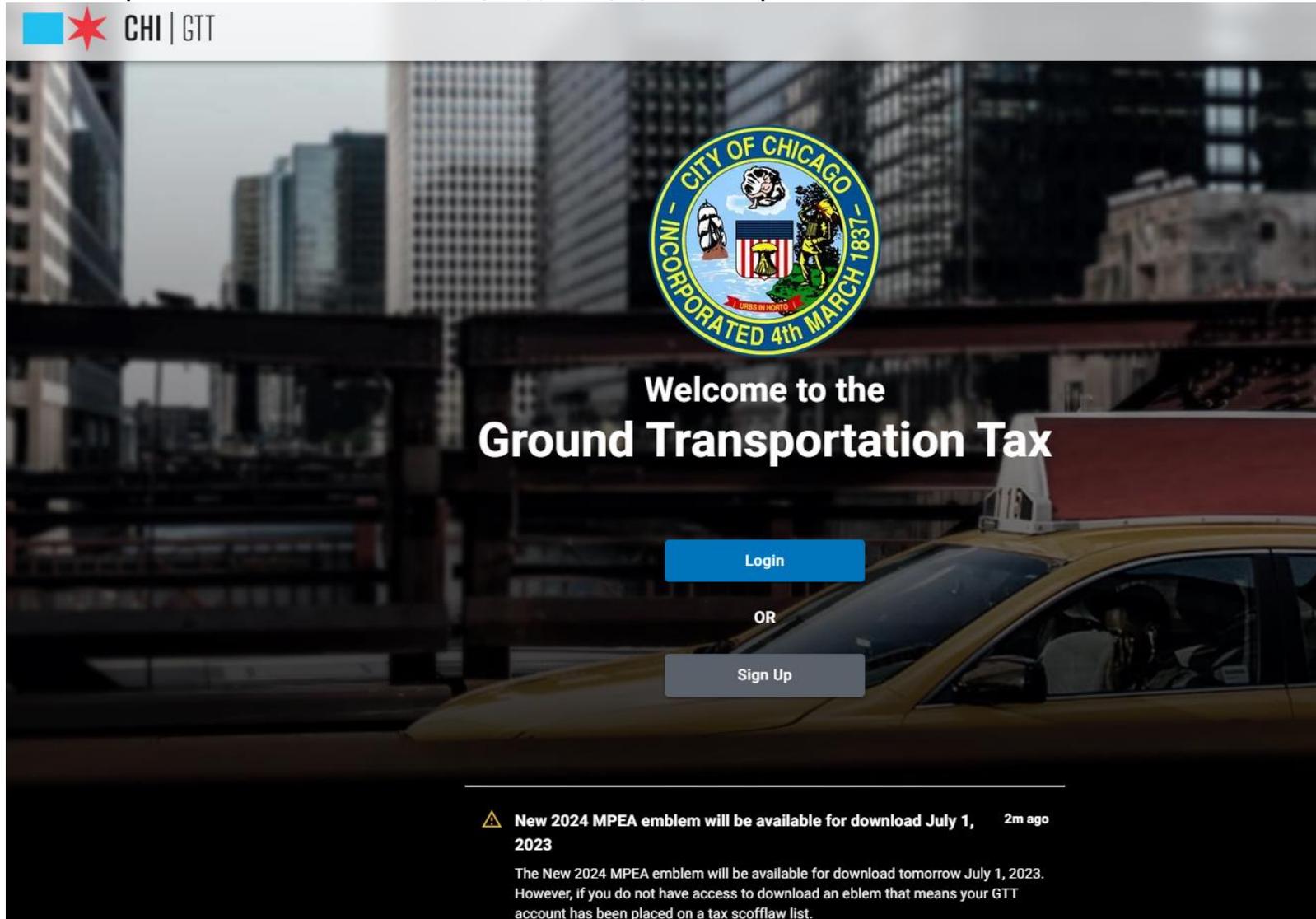


GTT Emblem Registration/Payment Method Process

Vehicles with Suburban-issued plates (both taxis and liveries), any suburban PT plates doing pickups at the airport must obtain an Emblem. Vehicles with Suburban-issued plates (both taxis and liveries), **and City-Issued Livery plates**, any PT plates (both city and suburban) doing pickups at the airport must enter a payment method on the city GTT Website. . Click <https://gtt-app.chicago.gov/> and you'll see the screen below. Click on **SIGN UP** tile



CHI | GTT

WELCOME TO THE
Ground Transportation Tax

Login

OR

Sign Up

⚠ New 2024 MPEA emblem will be available for download July 1, 2023 2m ago

The New 2024 MPEA emblem will be available for download tomorrow July 1, 2023. However, if you do not have access to download an emblem that means your GTT account has been placed on a tax scofflaw list.

Gather the information listed on the Registration Checklist. Click the NEXT tile



Sign Up

- 1 Checklist
- 2 Account Details
- 3 Completed

Registration Checklist

Before signing up, please review the checklist below to make sure you have all the required information to create an account:

- 1. City Account Number and WebTax Pin**
If you do not know or do not have a City Tax Account Number/WebTax Pin, please call the Business Contact Center at 312-747-4747
- 2. Vehicle Registration Details**
Vehicle Type, Make, Model, Year, License, State, VIN and Capacity
- 3. USDOT Number**
If you are claiming exemption.

Back

Next

Enter your First Name, Last Name, Email address (note: it is CRUCIAL that you have this email address readily available. We strongly advise that you open up another tab and access your email), confirm email address , create and confirm a password (we strongly advise you immediately write whatever password you create down so as not to forget it. Note that passwords need to be a minimum of 12 characters in length, contain both uppercase and lowercase letters, and at least one number and one special character from the following list: ! @ \$ % & * ? . Enter your IRIS account number and your PIN number. Hit “Verify” If your vehicle is not exempt (unlikely you would be exempt if you are headquartered in Illinois) then click on the agree box. Finally Hit “Sign Up”.

Managed bookmarks Contact Center - M... Suggested Sites Imported From IE Geenslips cityofchic... Sisense for Cloud D... MidwayPeriscope Cook County Record Imported



Sign Up

✔ Checklist ————— 2 Account Details ————— 3 Completed

<h3>Account Information</h3> <input type="text" value="First Name"/> <input type="text" value="Last Name"/> <input type="text" value="Email Address"/> <input type="text" value="Confirm Email Address"/> <input type="password" value="Password"/> <input type="password" value="Confirm Password"/>	<h3>City Tax Account</h3> <table border="0" style="width: 100%;"><tr><td><input type="text" value="Number"/></td><td><input type="text" value="Pin"/></td></tr></table> <div style="text-align: center;"><input type="button" value="Verify"/></div>	<input type="text" value="Number"/>	<input type="text" value="Pin"/>
<input type="text" value="Number"/>	<input type="text" value="Pin"/>		

Register as an Exempt Account - Exempt Accounts are for drivers who primarily perform interstate travel.

I agree to all statements in the [Terms and Conditions](#)

Once you hit "Sign Up" you will be notified an email has gone to your account. Please now go to the tab with your email (or the email app on your phone- Note that it may be quicker receiving you email if you use a desktop or laptop)

Managed bookmarks Contact Center - M... Suggested Sites Imported From IE Geenslips cityofchic... Sisense for Cloud D... MidwayPeriscope Cook County Record Imported From IE (1) QuickSight_danie

CHI | GTT

Sign Up

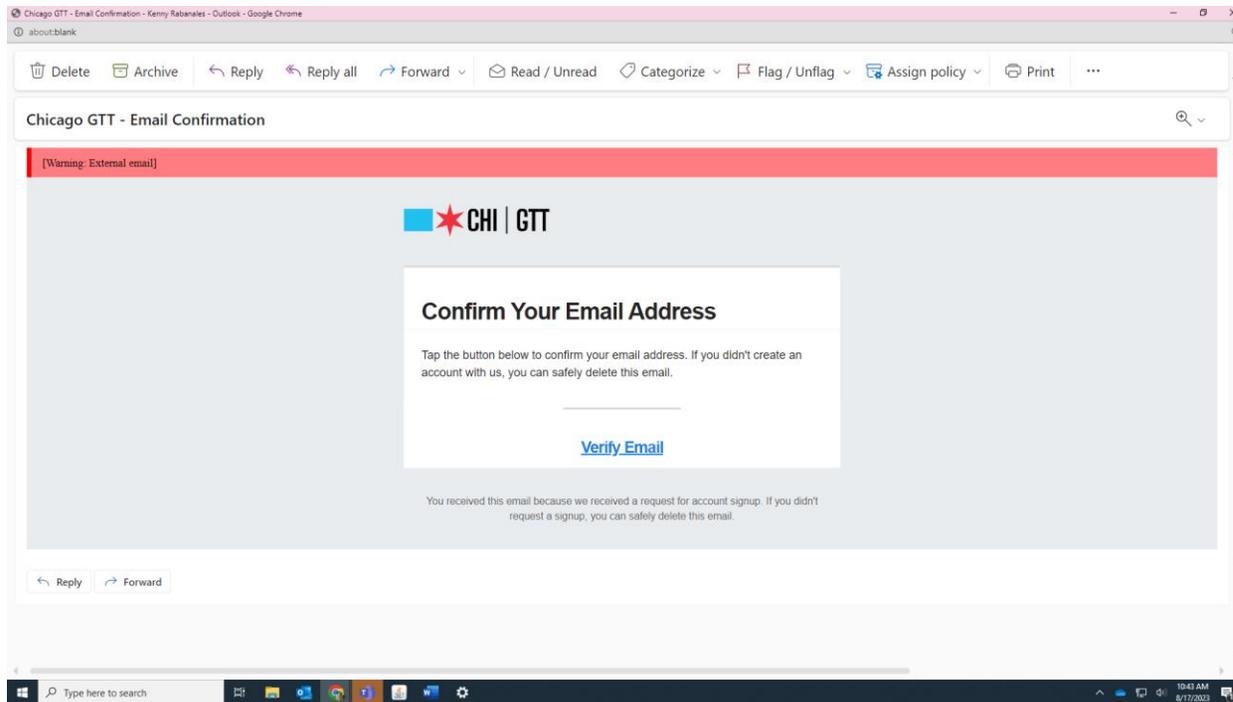
✓ Checklist — Account Details — 3 Completed

✓ Thank you. Please await an email confirmation to complete the registration process.
If any of the information is incorrect, please call the Business Contact Center at 312-747-4747. You may continue with the registration process while the Department updates its records.

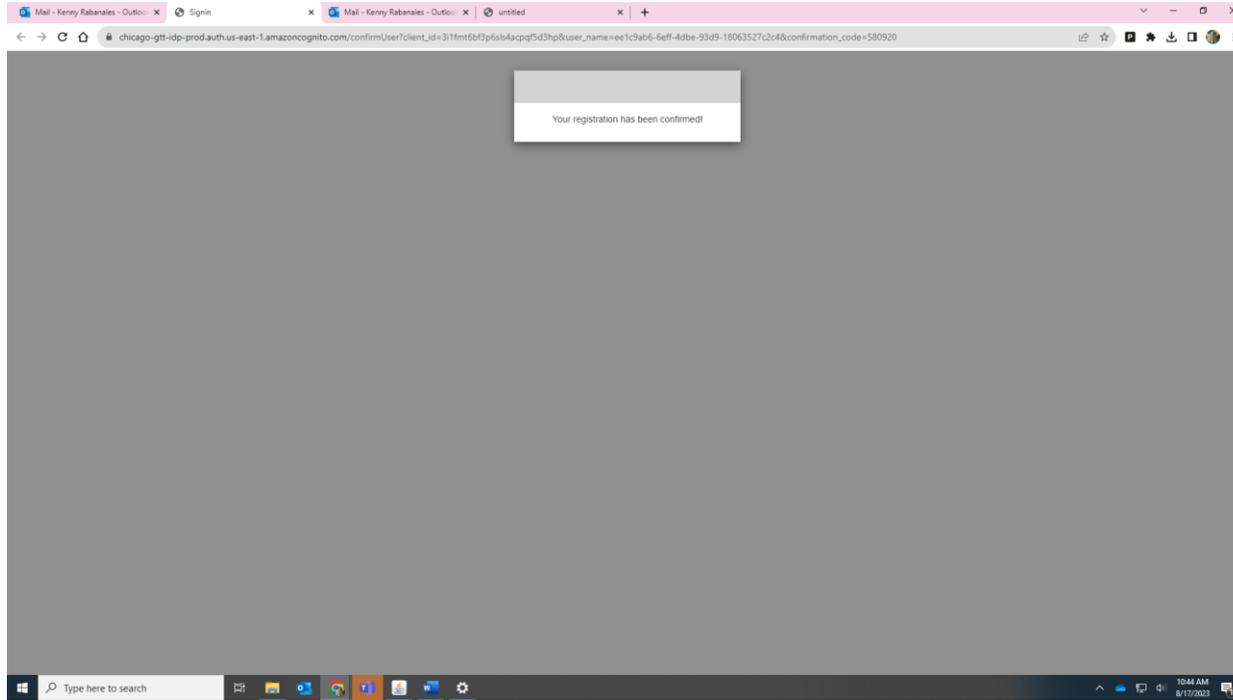
Done

The email sent to you will read as “ChicagoGTT – Email Confirmation”. If you do not see it, check the spam folder.

When on email please click on “Verify Email”



Clicking on CONFIRM MY Email will cause a PopUp window reading “Your Email Has Been Confirmed”



Go back the <https://gtt-app.chicago.gov/> and click “Login” . Enter your email address and password.

The screenshot shows a web browser window with the address bar displaying gtt-app.chicago.gov/auth/login. The browser's bookmark bar includes links for Contact Center, Suggested Sites, Imported From IE, Geenslips cityofchic..., Sisense for Cloud D..., MidwayPeriscope, and Cook County Rec. The page header features the CHI | GTT logo. The main content area is a login form with the following elements:

- Header:** Login
- Email Field:** A text input field with a placeholder "Type your email" and an envelope icon.
- Password Field:** A text input field with a placeholder "Type your password", a lock icon, and a visibility toggle icon.
- Reset Password:** A blue link labeled "Reset Password" located below the password field.
- Login Button:** A blue button labeled "Login".
- OR:** The text "OR" centered below the Login button.
- Sign Up Button:** A white button with a blue border labeled "Sign Up".
- Footer:** Two blue links: "Privacy Policy" and "Terms and Conditions".

Upon entering a login email and password, on the next screen click on “Add Payment Methos”



Welcome to GTT app!

A payment method is required to complete your account registration. click "Add Payment Method" to continue registration process.

[Add Payment Method](#)

Payment Method



Payments will be automatically processed using the default payment method at the end of each calendar day where airport activity has taken place.

Credit Card transactions carry a service fee of **1.97%** of the transaction total with a minimum of **\$0.50**.



You don't have any payment method stored. A payment method is required to use the application.

Close

Add Payment Method

Payment Method ✕

Add Payment Method ✕

By proceeding you will be redirected to a secure portal to continue the process.

Close

You will now choose a payment method. A camera at the airport will scan your license when you go through O'Hare Airport. The Tax will automatically be taken out of your credit card/debit card or checking account when you pick a passenger at the airport. Please note that the automatic charge only occurs at the airport when you pick up a passenger. In other places in Chicago outside O'Hare Airport, or if you simply drop a passenger off at the airport you must pay the tax by logging into your account on the Chicago Business Direct website <https://webapps1.chicago.gov/AccountServices/login.jsp> and pay the tax by the 15th day of the following month (Please note that for pickups at Midway Airport you must currently pay the GTT by using the Chicago Business Direct website. **IF YOU DO A PICKUP AT O'HARE AIRPORT, YOU WILL BE CHARGED THE TAX JUST ONCE THAT DAY REGARDLESS ON HOW MANY TIMES YOU GO TO THE AIRPORT. IF YOUR METHOD OF PAYMENT IS EITHER DEBIT CARD OR CREDIT CARD, YOU WILL HAVE TO PAY A 1.97% CREDIT CARD SERVICE FEE OR \$1 (WHICHEVER IS GREATER). THEREFORE, WE STRONGLY ADVISE TO PAY BY HAVING TAX TAKEN OUT OF YOUR BANK ACCOUNT INSTEAD.** You are able to switch method of payment in the future. If you still chose credit or debit card as the method of payment, you must check the box affirming that you agree with the service fee.

Managed bookmarks Contact Center - M... Suggested Sites Imported From IE Geenslips cityofchic... Sisense for Cloud D... MidwayPeriscope Cook County Record Imported From IE (1) QuickSig



Payment Registration

Client Transaction ID GTT-203766-20230817161420

Please select a payment type

Card



When using a card you will be charged a service fee of 1.97% or \$0.50 whichever is greater.

eCheck



When using a checking or savings account there is no service fee.

Cancel Payment



Payment Registration

Client Transaction ID GTT-203766-20230817161420

Please select a payment type

Card
 When using a card you will be charged a service fee of 1.97% or \$0.50 whichever is greater.

eCheck
 When using a checking or savings account there is no service fee.

Card Details

Card Number 

First Name on Card

Last Name on Card

Expiration Date

CVV

[What's this?](#)

Service fee agreement

If paying with a card, I understand that I must also pay a service fee of 1.97% or \$0.50, whichever is greater, to the City of Chicago. By checking the box above, I agree to pay the service fee shown in the payment details.

If you chose tax to be taken from your bank account you will need to submit your account number and routing number. You can find this information on most checks. The routing number is 9 digits. The checking number often is the number before the ☒ symbol.

Client Transaction ID GTT-203766-20230817161420

Please select a payment type

Card
 When using a card you will be charged a service fee of 1.97% or \$0.50 whichever is greater.

eCheck
 When using a checking or savings account there is no service fee.

eCheck Details

First Name on Account

Last Name on Account

Account Type

Routing Number

[What's this?](#)

Account Number

[What's this?](#)

Confirm Account Number

If your bank account has fraud protection please call Customer Service at 312-747-4747 to get the City's identification number. This will need to be provided to your bank before making the payment.

Billing Details

Address 1

Address 2 (Optional)

City

State

ZIP Code

Whether you choose debit card, credit card, or eCheck you must complete the Captcha (I am human) portion, selecting “Save Payment” in the lower right corner when finished.

Service fee agreement

If paying with a card, I understand that I must also pay a service fee of 1.97% or \$0.50, whichever is greater, to the City of Chicago. By checking the box above, I agree to pay the service fee shown in the payment details.

Billing Details

Address 1

Address 2 (Optional)

City

State

ZIP Code

Email address

Confirm Email address

We will not share or sell this information.

Automatic Payments

By checking the above box, I agree to save this payment method to my account and allow charges for future agreed upon payments, and any applicable service fees. Please refer to the [FAQ](#) page for additional information.

I am human  [Privacy - Terms](#)

Please complete the Captcha to confirm that you are not a robot.

[Cancel Payment](#)

[Save Payment](#)

If you have a City Livery, your vehicle should automatically be entered. If you have a vehicle that is not a Chicago -issued City livery, you will need to enter your vehicle on the website.

Once you enter your payment method, please click **ADD A VEHICLE** to enter each vehicle associated with your tax account you wish to print an emblem for. **YOU CANNOT PRINT AN EMBLEM IF YOU HAVE A VEHICLE OVER 25 CAPACITY NOR IF YOU HAVE A MEDALLION ISSUED BY THE CITY OF CHICAGO .**

The dashboard is divided into several sections:

- Total Vehicles:** Shows 0 vehicles. Includes a "Download Emblems" button and a note about 2023-2024 emblems.
- Latest Ride:** Lists fields for When, Location, Vehicle, and License Plate #, all currently blank.
- Outstanding Balance:** Shows \$0.00 with a "View Summary" link.
- Latest Payment:** Lists Billing Date, Purpose, Status, Method, and Amount, all currently blank.
- Rides by Airport:** A line chart for 2023 showing zero rides for both ORD and MDW airports.
- Payments by Month:** A bar chart for 2023 showing zero payments for all months across all categories.

Outstanding Balance	\$0.00
You have no outstanding balance.	

Billing Date:	-
Purpose:	-
Status:	-
Method:	-
Amount:	-

Month	ORD	MDW
Jan	0	0
Feb	0	0
Mar	0	0
Apr	0	0
May	0	0
Jun	0	0
Jul	0	0
Aug	0	0
Sep	0	0
Oct	0	0
Nov	0	0
Dec	0	0

Month	Failed Amounts accrued in month	Amounts paid for month's ride activity	Amount paid for past due balance	Service fees
Jan	\$0.00	\$0.00	\$0.00	\$0.00
Feb	\$0.00	\$0.00	\$0.00	\$0.00
Mar	\$0.00	\$0.00	\$0.00	\$0.00
Apr	\$0.00	\$0.00	\$0.00	\$0.00
May	\$0.00	\$0.00	\$0.00	\$0.00
Jun	\$0.00	\$0.00	\$0.00	\$0.00
Jul	\$0.00	\$0.00	\$0.00	\$0.00
Aug	\$0.00	\$0.00	\$0.00	\$0.00
Sep	\$0.00	\$0.00	\$0.00	\$0.00
Oct	\$0.00	\$0.00	\$0.00	\$0.00
Nov	\$0.00	\$0.00	\$0.00	\$0.00
Dec	\$0.00	\$0.00	\$0.00	\$0.00

If your vehicles should have an emblem printed include the capacity, make, model, VIN# and Plate number. If a taxi, choose the button Taxi. If your vehicle is a livery, choose the button Livery/Limousine.

When complete, hit "Add Vehicle"

The image shows a screenshot of a web application interface with a modal window titled "Add Vehicle". The background is dimmed, showing various dashboard elements:

- Total Vehicles:** A section with a "See More" link and a "Download Emblems" button.
- Outstanding Balance:** Displayed as "\$0.00" with the text "You have no outstanding balance." and a "View Summary" link.
- Latest Ride:** A section with fields for "When:", "Location:", "Vehicle:", and "License Plate #:".
- Rides by Airport:** A bar chart showing ride activity by month (Jan to Dec).
- Manage Payment Methods:** A button in the right sidebar.
- Year: 2023:** A dropdown menu for selecting the year.
- Legend:** A legend for the payment chart: green for "Amounts paid for month's ride activity", yellow for "Amount paid for past due balance", and orange for "Service fee".
- Payment Chart:** A table showing payment amounts for each month from Jan to Dec, with values of \$0.00.

The "Add Vehicle" modal form contains the following fields and options:

- Vehicle Type:** A row of buttons: TAXI, LIVERY/LIMOUSINE (selected), PT, VAN, OTHER.
- Capacity:** A text input field.
- Year:** A text input field.
- License Plate #:** A text input field.
- Make:** A text input field.
- Model:** A text input field.
- State/Province:** A dropdown menu currently set to "Illinois".
- VIN:** A text input field.
- Buttons:** "Cancel" and "Add Vehicle" (highlighted in blue).

Once you entered all your vehicles and you can obtain your emblem by clicking on "Download Emblems"

The dashboard features a top navigation bar with the CHI | GTT logo and menu items for Dashboard, Vehicles, and Payments. The main content is divided into several sections:

- Total Vehicles:** Shows 1 vehicle with a "Download Emblems" button. A note states: "GTT emblems for 2023-2024 are now available in the app. Click 'Download Emblems' to receive your new emblems."
- Latest Ride:** Lists fields for When, Location, Vehicle, and License Plate #, all currently blank. An "Add Vehicle" button is present.
- Outstanding Balance:** Displays \$0.00 with the note: "You have no outstanding balance."
- Latest Payment:** Lists fields for Billing Date, Purpose, Status, Method, and Amount, all currently blank. Includes buttons for "Payment History" and "Manage".
- Rides by Airport:** A bar chart for the year 2023 showing rides for ORD (blue) and MDW (green) across the months of the year. The y-axis ranges from 0 to 1.
- Payments by Month:** A bar chart showing payment activity for 2023. The y-axis ranges from \$0.00 to \$1.00. The x-axis lists months from Jan to Dec. Data points for all months are \$0.00. A legend indicates: Failed Amounts accrued in month (red), Amounts paid (green), and Amount paid for past due balance (blue).

Print and include on the passenger side of your windshield.

Please Note that when you depart from the airports, you will need to pay an Airport Departure charge. Ground transport providers who do not hold PT plates pay this separate "airport departure stamp" charge by using an app on their smartphone. Please go to your Google Play or Apple Store to get the app called

CHI MPEA TAX

