CHICAGO BUSINESS DIRECT ALLOWS YOU TO:

• View your business account licenses
• View your business account tax history
• View your business account alerts
• Create new business location applications
• Add new business locations to your existing business account
• Move an existing business location
• Update your business assumed/DBA name
• Update your business ownership/officers
• Close a business location
• Renew existing business licenses or weighing/measuring device certifications

To access Chicago Business Direct, visit www.chicagobusinessdirect.org

STEPS:

1) The first step requires you to create a User Profile.

Every individual who requires access to Chicago Business Direct, must establish a User Profile.

2) Click on the “register today” link on the Welcome page.

Please follow the instructions to create a User Profile.

3) Once you have established and activated your User Profile, you may begin using Chicago Business Direct.

For troubleshooting, please call 312-74-GOBIZ (312-744-6249).