

# JEFFERY KELLY

## DETAILS

 Chicago, United States,

## SKILLS

- Policy Research & Analysis
- Program Development & Implementation
- Collaborative Partnership Building
- Constituent Services & Casework
- Campaign & Political Strategy

## SOCIAL LINKS

LinkedIn: <https://www.linkedin.com/in/alexander-kelly-98715620a>

## SUMMARY

My dedication to public service is rooted in meaningful, hands-on experience across a range of political and community initiatives. I've had the privilege of contributing to vast levels of governance, from the local level working at Garfield Park Community Council to the federal level at Senator Durbin's Chicago office. These roles have deepened my understanding of collaboration, strategic problem-solving, and the importance of maintaining focus on the broader vision for our city.

## EXPERIENCE

Aug 2023 — Current

### Package Liaison

LUXER ONE, Chicago, IL

- Serving as the primary point of contact, fostering strong relationships between the company, property managers, and residents in the West Loop residential buildings.
- Enhanced customer satisfaction by swiftly addressing concerns and providing solutions to various issues. Streamlined workflow by coordinating with team members on efficient loading and unloading procedures.
- Contributed to increased productivity by working effectively in high-pressure situations.

Feb 2021 — Current

### Founder & Executive Director

Chicago Youth Association, Chicago, IL

- Building strong rapport with youth participants by providing personalized support and guidance to navigate personal and academic challenges.
- Mentoring young individuals, fostering a culture of goal-setting, self-improvement, and empowerment.
- Guiding youth in developing positive self-image and cultivating healthy, supportive relationships.
- Coordinating volunteer and community service opportunities, promoting civic responsibility and active engagement.
- Serving as a consistent positive role model, exemplifying ethical leadership and responsible decision-making.
- Leading targeted outreach campaigns—including school visits and social media initiatives—to recruit new

members and expand program impact.

Dec 2022 — May 2023

### **Intern**

United States Senate, Senator Dick Durbin's Office

- Researched relevant data to support the drafting of departmental reports and recommendations.
- Provided exceptional customer service while addressing citizen inquiries via phone, email, or in-person visits.
- Aided in successful completion of projects by conducting research on industry trends, best practices, regulations, policies, and statutes relevant to assigned tasks.
- Helped with research assignments, presentation design and various administrative tasks.
- Proofread and edited documents for accuracy and grammar.
- Assisted constituents with navigating federal agencies, resolving concerns, and improving their understanding of government services.

May 2016 — Sep 2018

### **Community Organizer**

Garfield Park Community Council, Garfield Park

- Coordinated fresh produce sales at neighborhood farmers markets, improving access to healthy food for local residents.
- Organized and led community clean-up initiatives to improve neighborhood safety, appearance, and civic pride.
- Designed, built, and planted a community garden on Chicago's West Side, fostering food sustainability and resident engagement.
- Led anti-violence campaigns in partnership with local organizations, mobilizing residents around public safety and community solidarity.

Nov 2024 — May 2025

### **Lead Civic Researcher**

Westside United, Chicago, IL

- Conducted in-depth research on local government policies, community demographics, and socio-economic trends to inform effective policy recommendations.
- Analyzed legislative proposals and city council decisions, assessing potential impacts on diverse constituencies.

- Produced clear, data-driven reports and briefing materials to support advocacy efforts and decision-making by community leaders and policymakers.
- Engaged with community members and stakeholders to gather qualitative data and insights that complement quantitative research.
- Collaborated with civic organizations, academic institutions, and government agencies to align research objectives with community priorities.
- Monitored emerging political and social issues, providing timely analysis to anticipate challenges and opportunities for the community.

## EDUCATION

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2022 — 2024

### **Bachelor in Liberal Arts in Political Science**

Roosevelt University, Chicago, IL

- Honoree of Honors Program
- Dean's List Fall 2023
- Honor Roll Spring 2024
- Pepsi Honors Scholarship Recipient

2020 — 2022

### **Associates in Arts in Political Science**

Harold Washington College, Chicago, IL

Honor Roll Spring 2022

2019 — 2020

### **Certificate in Criminal Justice**

Olive Harvey College, Chicago, IL

Dedicated to fostering safer communities through resident engagement, strategic partnerships, and grassroots initiatives that build trust and accountability between neighborhoods and public safety agencies.

- Skilled in leading anti-violence campaigns that mobilize community members to address underlying causes of crime.
- Experienced in organizing neighborhood clean-up efforts that improve public spaces and deter criminal activity.

## ACHIEVEMENTS

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Recognized twice as an outstanding college student by U.S. Congressman Danny K. Davis of the 7th District (D)

## HOBBIES AND INTEREST

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- Bassist
- Legislative Research
- Community Beatification
- Youth Activism