1. Q: What documentation is required with the Request for Proposal (RFP)?
   A: The information can be found in the Community Development Grant Application (CDGA) Request for Proposal (RFP) Booklet located at: http://www.cityofchicago.org/city/en/depts/obm/provdrs/FundingOpportunities.html

2. Q: Does the CDGA Booklet contain the same information as last funding cycle?
   A: While much of the information is the same, there are several changes and updates. Please respond to the current RFP.

3. Q: Is there a unique web link to access the 5 categories for the Specialty Advisors Contract?
   A: The web link to access the CDGA Booklet that includes the 5 Specialty Advisor categories is located at: http://www.cityofchicago.org/city/en/depts/obm/provdrs/FundingOpportunities.html

4. Q: If you had a new Executive Director starting at your organization, how would you direct them to get started with CyberGrants? Would having a login for CyberGrants be a good place to start?
   A: It depends on how your organization is structured as to whom is responsible for responding to the RFP in CyberGrants. Instructions for how to register for CyberGrants and to apply for the programs is located on the home page of this website: http://www.cityofchicago.org/city/en/depts/obm/provdrs/FundingOpportunities.html

5. Q: Where will the questions and answers from the Technical Assistance Sessions be posted?
   A: The questions and answers will be posted on the City of Chicago Department of Business Affairs and Consumer Protection (BACP) website under “Alerts” at: http://www.cityofchicago.org/city/en/depts/bacp.html

6. Q: Can you apply for both a NBDC & Specialty Advisor RFP?
   A: There are two RFPs: NBDC and NBDC Specialty Advisor. You can submit multiple proposals for the NBDC Specialty Advisor RFP. The City is seeking applicants that have demonstrated in-house expertise to deliver NBDC and NBDC Specialty Advisor services.

7. Q: Do you need to be located in Chicago to apply?
   A: Yes you must have an office in the City and your NBDC and/or NBDC Specialty Advisor services must be provided within Chicago.

8. Q: Are the programs funded with CDBG Funds or Corporate Funds?
   A: The programs are funded with Corporate Funds and Tax Increment Financing (TIF) funds.

9. Q: Do you have a maximum or minimum grant amount to award a Contract?
   A: No, there is no maximum or minimum grant amount.

10. Q: If an organization that gets a City NBDC or NBDC Specialty Advisor contract partners with another agency, does the City expect that partner agency to submit deliverables?
    A: No. Only the agency awarded the City contract is expected to submit deliverables.
11. Q: Do you have to open up a new CyberGrants account for the new Request for Proposal (RFP) and would you need a new Login?
   A: If you currently have access to CyberGrants, you should be able use your current Login and click on start a new application. For questions about CyberGrants, contact CDGA@cityofchicago.org or 312-744-0358.

12. Q: Is the Contract for 2 years?
   A: Yes, this Contract term is for fiscal years 2017 and 2018.

13. Q: Do you ask for third party testimonials for applicants to the 2017/2018 RFP?
   A: No. Third party testimonials are not part of the application process.

14. Q: Please distinguish the difference between a NBDC Geographical Contract and the NBDC Specialty Advisor.
   A: NBDCs provide services to businesses and communities in a defined geographic area. There are 5 Categories of NBDC Specialty Advisors.

15. Q: When will the Contracts be awarded?
   A: The Contracts will be approved and awarded once City Council has approved the City budget, which includes the NBDC budget.

16. Q: Will there be another CyberGrants training for the new RFP?
   A: No, there were three days scheduled for training, Thursday, April 14, Friday, April 15 and Friday, April 22. No additional sessions will be scheduled. There is a CyberGrants Instruction Manual located here: http://www.cityofchicago.org/content/dam/city/depts/obm/supp_info/CDGA_FundingOpportunities/Cyber%20Grants%20Registration%20Manual.pdf

17. Q: Is there a threshold for percentage of budget that the NBDC and/or NBDC Specialty Advisor award fills regarding over reliance of funds?
   A: No, there is no threshold.

18. Q: Who can I ask questions about these RFPs?
   A: For RFP questions: NBDC@cityofchicago.org or 312-744-1224
   For CyberGrants questions: CDGA@cityofchicago.org or 312-744-0358
   To Apply the NBDC Program (Platform is CyberGrants): www.cityofchicago.org/fundingopportunities