City of Chicago

Business Affairs and Consumer Protection

Public Vehicle Operations Facility
Public Chauffeur Licensing Section
Public Vehicle/Medallion Licensing Section
City of Chicago Cashiering Station
2350 W. Ogden Ave., First Floor, Chicago, IL

Monday to Friday: 8:30 a.m. to 4:30 p.m.*

*Due to high volume and necessary processing time and to ensure that everyone is serviced before the facility closes at 4:30 p.m., please be aware of the following:

► Applicants for a NEW chauffeur license must check-in at the reception desk before 11:30 a.m.

► Chauffeur licensee Walk-Ins (without scheduled appointments) must check-in at the reception desk before 2:00 P.M.

► Public Vehicle / Medallion licensee Walk-Ins (without scheduled appointments) must check-in at the reception desk before 3:00 P.M.

► Licensees with scheduled appointments may check-in any time before the appointment time.

► For public safety and security, if building capacity has reached the maximum allowable, the front door may be locked to prevent more people from entering the building.

- For questions or to join the BACP mailing list to receive industry notices and other department news, send an email to BACPPV@cityofchicago.org.
- Rules and Regulations governing City of Chicago licensed public vehicles and public chauffeurs are available at: www.cityofchicago.org/bacp.

312-746-4200 • 312-746-4300
BACPPV@cityofchicago.org • www.cityofchicago.org/bacp