



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO

**Agreed Business License Plan of Operation**

**Licensee:** Devon N Leavitt Mart, Inc.  
D/B/A Devon N Leavitt Mart

**Premises:** 2150 W. Devon  
Chicago, IL 60659

**License(s):** Retail Food License  
Retail Tobacco License

**Account Number:** 380273

The City of Chicago Department of Business Affairs and Consumer Protection (BACP) and the above-named licensee have agreed to the following conditions in settlement of license discipline case number 16-NR-0038 and in lieu of discipline against the above named business:

1. **Sale of Tobacco Products or Accessories to Minors Prohibited** – The Licensee agree that it is familiar with, and shall abide by Chapter 4-64-190 of the City of Chicago Municipal Code and will not sell tobacco products or tobacco accessories to any individual under the age of 21 years. The Licensee agrees the he shall institute a strict policy which will require the cashier to check the identification of all patrons purchasing tobacco to ensure compliance with the MCC. Given that the Licensee is responsible for the acts of its employee, the Licensee will ensure that all future employees are trained to follow this policy regarding requesting identification of all persons purchasing such tobacco merchandise prior to any employee working behind the register.
2. **Posting of Warning Sign to Minors** – The Licensee agrees that it is familiar with, and shall abide by Chapter 4-64-210 of the City of Chicago Municipal Code and will display a sign in a conspicuous location inside the License Premises that reads, “It is a Violation of the Law for Cigarettes of Other Tobacco Products of Tobacco Accessories to be sold to any Person Under the Age of 21. Any Person Who Violates this law is Subject to a Fine and Possible Imprisonment.”
3. **Trash and Garbage Disposal** – The Licensee agrees to remove any trash and debris outside of the business including the front, side and rear of the premises. The Licensee agrees to maintain a regular schedule of cleaning at least once daily.

4. **Recordkeeping required** – The Licensee agrees that it is familiar with, and shall abide by Chapter 4-64-150 of the Chicago Municipal Code, which requires a retail tobacco dealer to keep a book in which details of all purchases of cigarettes are recorded, and which book is available for inspection upon request by the City of Chicago.
5. **Sale of Single Cigarettes prohibited** – The Licensee agrees that it is familiar with, and shall abide by Chapter 4-64-191 of the City of Chicago Municipal Code, which prohibits offering for sale or selling any cigarette or tobacco that is not in its original factory-wrapped package.
6. **Sale of Bidi Cigarettes prohibited** – The Licensee agrees that it is familiar with, and shall abide by Chapter 4-64-194 of the City of Chicago Municipal Code, which prohibits offering for sale or selling and bidi cigarette. Licensee further agrees not to offer for sale or sell any cigarette wrapping paper or leaf that is impregnated, scented with or dipped in alcoholic liquor chocolate, fruit flavor, vanilla or honey.
7. **Sale of Unstamped Tobacco Products prohibited** – The Licensee agrees that it is familiar with, and shall abide by Chapters 3-42-020 and 3-42-025 of the City of Chicago Municipal Code, which prohibit the sale of tobacco products without the required city and county tax stamp.
8. **Store Policies** – The Licensee agrees that it is familiar with, and shall abide by the Rules and Regulations for Retailers, including Rule 20 which requires posting its refund, return and check writing policies in a conspicuous manner on a sign at each register and at the customer services desk or other centrally located area accessible to the public. If the Licensee has a credit or debit card policy imposing a minimum charge for use of credit or debit card, such policy must also be posted in a conspicuous manner.
9. **Price Marking** – The Licensee agrees that it is familiar with, and shall abide by the Rules and Regulations for Retailers, including Rule 31, which requires individually price marking all items for sale in the establishment.
10. **Receipts** – The Licensee agrees that it is familiar with, and shall abide by the Rules and Regulations for Retailer, including Rule 32, which requires the license to supply a written receipt for each transaction that contains at a minimum, the date and the amount of the transaction, and the name and location of the retailer.
11. **Windows** – The Licensee agrees not to cover more than 25% of any window on the Premises with Signs or Advertisements at any given time.
12. **Additional Term and Conditions** -The Licensee agrees that after this License Plan of Operation is executed, if the licensee commits a violation of any of the tobacco ordinances delineated in Municipal Code of Chicago § 4-64-240, BACP will immediately terminate Licensee's retail tobacco license pursuant to this agreement. A final disposition by the City of Chicago Department of Administrative Hearings, the Mayor's License Discipline Commission, or any other venue shall serve as proof of such violation.

The agreed conditions of the License Plan of Operation shall apply to the business address and licensee and to all officers, managers, members, partners and direct and indirect owners of the entity which is licensed. The sale of the business to other persons purchasing the stock of the license entity shall be subject to the same conditions set forth in this plan of operation.

It shall be the duty of every person conducting, engaging in, operating, carrying on, or managing the above-mentioned business entity to post this License Plan of Operation next to the business license certificates in a conspicuous place at the business address.

**Licensee: Devon N Leavitt Mart, Inc.  
2150 W. Devon  
Chicago, IL 60659**

By: Sajida Khatoon Bozai Date: 01.16.2017

Sajida Khatoon Bozai  
President, Deavon N Leavitt Mart, Inc.

-and-

By: Barbara Gressel Date: 1/6/2017

Barbara Gressel, Deputy Commissioner  
Business Affairs and Consumer Protection