



## MEMORANDUM

City of Chicago  
Richard M. Daley, Mayor

Department of  
Procurement Services

Eric J. Griggs  
Chief Procurement Officer

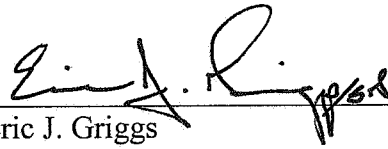
City Hall, Room 403  
121 North LaSalle Street  
Chicago, Illinois 60602  
(312) 744-4900  
(312) 744-2949 (TTY)

<http://www.cityofchicago.org>

Date: March 26, 2004

To: Richard A. Rice, Commissioner  
Department of Water Management

Attn: Lance Lewis

From:   
Eric J. Griggs  
Chief Procurement Officer

Re: Emergency Request Aluminum Sulfate

---

Pursuant to Section 5/8-10-5 of the Municipal Purchasing Act, I am authorizing you to make an Emergency purchase from USALCO. Based upon information received from members of your staff, I have determined that this procurement is necessary to meet bona fide operating emergencies.

You are hereby authorized to purchase Aluminum Sulfate in the amount of \$15,598.17 as requested in your letter of March 18, 2004. Any amount in excess of the \$15,598.17 approved here shall be subject to additional authorization and shall be limited so as not to exceed the \$40,000 limit established by statute.

cc:S. Geocaris





City of Chicago  
Richard M. Daley, Mayor

Department of Water Management

Richard A. Rice  
Commissioner

Bureau of Administrative Support


Julie Hernandez-Tomlin  
Deputy Commissioner

Hardine Water Purification Plant  
1000 East Ohio Street  
Chicago, Illinois 60611  
(312) 744-7641  
(312) 744-5941 (FAX)

[www.cityofchicago.org/  
watermanagement](http://www.cityofchicago.org/watermanagement)

## MEMORANDUM

TO: Eric J. Griggs  
Chief Procurement Officer

FROM:   
Richard A. Rice  
Commissioner

SUBJECT: Operational Emergency Contract  
Aluminum Sulfate (1)

DATE: March 18, 2004

The Department of Water Management is requesting an Operational Emergency Contract in the amount of \$15,598.17 for Aluminum Sulfate liquid. This product is used for the treatment of drinking water and will be used at both treatment plants. The Department of Water Management and the Department of Procurement Services are currently working on a new contract.

Therefore, your approval will be greatly appreciated. USALCO is the vendor that will provide this product.

04 MAR 24 PM 1:29

