



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO

**LIQUOR LICENSE/PPA PLAN OF OPERATION**

**Licensee:** CONGRESS CORPORATION

**Premises:** 2135 N. Milwaukee Avenue  
Chicago, IL 60647

**Application Type:** Incidental Consumption on Premises Liquor License and Public Place of Amusement

**Account Number:** 30130

**Site:** 1

Pursuant to Chapter 4-60-040(h) of the City of Chicago Municipal Code, the City of Chicago Local Liquor Control Commission (LLCC) and the above named Licensee have agreed to the issuance of an Incidental Consumption on Premises liquor license and Public Place of Amusement license under the following conditions:

**1. HOURS OF OPERATION**

The Licensee will operate during the legally permissible hours of operation as authorized by the City of Chicago Municipal Code, including not offering alcoholic beverages for consumption on Sundays until 11:00am.

**2. EMPLOYEES**

At all times that food is being prepared or served on the premises, the Licensee will have at least one employee present who holds a Department of Health certificate of registration in food handling and sanitation. All alcohol serving staff will be required to hold Beverage Alcohol Sellers and Servers Education and Training (BASSET) certification by the Illinois Liquor Control Commission.

**3. ALCOHOL SERVICE POLICIES**

Patrons must be 21 years old or older to be served alcohol and will be required to produce valid Illinois Liquor Control Commission approved identification. Adequate proof of age and identity of an individual in Illinois is a document issued by a federal, state, county or municipal government including, but not limited to, a driver's license, selective service card or an Armed Services identification card. Prior to and as a condition of their employment, Alcohol serving staff and security staff will have received training to detect



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO

fake licenses or identification cards in order to insure that no underage drinking takes place on the premises. The Licensee shall also utilize a taxi company to assist with patrons leaving the premises. The Licensee shall assist patrons requesting taxi services arriving at and departing from the Premises and ensure that taxis and other vehicles dropping off passengers at the licensed premises do so efficiently so that the flow of street traffic is not disturbed. Patrons exiting the Premises who appear to be over served will be encouraged to take a taxi home and will be assisted by security staff into taxis. Security staff will provide a secure place for these patrons to wait for taxis or other rides to pick them up. The secure place will be an enclosed or outdoor space that is monitored by security personnel

**4. SECURITY CAMERA SYSTEM**

Licensee will install a Video Surveillance System that will cover critical areas of the interior and exterior of the theater. At least 10 Exterior and 14 Interior HD cameras will be installed in combination with adequate lighting for optimal recording and playback quality. The system will be centrally monitored and set to record 24 hours of each day. Data will be stored on a 2 TB Digital Video Recorder System. Licensee shall maintain recorded data for a minimum of one week and make such data available upon demand to any law enforcement agency. Additionally, Licensee shall join the City of Chicago OEMC Private Camera Initiative and give OEMC permission to access those cameras should a 911 call be received from the Premises.

**5. EXTERIOR SAFETY PLAN**

Licensee Exterior Safety Plan incorporated herein, shall prevent or minimize the following conditions:

a) Excessive Noise - Licensee will prevent excessive noise during business hours from customers entering and leaving the premises by posting signage at the door including "Please Respect our Neighbors, Please Exit Quietly." In addition to signage, security staff will be posted at the front door monitoring customers and respectfully but firmly requesting departing customers to leave quietly. Security will remain on the premises until the premises is closed and cleared of patrons. Licensee's security will be managed by personnel whose responsibilities include enforcement of Licensee's security policies, all of which shall be consistent with all local, state and federal laws. Licensee will, at all times that patrons are on the premises or outside of the premises, provide a sufficient number of security personnel to maintain order and minimize noise.



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO

b) Obtrusive Customer Behavior: If a customer is inside the establishment and is acting obtrusively, security staff and/or the manager on duty are instructed to kindly approach the customer and request that the customer leave the premises. In addition, the manager on duty or security staff will assist the customer in getting a taxi, or if with friends, the manager on duty and/or security staff will also kindly request the friend or friends to please leave quietly with the obtrusive customer. In any event, assistance with getting a taxi or taxis will be offered. Security staff will provide a secure place for these patrons to wait for taxis or other rides to pick them up. The secure place will be an enclosed or outdoor space that is monitored by security personnel.

c) Exterior Loitering at Front Door, Smoking Area or Other Areas: While there will generally be some customer traffic at the front doors, customers and other individuals will not be allowed to loiter in front of the premises. Customers will be allowed to enter and exit with appropriate ID and proof of entry payment in order to smoke cigarettes outside. Smoking will be prohibited within 15 feet of the front door. During this time smokers must keep their noise level quiet or they will not be permitted to re-enter the premises. If customers are NOT smoking, then security staff will alert them to either come back into the establishment or not loiter in the front of the establishment. A designated smoking area will be indicated and a secure exterior ash tray will be provided.

If any person or persons are denied entry to the premises after other members of their group were allowed inside, security staff will assist them with getting a taxi and will provide a secure place for them to wait for a taxi or other ride to pick them up. The secure place will be an enclosed or outdoor space that is monitored by security personnel

Security staff will also walk around the building exterior at regular intervals depending on the night, generally every hour starting at 8pm through close to confirm that no individuals are loitering near the premises out of direct sight from the front door. The security camera system will also be utilized to monitor record and preserve exterior activity.

d) Accumulation of Litter: In addition to the secure exterior ash tray, Licensee will control the accumulation of litter from its customers and other individuals by maintaining a routine sweep of litter outside the establishment by its staff. The walk around sweeps will occur at opening and periodically through closing each night. The final sweep each night of operation will include a sweep of litter for a half block in front of and on the north side of the Premises.



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO

e) Fights, Verbal Harassment and Criminal Activity: Proper prevention of fights and other such activity begins with proper security procedures at the front door and proper control and monitoring of alcohol consumption by customers consistent with the BASSET training of all managers and servers. In the event of a fight, verbal harassment incident or criminal activity outside the premises, security staff and the manager on duty are required to call, from a house landline, 311 for non-emergency situations and 911 for emergencies. In the event of any such activity occurring within the Premises, the manager on duty and security staff are instructed to immediately contact police, turn up lights, turn off music, intervene in a manner consistent with the safety of all individuals and if possible remove any offenders from the Premises.

f) Parking and Traffic Congestion: In addition to the requirements of Section 4 herein, customers will be encouraged to utilize public transportation options and provided directions to bus stops and el stations on Licensee's web site.

g) Pedestrian Traffic: Licensee will mitigate interference with pedestrian traffic in front of the Premises by creating a single file line along the exterior window line for entering patrons and utilizing a two person entry team of a cashier and security manager to move patrons quickly through the line. In the event that the Premises reach maximum capacity, a short line will be maintained along the exterior window line and all others will be encouraged to depart by security.

## **6. MEETINGS AND COMMUNITY ORGANIZATIONS**

Licensee will become a member of and attend meetings of appropriate community organizations focused on public safety or public welfare in the neighborhoods surrounding the premises. In addition, Licensee will send a representative to attend every local C.A.P.S. meeting, and, upon request, every meeting with the local police commander or other groups to discuss any neighborhood issues or concerns. If sign-in sheets are available at these meetings, the Licensee's representative will sign in. Additionally, Licensee's President and on-site manager shall provide their names, mobile phone numbers and email addresses to the 14th District Police Commander and 1st Ward Alderman's office.

## **7. NOTICE OF EVENTS AND EXPECTED ATTENDANCE**

Licensee shall provide the 14th District Police Commander and the Alderman with the name of the show or performer, the expected attendance at the show, the anticipated start



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO

and end times, and the number of security personnel being employed for the show at least three (3) days before the show. Such notifications shall be sent via electronic email.

**8. ELECTRONIC DANCE MUSIC ("EDM")**

Licensee shall not allow any EDM shows/events at the Premises. For purposes of this Section, EDM shall be defined as music created by a DJ or multiple DJs using primarily specialized electronic equipment and software instead of traditional instruments, and an EDM performance shall be defined as a performance of Electronic Dance Music or any performance by a DJ or multiple DJs featuring the playing of prerecorded music. Performers that incorporate electronic beats or prerecorded music in their acts shall be allowed, provided those performers either sing vocals or play an instrument(s) (or do both) during their performance.

9. The Licensee shall not apply for a Late Hour license at any time.

This Plan of Operation is entered into as part of a settlement of cases 12 LR 39 and 13 LA 21.

The conditions of the Consumption on Premises – Incidental Activity liquor license issued pursuant to this Plan of Operation are legally binding and may be enforced by the City of Chicago enforcement authorities under MCC 4-60-040. All other conditions of the license are governed by the City of Chicago Municipal Code. Violation of the above stated conditions may result in the imposition of a fine and/or suspension or revocation of all business licenses issued to the Licensee. Violation of the above stated conditions may also result in the issuance of Cease and Desist Orders prohibiting the activity which violates the conditions of the liquor license.

The conditions of the license imposed pursuant to this Plan of Operation shall apply to the business address, the Licensee, and to all officers, managers, partners, and direct or indirect owners of the licensed entity. The sale of the business to other persons purchasing the stock or membership units of the licensed entity does not void the conditions of this Plan of Operation. Any and all potential new owners of the licensed entity shall be subject to the same conditions set forth in this Plan of Operation.

It shall be the duty of every person conducting, engaging in, maintaining, operating, carrying on or managing the above mentioned business entity to post this liquor license plan of operation next to the Consumption on Premises – Incidental Activity liquor license in a conspicuous place at the business address.



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**Licensee: CONGRESS CORPORATION**

**Premises: 2135 N. Milwaukee Avenue  
Chicago, IL 60647**

**Erineo Carranza  
Congress Corporation**

**Gregory Steadman  
City of Chicago  
Local Liquor Control Commissioner**

Signed 7/30/14.