



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION
CITY OF CHICAGO

LIQUOR LICENSE PLAN OF OPERATION

Licensee: Colectivo Coffee Roasters, Inc.
d/b/a Colectivo Coffee

Premises: 2530 North Clark Street, Floor 1
Chicago, IL 60614

Application Type: Consumption on Premises - Incidental Activity Liquor, Outdoor Patio
Retail, and Retail Food Licenses.

Account Number: 412203

Site: 1

Pursuant to the City of Chicago Municipal Code Section 4-60-040 (h), the City of Chicago Department of Business Affairs and Consumer Protection (BACP) and the above named Licensee have agreed to the issuance of Consumption on Premises - Incidental Activity Liquor and Outdoor Patio Licenses ("Licenses") under the following conditions:

1. Licensee shall operate as a coffee shop where the primary business activity will be the sale and service of food and non-alcoholic beverages and where the sale of selection of craft beers and wine offered by the glass and/or by the bottle will only be incidental to the food service and not as a tavern, music venue or dance venue.
 - a. During all hours of operation, the business will be open to the public and Licensee shall keep its kitchen open and offer food preparation and service to its patrons.
 - b. Licensee shall not serve "spirits" as defined by the Illinois Liquor Control Act.
 - c. Licensee agrees that a change to the coffee shop business model would require the application for a new liquor license.
2. Notwithstanding the hours of operation, alcohol sales for both the interior and the exterior of the Premises shall be allowed only from 11:00 a.m. through 10:00 p.m. Mondays through Wednesdays and 11:00 a.m. through 11:00 p.m. Thursdays through Sundays.



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION
CITY OF CHICAGO

3. Licensee shall schedule and accommodate deliveries in a manner which does not unreasonably interfere with its neighbors. Licensee shall not apply for a loading zone on Deming Street for vendor deliveries and request that vendors use small local trucks and vans for delivery. Licensee shall not be held responsible for issues pertaining to service deliveries to other businesses in the area.
4. Licensee shall serve all food and beverages to the patio patrons through a door on the south wall of the Premises. No food or beverages shall be delivered to patio patrons through the outdoor patio entrance or from the public way.
5. Licensee shall not apply for a Late Hour Liquor License.
6. Licensee shall not apply for a Public Place of Amusement License.

7. Licensee shall regularly monitor the outdoor patio during all of its business hours in order to address and abate noise, loitering and littering, ensuring compliance with the Chicago Environmental Noise Ordinance and shall take immediate steps to alleviate any violations as to not disturb adjacent residents.
 - a. Licensee shall not play any live or recorded music in the outdoor patio per City ordinance.
 - b. Licensee shall not install a television on the outdoor patio.
 - c. Licensee shall take steps to ensure that patrons exit the Premises in an orderly and respectful manner. Licensee will display a sign in a conspicuous location near the front door inside the Premises that reads, "Please Respect Our Neighbors, Exit Quietly and Do Not Loiter."
 - d. Licensee shall take steps to prevent the accumulation of litter by designating employees to monitor and remove litter from the outdoor patio during the times the Premises is open to the public and at closing time.
8. Licensee shall store and remove garbage from the Premises on a regular basis and in compliance with the Chicago Board of Health Rules and Regulations and the Municipal Code of Chicago ("Municipal Code") and shall keep garbage containers in good repair. All care shall be taken by Licensee to limit noise and disturbance when garbage containers are being loaded and unloaded.



DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION
CITY OF CHICAGO

- a. Licensee's waste refuse pickup shall be on Deming Street. Licensee shall limit disturbances to nearby immediate neighbors by prohibiting the loading and unloading of garbage containers by waste management services until the following morning.
 - b. All employees will move and place garbage carefully and quietly into the dumpsters or trash containers so as to minimize noise.
 - c. All garbage and rubbish will be removed and disposed of daily or at such other frequency as may be necessary to prevent a nuisance, or in compliance with Municipal Code. If warranted, Licensee shall increase the frequency of pick-ups to ensure no excess garbage accumulates in the area where garbage containers for the Premises are located.
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9. Licensee shall not allow the occupancy of the Premises to exceed the legally permitted occupancy.
 10. Licensee shall take reasonable steps to prevent fighting, public intoxication, unruly behavior or any other illegal behavior.
 - a. Licensee shall deny entry to any person who is visibly intoxicated and shall notify local police of all unlawful acts witnessed by, or reported to, its employees.
 - b. In the event that Licensee views any illegal activity in and around the Premises, Licensee shall immediately contact the Police via a "Land Line" telephone and document all incidents reported to the police in a written log and shall retain all incident reports generated for no less than two (2) years.
 11. Licensee shall regularly attend CAPS Beat meetings and agrees to meet with local Alderman, City agencies and community groups at their request to identify, address and resolve all complaints accurately identified and ascribed to Licensee's business operations.
 - a. Licensee shall name a public liaison representative to serve as Licensee's agent to members of the community. The liaison will accept and hear complaints filed by the community and seek to resolve all public nuisance matters.
 12. Licensee shall enforce all applicable City and State non-smoking laws as they relate to both the interior and the exterior of the Premises.
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DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION
CITY OF CHICAGO

13. Notwithstanding anything contained herein to the contrary, Licensee agrees not to sell, lease, or otherwise transfer, temporarily or permanently, the entity holding the Licenses to any other person or entities attempting to purchase its membership units.

The conditions of the liquor licenses issued pursuant to this plan of operation are legally binding and may be enforced by the City of Chicago enforcement authorities under Section 4-60-040 (h) of the City of Chicago Municipal Code. All other conditions of the license are governed by the City of Chicago Municipal Code. Violation of the above stated conditions may result in the imposition of a fine and/or suspension or revocation of all business licenses issued to the Licensee. Violation of the above stated conditions may also result in the issuance of Cease and Desist Orders prohibiting the activity which violates the conditions of the liquor license.

The agreed conditions of this Plan of Operation shall apply to the Premises and Licensee and to all officers, managers, members, partners and direct or indirect owners of the licensed entity. The sale of the business to other persons purchasing the stock of the licensed entity shall be subject to the same agreed conditions set forth in this Plan of Operation.

It shall be the duty of every person conducting, engaging in, operating, carrying on or managing the above-mentioned business entity to post this Plan of Operation next to the City of Chicago License Certificates issued to Licensee in a conspicuous place at the Premises.

Licensee: **Colectivo Coffee Roasters, Inc.**

Business Address: **2530 N. Clark Street, Floor 1, Chicago, Illinois 60614**

Lincoln Fowler
Colectivo Coffee Roasters, Inc.

Shannon K. Trotter
City of Chicago
Local Liquor Control Commission

5.4.17
Date