



City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Eric J. Griggs  
Chief Procurement Officer

City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)

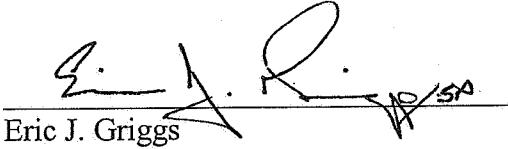
<http://www.cityofchicago.org>

## MEMORANDUM

Date: August 24, 2004

To: Richard A. Rice, Commissioner  
Department of Water Management

Attn: Lance Lewis

From:   
Eric J. Griggs  
Chief Procurement Officer

Re: Emergency Request Aluminum Sulfate

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Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from C & S Chemical. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Aluminum Sulfate in the amount of \$39,168.00 as requested in your letter of July 29, 2004. Any amount in excess of the \$39,168.00 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





MEMORANDUM

City of Chicago
Richard M. Daley, Mayor
Department of Water Management
Richard A. Rice
Commissioner
Bureau of Administrative Support
Julie Hernandez-Tomlin
Deputy Commissioner
DePaul Center, Suite 410
333 South State Street
Chicago, Illinois 60604
(312) 747-7089
(312) 747-7889 (FAX)
www.cityofchicago.org/
watermanagement

TO: Eric J. Griggs
Chief Procurement Officer
FROM: Richard A. Rice
SUBJECT: Operational Emergency Contract
Aluminum Sulfate
DATE: July 29, 2004

8/16/04
approved
Eric J. Griggs

The Department of Water Management is requesting an Operational Emergency Contract in the amount of \$39,168.00 for Aluminum Sulfate liquid. This product will be used for the treatment of drinking water and will be used at both treatment plants. The Department of Water Management and the Department of Procurement Services are working on a new contract.

Therefore, your approval will be greatly appreciated. C & S Chemicals Incorporated is the vendor that will provide this product.

CC: Julie Hernandez-Tomlin

