. Developer	9
Boston North	MA	\$65	6/4/2001		12	Telecom	Sr. Programmer, Sr. Developer	25
Denver	CO	\$78	7/15/2001	\$68	6	Telecom	Sr. Programmer, Sr. Developer	5
Chicago	IL	\$90	7/19/2001	\$80	6	Telecom	Sr. Programmer, Sr. Developer	11
Whippany	NJ	\$90	8/28/2001	\$80	12	Telecom	Sr. Programmer, Sr. Developer	5
Denver	CO	\$85	8/29/2001	\$100	6	Telecom	Sr. Programmer, Sr. Developer	5
Fairfax	VA	\$59	9/9/2001	\$59	14	Telecom	Sr. Programmer, Sr. Developer	20
Rockville	MD	\$82	9/24/2001		9	Telecom	Sr. Programmer, Sr. Developer	8
Kansas City	KS	\$52	10/19/2001	\$50	6	Telecom	Sr. Programmer, Sr. Developer	15
Dallas	TX	\$85	10/19/2001		30	Telecom	Sr. Programmer, Sr. Developer	9
Ashburn	VA	\$99	12/10/2001	\$110	6	Telecom	Sr. Programmer, Sr. Developer	16
Vienna	VA	\$80	12/14/2001	\$80	12	Telecom	Sr. Programmer, Sr. Developer	16
Columbus	OH	\$31	12/28/2001	\$34	24	Telecom	Sr. Programmer, Sr. Developer	4
Washington	DC	\$80	1/24/2002		6	Telecom	Sr. Programmer, Sr. Developer	14
Seattle	WA	\$160	3/11/2002		6	Telecom	Sr. Programmer, Sr. Developer	10
Charlotte	NC	\$85	3/15/2002	\$77	12	Telecom	Sr. Programmer, Sr. Developer	29
Piscataway	NJ	\$60	6/19/2001	\$85	4	Telecom	Systems Administrator/Systems	13
Denver	CO	\$140	4/25/2001	\$140	6	Telecom	Team Leader	12
Reston	VA	\$58	7/3/2001	\$43	24	Telecom	Team Leader	2
Bridgewater	NJ	\$125	11/4/2001	\$125	6	Telecom	Team Leader	2
Seattle	WA	\$60	7/16/2001	\$70	4	Telecom	Technical Writer	5
Parsippany	NJ	\$74	6/13/2001	\$69	12	Telecom	Technical Writer	4
Basking Ridge	NJ	\$50	10/30/2001	\$64	4	Telecom	Technical Writer	12
Waltham	MA	\$65	4/1/2002	\$90	3	Telecom	Testing/QA	17
Averages		\$73			9			12

41588

CITY OF CHICAGO ALL PURPOSE REQUISITION FORM

PAGE	OF	BUREAU DIVISION 6-8-04 Finance	SHIP CODE 991	SHIP TO DEM	DATE NEEDED	DEPT USE 1	DEPT USE 2							
LINE	TERM	FUND	COMMODITY CODE 91895	SYS CODE	ITEM DESCRIPTION TELECOMMUNICATIONS	CATALOG NAME/ID	CATALOG DATE	CATALOG PAGE	CATALOG ITEM PART #	UNIT PRICE	UNIT OF MEASURE YEAR	QUANTITY ORDER	QUANTITY RCVD	TOTAL PRICE 300,000.00
					CONSULTING									
					THREE YEARS WITH									
					A TWO YEAR									
					Extension Option									

PY	LINE	FUND	DEPT	ORGN	APPR	ACTV	OBJT	PROJECT	RPTG	DOLLAR AMT.
00		0100	58	4705	0140		220140			

CHECK OR COMPLETE ALL THAT APPLY PARTICIPATING TAG NEW TA OR CONTRACT PURCHASE ORDER DIRECT VOUCHER 7 DAY BID	SOLE SOURCE CONTRACT AMENDMENT EMERGENCY REQUEST REJECTED
FOR FINANCE OFFICE USE ONLY CONTRACTS REVIEW DATE EPS PASS 1 DATE FINANCE DIRECTOR DATE EPS PASS 2 DATE	
VENDOR INFORMATION COMPANY NAME: Richard G. Nore ADDRESS: 523 Mulberry Ct. Glenwood, IL. 60425 VENDOR CODE: 1053763 REPHONE: 708-758-2182	
BUREAU/DIVISION INFORMATION SECTION MANAGER: ROCHELLE SIMEON APRF PREPARED BY: ROCHELLE SIMEON ADDRESS: 1411 W. MADISON ST. DATE: 6-8-04 PHONE: 312 746-9417 DEPUTY AUTHORITY: [Signature] DATE: 6/11/04 PHONE: 746-9420	

COMMENTS:

PAGE TOTAL
GRAND TOTAL (ALL PAGES)

CPAC PROJECT CHECKLIST

For CPAC Team Use Only	
Date Received:	_____
Date Returned:	_____
Date Accepted:	_____

IMPORTANT: PLEASE READ AND FOLLOW THE INSTRUCTIONS FOR COMPLETING THE PROJECT CHECKLIST AND CONTACT THE APPROPRIATE TEAM LEADER IF YOU HAVE ANY FURTHER QUESTIONS. ALL INFORMATION SHOULD BE COMPLETED INCLUDING THE SUPPLEMENTAL CHECKLIST REQUIRED BY THE SPECIFIC CPAC TEAM. ATTACH ALL REQUIRED MATERIALS AND SUBMIT FOR HANDLING TO THE DEPARTMENT OF PROCUREMENT SERVICES, ROOM 403, CITY HALL, 121 N. LASALLE STREET, CHICAGO, ILLINOIS 60602.

PROJECT
 Date: JUNE 8, 2004
 ID No (Spec. RX, Project): 235HS
 Department: DEMO
 Bureau: Finance
 Contract No (if known): _____
 Project Title/Description: TELE COMMUNICATIONS CONSULTING

Contact Person: STAN RYNIEWSKI
 Tel: 6-9420 Fax: 6-9120 E-mail: _____
 Project Manager: _____
 Tel: _____ Fax: _____ E-mail: _____
 Estimated Value \$ _____

SCOPE STATEMENT

attached is a detailed scope of services and/or specification

IMPORTANT: THIS IS A CRITICAL PORTION OF YOUR SUBMITTAL. IN ORDER FOR A TEAM TO ACCEPT YOUR SUBMITTAL YOU MUST COMPLETE ALL TEAM SPECIFIC SCOPE REQUIREMENTS AS SET FORTH IN THE SUPPLEMENTAL CHECKLIST FOR THAT TEAM.

The following is a general description of what would be included in a Scope of Services or Specification:
 A clear description of all anticipated services and products, including: time frame for completion, special qualifications of prospective vendors, special requirements or needs of the project, locations, anticipated participating user departments, citation of any applicable City ordinance or state/federal regulation or statute.

TYPE OF PROCUREMENT REQUESTED (check all that apply)

Competitive Bid RFQ/RFP/RFS/RFI Sole Source** Term Agreement One Shot
 Mod/Amendment Time Extension Additional Funding Small Order S/O Emergency

FORMS:
 F-25* (add line item) F-10* (special approval) SSRB** (sole source approval)
 F-26* (new term agreement) RX (one-shot requisition) CBM Authorization
 F-27* (time extension) APRF (all purpose request form)
 F-29* (change vendor limit)

** Sole source requests must include vendor quotes/proposal and MBE/WBE compliance requirements

FUNDING

City: Corporate Bond Enterprise Grant* Other _____
 State: IDOT/Transit IDOT/Highway Grant* Other _____
 Federal: FHWA FTA FAA Grant* Other _____
 Funding Strip(s): 100-58-4705-0140-0140

* Attach copy of any applicable grant agreement terms and conditions

TIME FRAME

Date Needed: _____ Requested Contract Term (y/m/d): _____

PRE BID/SUBMITTAL REQUIREMENTS

Requesting Pre Bid/Submittal Conference? Yes No Requesting Conference be Mandatory? Yes No
 Requesting Site Visit? Yes No Requesting Site Visit be Mandatory? Yes No

CPAC PROJECT CHECKLIST

ARCHITECTURAL/ENGINEERING SUPPLEMENTAL CHECKLIST

Required Attachments: Scope of Services, including location, description of project, services required, deliverables, and other information as required

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

Pre-Qualification Category No. _____ Category Description: _____

For Pre-Qualification Program, attach list of suggested firms to be solicited

Other Agency Concurrence Required: None State Federal Other (fill in) _____

AVIATION CONSTRUCTION SUPPLEMENTAL CHECKLIST

DOA sign-off for final design documents: Yes No

Required Attachments:

Copy of Draft Contract Documents and Detailed Specifications.

Risk Management:

Current Insurance Requirements prepared/approved by Risk Management: Yes No

Will work be performed within 50 feet of CTA or ATS structure or property? Yes No

Will work be performed airside? Yes No

CAPITAL EQUIPMENT (VEHICLES) SUPPLEMENTAL CHECKLIST

Required Attachments:

Detailed Specifications including detailed description of the vehicle(s) or equipment, mounted equipment, if any, and options/accessories.

Special Provisions (Delivery, Warranty, Manuals, Training, Additional Unit Purchase Options, Bid Submittal Information, etc.)

Delivery Location(s)

Technical Literature

Drawings, if any

Part Number List (Manufacturer; or Dealer; or Other Source: _____)

Copy of current Price List(s)/Catalog(s)

Form F-10 or other authorization document

Any other exhibits and attachments

COMMODITIES SUPPLEMENTAL CHECKLIST

Required attachments:

Copies of price lists, catalogs, drawings, variations of part numbers

Any other exhibits or attachments.

CONSTRUCTION SUPPLEMENTAL CHECKLIST (LARGE & SMALL)

Required attachments: Copy of Draft (80% Completion)

Copy of Draft (80% Completion) Contract Documents and Detailed Specifications

Risk Management

Will services be performed within 50 feet of CTA train or other railroad property? Yes No

Will services be performed on or near a waterway? Yes No

CPAC PROJECT CHECKLIST

DELEGATE AGENCY SUPPLEMENTAL CHECKLIST

Required attachments:

Attach Scope of Services that includes the following information 1) Program background & objectives; 2) Type of services for which proposals are sought; 3) Location and time line for delivery of services; 4) Qualifications, skills, and/or experience necessary; 5) Special licenses or certifications required; 6) Evaluation process (if known).

Other Attachments (please submit all that apply)

1. Copy of grant application and/or grant agreement
2. Evidence of award authority (DAAC agenda with agency name highlighted; City Council ordinance with agency name highlighted; or OBM letter)
3. Modification information (Copy of Form F-8A; screen print of EPS AWDS table)

Does program require Executive Order 91-1 clearance? Yes No

Is boilerplate from Law available or in production? Yes No

Would your department benefit from technical assistance? Yes No

HARDWARE/SOFTWARE SUPPLEMENTAL CHECKLIST

ITSC (approved by BIS)

OBM (approved by Budget form/memo)

Attach any documentation indicating any previous purchase activity to assist in the procurement process

Grant document attached

PROFESSIONAL SERVICES SUPPLEMENTAL CHECKLIST

Detailed scope of services as described on page 1.

The Schedule of Compensation

Deliverables

Request for individual contract services (if applicable)

The appropriate EPS form

* If this is a Telecommunications/Utilities project, please also address the following:

Has the project been reviewed by DGS? Yes No

Attach copy of DGS Recommendation; Reservation(s); or participate under current contract.

Does the project include software? Yes No

If yes, is signed ITSC form attached? Yes No

Does the location involve:

A public way? Yes No

Any concession in the City's facilities? Yes No

Is it anticipated City Council approval of the project or contract will be required? Yes No

CPAC PROJECT CHECKLIST

SMALL ORDERS SUPPLEMENTAL CHECKLIST

Yes No

- 1. Special Approval Form/Justification Letter.
e.g. (Emergency Contract, Telecommunication Back-up documents, Proposals, EPS Form F-10, etc.).
- 2. Suggested Vendor.
- 3. Commodity Code, Manufacturer, Catalog Information, Model No., Quantity, Unit Cost/Measure, Color etc..
- 4. Detailed Specification or Scope of Work.

ATTACHMENT REQUIRED FOR EACH SMALL ORDERS PROCUREMENT TYPE

(Check Appropriate Group)

1. ONE SHOT (PM)

- YES () NO () Detailed Specifications
- YES () NO () Suggested Vendor
- YES () NO () Support Documentation

3. EMERGENCY CONTRACT

- YES () NO () Justification Letter
- YES () NO () Vendor Proposal
- YES () NO () Pre-assigned Requisition (RX)

4. TELEPHONE/FAX BID:

- YES () NO () Justification Letter

2. SOLE SOURCE REQUIREMENTS

- YES () NO () Vendor Proposal
- YES () NO () Disclosure Affidavit
- YES () NO () Letter of Exclusive or Unique Capability
- YES () NO () Support Documentation from Vendor/Manufacturer.
- YES () NO () Signature(s) of Originator or Departmental Head/Designee.

WORK SERVICES & FACILITY MAINTENANCE SUPPLEMENTAL CHECKLIST

Required Attachments: Detailed Specifications (Scope of Services) including detailed description of the work, locations (with supporting detail), user department contacts, work hours/days, laborer/supervisor mix, compensation and price escalation considerations, contract term and extension options, contractor qualifications, citation of any applicable City/State/Federal statutes or regulations, citation of any applicable technical standards and price lists, catalogs, technical drawings and other exhibits and attachments as appropriate.

Risk Management

- Will services be performed within 50 feet of CTA train or other railroad property? Yes No
- Will services be performed on or near a waterway? Yes No
- Will services require the handling of hazardous/biowaste material? Yes No
- Will services require the blocking of streets or sidewalks in any way?
Which may affect public safety? Yes No




City of Chicago
Richard M. Daley, Mayor

Office of Emergency Management
and Communications

Ron Huberman
Executive Director

1411 West Madison Street
Chicago, Illinois 60607
(312) 746-9111
(312) 746-9120 (FAX)
<http://www.cityofchicago.org>

To: Phil Cobb
Deputy Procurement Officer

From: Stan J. Ryniewski 
Managing Deputy Director

Subject: Justification for Non-Competitive Procurement for E Team

Date: June 23 , 2004

The Office of Emergency Management and Communications (OEMC) is submitting the attached documentation for non-competitive procurement and is requesting that it be included on the agenda of the next sole source review board.

If you have any questions, please contact me at 746-9420. Your attention and consideration to this matter is greatly appreciated.

