

START YOUR BUSINESS. CHICAGO

MOBILE PREPARED FOOD VENDOR

v.10.5.2015



What is a Mobile Prepared Food Vendor?

Any person who, by traveling from place to place upon the public ways, serves portions of food, coffee or other beverages that are totally enclosed in a wrapper or container and which have been prepared or wrapped in a licensed food establishment, using a wheeled non-motorized vehicle, pushcart, or handcart.

How do I get started?

Meet with a Business Consultant and a Health Sanitarian at the Small Business Center before you purchase your non-motorized pushcart to review your proposed business practices, the cart and equipment to be used, and food safety operations. Appointments can be made by calling 312-74-GOBIZ.

How much does the license cost?

The license application fee is \$100 for a 2 year term.

What is required on the cart?

- Adequate refrigeration and/or heating equipment as approved by the department of health.
- All mechanical refrigeration and heating equipment shall be equipped with a thermometer.
- All sides, top, bottom and counters of the cart shall be made of durable and cleanable construction.
- Clean, non-absorbent, washable receptacles, with a tight-fitting lid for refuse is required. Mobile Prepared Food Vendors shall be responsible for the sanitation and cleanliness of the place of operation and the surrounding area.

What is required to apply for the license?

- The applicant's full name, residence address, telephone numbers, social security number or IRS ITIN number, and an Illinois Sales Tax number.
- Menu including a list of all food items the applicant intends to serve.
- Diagram and photos of the non-motorized vehicle or cart
- Specifications of all equipment to be used on the non-motorized vehicle
- A City of Chicago Food Sanitation Manager Certificate, as required.
- Lease and/or agreement with the licensed commissary where the vehicle or cart will be cleaned and serviced and where food will be prepared and stored.
- A "Shared Kitchen User" license is required to prepare and or store food at a licensed commissary. Food may not be prepared or stored in a residential home.

BECOME A LICENSED MOBILE PREPARED FOOD VENDOR

Apply in-person at BACP's Small Business Center
121 North LaSalle Street, Room 800.
Application intake hours are Mon.-Fri., 8:30 a.m. to 3:30 p.m.

Make an appointment:

Online at www.cityofchicago.org/sbc
Or by calling (312) 74-GOBIZ / 744-6249.



@ChiSmallBiz

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Department of
Business Affairs and
Consumer Protection

121 North LaSalle Street
Room 805
Chicago, IL 60602