



**DEPARTMENT OF BUSINESS AFFAIRS AND CONSUMER PROTECTION  
CITY OF CHICAGO**

**LIQUOR LICENSE PLAN OF OPERATION**

Licensee: Bureau Bar LLC  
Doing business as: Bureau Bar  
  
Location: 75 E. 16<sup>th</sup> St.  
Chicago, IL 60616  
  
Date: October 24, 2013  
  
Account Number: 376988, Site 1

Pursuant to Chapter 4-60-040(h) of the City of Chicago Municipal Code, the City of Chicago Local Liquor Control Commission (LLCC) and the above named Licensee have agreed to the issuance of a Liquor – Tavern License under the following conditions:

**1. Hours of Operation**

The Licensee will operate during the legally permissible hours of operation for Taverns as authorized by the City of Chicago Municipal Code, including not opening on Sundays until 12pm. The Licensee hours of operation will be Sunday through Thursday 4pm - 11pm, Friday 4pm-2am, and Saturday 12pm-3am.

**2. Deliveries**

The Licensee will have all delivery vehicles park on 16<sup>th</sup> Street and deliveries will be made through the front door at 75 east 16<sup>th</sup> street. (“Premise”)

**3. Sound Proofing Measures /Noise Prevention**

The Licensee recognizes its responsibility to its neighbors to mitigate the noise that it may create at and around the premises. Accordingly, the licensee will take the following actions to mitigate noise from the Premises:

- A. The Licensee has reinforced the ceiling from the previous owner. Soundproofing material (acoustic control foam products, and insulation etc.) has been installed.



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- B. The Licensee will prevent excessive noise during business from customers entering and leaving the premises by posting signage at the door that states “Please Respect our Neighbors, Please Exit Quietly”. The Licensee will also have a security person at the door that will reiterate to customers to be courteous to our neighbors and will ensure customers are not loitering in front of the building. The Licensee will regularly monitor the exterior area around the Premises during all of its business hours in order to address and abate noise complaints.
- C. The Licensee has taken steps to prevent any transfer of sound from its audio system by removing it’s subwoofer from its speaker system as well as installation of 3” sound absorbing drop panels (Commercial Grade).

**4. Community Participation & Cooperation**

The Licensee shall regularly attend CAPS Beat Meetings. The Licensee will set up and attend meetings with the alderman, police commander, community residents, and community groups to discuss any concerns regarding the operation. This will be a local business that intends to be a neighborhood partner.

**5. Parking Management Plan**

The Licensee shall ensure that is has an adequate parking lot at all times in order to accommodate its customers. The Licensee has entered in to an agreement with Tru Rock Ministries for use of their auxiliary parking lot that is less than ½ of a block from our entrance at 57 E 16<sup>th</sup> Street.

**6. Exterior Safety Plan**

- A. The Licensee shall prevent or minimize the following conditions:  
Obtrusive Customer Behavior: If a customer is inside the premises and is acting obtrusively, management shall kindly approach the customer and request that the customer leave the Premises. In addition, the manager on duty or security staff will assist the customer in getting a taxi, or if with friends, the manager on duty and /or security staff will also kindly request the friend or friends to please leave quietly with the obtrusive customer. In any event, assistance with getting a taxi or taxis will be offered.



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B. Exterior Loitering at Front Door, Smoking Area or Other Areas: Customers and other individuals will not be allowed to loiter in front of the premises. Smoking will be prohibited within 15 feet of the front door: however Bureau Bar shall ensure that anyone electing to smoke shall do so east or west of the Premises and never in front of residential buildings. Bureau Bar staff will also walk around the building exterior at regular intervals depending on the night, generally every hour starting at 9pm through close to confirm that no individuals are loitering near the premises out of direct sight from the front door.

**7. Additional Licenses**

The Licensee will not apply for a **Late Hour License**.

**8. Occupancy:**

Bureau Bar shall not allow the occupancy of the Premises to exceed the legally permitted occupancy.

**9. Trash Removal and Collection**

The Licensee will contact existing waste collection company and secure another day for trash removal in addition to their already scheduled pick up.

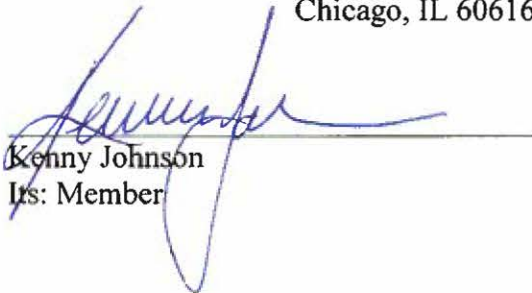



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The Licensee acknowledges that (i) the conditions outlined in this Plan of Operation are legally binding and may be enforced by the City of Chicago enforcement authorities under MCC 4-60-040. All other conditions of the licenses issued to the Licensee are governed by the City of Chicago Municipal Code, (ii) violation of the above stated conditions may result in the imposition of a fine and/or suspension or revocation of all business licenses issued to the Licensee, (iii) violation of the above stated conditions may also result in the issuance of a cease and desist order prohibiting the activity which violates the conditions of the liquor license, (iv) the conditions of the liquor licenses issued pursuant to this Plan of Operation shall apply to the business address and Licensee and to all officers, managers, partners, and owners of the licensed entity, (v) the sale of the business to other persons purchasing the stock or membership units of the licensed entity does not void the conditions of the license, (vi) any and all potential new owners of the licensed entity shall be subject to the same conditions set forth herein, (vii) it shall be the duty of every person conducting, engaging in, maintaining, operating, carrying on or managing the Licensee to post this Plan of Operation next to the liquor license, issued to the Licensee in a conspicuous place at the business address.

Licensee: Bureau Bar LLC, an Illinois limited liability company

Business Address: 75 E. 16<sup>th</sup> St.  
Chicago, IL 60616

  
Kenny Johnson  
Its: Member

  
Gregory Steadman  
City of Chicago  
Local Liquor Control Commissioner