



**DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION
CITY OF CHICAGO**

NUISANCE ABATEMENT PLAN

Licensee: Hamlin Citgo, Inc., dba Hamlin Citgo

Premises: 3759 W. Chicago Ave, Chicago, Illinois 60651

Licenses: Filling Station, Retail Food & Retail Tobacco

Account: 268309

The Superintendent of the Chicago Police Department, through his command staff, determined that summary closure of the premises pursuant to Municipal Code of Chicago §4-4-285 was warranted on **May 4, 2022**, pursuant to an investigation about a violent incident occurring at the premises on **May 3, 2022**. The City of Chicago having filed case **22 SC 06**, pursuant to the Licensee's written request for a probable cause and nuisance abatement hearing, the Licensee has presented this Nuisance Abatement Plan in an effort to mitigate against the threats to public safety arising from this violent incident. The City of Chicago and the above-named Licensee have agreed to the following Nuisance Abatement Plan:

1. Effective Date - This Nuisance Abatement Plan is effective beginning May 20, 2022.
2. Hours of Operation - The Licensee is open 24 hours a day, 7 days a week.
3. Security - The Licensee agrees to employ an independent private security contractor agency to provide the following:
 - a. One (1) licensed security guard in the interior of the Premises each day, all year round, seven (7) day per week, for the hours of 2:00 p.m. to 10:00 p.m. Such security guard shall be unarmed and possess a valid PERC card.
 - b. One (1) additional licensed security guard from May 15th through November 1 annually, for twenty-four (24) hours a day, seven (7) days per week, who shall patrol the immediate exterior areas of the Premises. Such security guard shall be armed and possess a valid PERC card.

- c. All security guards shall wear a uniform clearly identifying themselves as security while on duty.
 - d. The exterior security guard shall patrol within the outdoor areas of the Premises to ensure patrons conduct themselves in a lawful manner.
 - e. Security guards shall take affirmative steps to remove loiterers and trespassers from the Premises and away from the Premises so that entrances to the Premises are not impeded.
 - f. Security guards shall immediately, unless not practicable, report any and all illegal activities occurring on or within sight of the Premises to 9-1-1.
 - g. Security guards shall maintain an “incident and activity log” that lists all events requiring their intervention and all calls placed to 9-1-1. This log shall document the date, time, reason, and outcome of the event or phone call in accordance with Section 6 above.
 - h. Security guards shall sign complaints and testify in court as necessary.
 - i. Security requirements may be revisited at the request of the Licensee on or after September 1, 2022.
4. Security Sub-Contracting Prohibited - The Licensee shall prohibit any licensed private security contractor agency that it uses from sub-contracting out any of its security guard assignments for the premises.
5. Security Cameras - The Licensee has installed interior and exterior video surveillance cameras and shall maintain this system as follows:
- a. The cameras shall be sufficiently light sensitive and provide sufficient resolution to produce easily discernible images.
 - b. The images recorded by the cameras shall be capable of being viewed through use of compact disc, electronic file transfer, or other digital media, and shall be capable of being transferred to a variety of portable form of media including, but not limited to, compact disc and digital video file.
 - c. The cameras shall view and shall be able to record images of persons and automobiles:
 - i. Along the business’ perimeter to include: (1) the entrance, sidewalk, and public way along both Hamlin and Chicago Avenues; (2) the public alley along the south side of the Premises; and (3) the interior of the licensed Premises;

- d. The cameras shall be able to record discernable images from a minimum distance of fifteen (15) feet in front of and on the sides of any business entrance.
 - e. The Licensee's camera system shall be operational and recording twenty-four (24) hours per day, seven (7) days per week.
 - f. The Licensee shall maintain video recordings for a minimum of thirty (30) days and indexed by date and time. All recordings shall be stored at the Premises in a secure manner and shall be immediately available upon request of any City of Chicago agency.
 - g. Licensee shall connect its external camera feed through the Office of Emergency Management and Communications (OEMC) in accordance with the "Private Sector Camera Initiative."
6. Cashiers – The Licensee shall ensure that a minimum of two (2) cashiers are present inside the Premises during all hours of operations.
7. Signage - The Licensee will post signs in conspicuous and prominent locations as follows: "You are being videotaped." All signs will be posted both outside and inside the premises. The Licensee further agrees to not obstruct or obscure the exterior facing windows with signs or other items so that CPD officers have a clear view into the interior.
8. Outdoor Lighting - The Licensee shall maintain adequate exterior lighting to ensure the safety of patrons and employees, to the limited extent such lighting is within the jurisdiction and control of the Licensee. The lighting shall be able to produce discernable images from a distance of fifteen (15) feet in front of and on the sides of any business entrance as well as the parking areas of the Premises. The Licensee will promptly address/repair any issues with the exterior lighting system or if any exterior lights are not operable.
9. 911 & Incident Logs - The Licensee, its employees, and security guards shall immediately, or as soon as practicable, report all observed illegal activities occurring on or within sight of the licensed premises to 9-1-1. All placed calls shall be from a landline, if available, and all callers shall, at minimum, in addition to identifying the name of the business and its address, state their name and relationship to the licensed premises.
- a. The Licensee and its security guards shall keep and maintain an "incident and activity log" that details all events requiring security or other employee intervention, illegal activity observed inside or outside of the licensed premises, and all calls placed to 9-1-1. This log shall identify the person and/or employee logging the incident and document the date, time, reason, and outcome of the event or phone call.

- b. This log shall be kept on the licensed premises for a period of one (1) year and made available to the CPD or the Department of Business Affairs and Consumer Protection (“BACP”) upon request.
 - c. The Licensee, its employees, and security guards will sign complaints and testify in court as necessary.
10. Cooperation with Chicago Police Department – Licensee, or a designated representative for Licensed Entity, shall attend all CAPS (Community Alternative Policing Strategy) meetings and any other similar CPD sponsored meetings, including but not limited to CPD’s bi-monthly Business Meetings, to improve awareness with community concerns of problems regarding operation of the business or within the neighborhood. The Licensee or its representative shall sign-in on an attendance sheet at all meetings. The absence of the signature of a representative from Licensee on an attendance sign-in sheet shall be prima facie evidence of non-attendance.
11. Criminal Trespass Affidavit – Licensee shall execute a Criminal Trespass Affidavit and enter into the Trespass Affidavit Program within 14 days by filling out the necessary paperwork with the 11th District of the Chicago Police Department. Licensee shall post signs indicating that loitering and trespassing on the premises is prohibited.
12. Community Participation - The Licensee shall work with the local Police Commander, CPD Business liaison and local alderman and other community groups to address any issues with the operation of the business.
13. Trash and Garbage Disposal - The Licensee shall remove any trash and debris outside of the licensed premises including the front, sides, and rear of the premises. The Licensee shall maintain a regular schedule of cleaning.

The conditions of this Nuisance Abatement Plan are legally binding and may be enforced by City of Chicago enforcement authorities. Violations of the above-stated agreed conditions may result in reinstatement of the Summary Closure Order, under Municipal Code of Chicago § 4-4-285, the imposition of a fine, and/or suspension or revocation of all business licenses issued to the Licensee.

The agreed conditions of this Nuisance Abatement Plan shall apply to the business address and Licensee and to all officers, managers, members, partners, and direct or indirect owners of the entity of which is licensed. The sale of the business to other persons purchasing the stock of the licensed entity, any change of officers of the Licensee, and any person or entity who is a successor, assign, or transferee of the business, shall be subject to the same conditions as set forth in this plan.

It shall be the duty of every person conducting, engaging in, operating, carrying on, or managing the above-mentioned business entity to post this Nuisance Abatement Plan next to the business license certificates in a conspicuous place at the business address.

Licensee: Hamlin Citgo, Inc., dba Hamlin Citgo

Premises: 3759 W. Chicago Ave, Chicago, Illinois 60651



Its President

5/19/2022
Date Signed



Tamara B. Starks, Deputy Commissioner

City of Chicago

Business Affairs and Consumer Protection

May 20, 2022

Date Signed