



City of Chicago

Business Affairs and Consumer Protection

PUBLIC VEHICLE INDUSTRY NOTICE

July 23, 2020

Notice No. 20-030

Visit chicago.gov/reopening for Chicago's industry specific guidelines for business reopening, including "Be Safe. Taxi and Ride Hail".

UPDATED LICENSE EXTENSION DUE TO COVID-19 and REMOTE PUBLIC VEHICLE & CHAUFFEUR LICENSE RENEWALS

I. NOTICE OF LICENSE EXTENSION DUE TO COVID-19

► Be advised that on July 22, 2020, the Chicago City Council passed Ordinance 2020-2372, a COVID-19 emergency-related measure to extend the expiration date of licenses that expired during the pandemic. Licenses and Emerging Business Permits issued by the Department of Business Affairs and Consumer Protection ("BACP") under Title 4 or Title 9 of the Municipal Code of Chicago ("MCC") with an expiration date between March 15, 2020, and September 30, 2020, will hereby be considered active until October 30, 2020.

► Public chauffeur (taxi, livery, pedicab and TNP driver), pedicab vehicle, charter-sightseeing, medicar, and commercial passenger vessel (boat) licenses active and in good standing with licenses that expired between March 15, 2020 and September 30, 2020, will not be considered expired until October 30, 2020.

► Note that this ordinance does not change the fee for renewal nor prorate any fees paid for renewal of a license, nor change the future renewal date of a license. Licensees will be expected to pay the full fee associated with their license in order to renew by October 30, 2020.

► Taxicab medallion licenses expired before March 15, 2020, are considered expired and may not operate unless renewed and issued a license with current license term.

► Any public passenger vehicle or public chauffeur license which expired before March 15, 2020, is considered expired and may not operate unless renewed and issued a license with current license term.

II. RENEW EXPIRED LICENSE VIA E-MAIL TO BACPPV@CITYOFCHICAGO.ORG

- ▶ E-mail licensing documents to BACPPV@cityofchicago.org to begin the license renewal process remotely.
- ▶ License renewal forms are posted at Chicago.Gov/BACP.
- ▶ BACP staff are reviewing and processing license renewal applications daily.
- ▶ DOCUMENTS and SERVICES ARE AVAILABLE ONLINE
 - Public Chauffeur and Public Passenger Vehicle license application forms and documents are available at www.chicago.gov/BACP.
 - City of Chicago Payment Portal: <https://pay.chicago.gov/>
 - The Illinois Secretary of State (www.cyberdriveillinois.com) offers online services. Only "Court Purposes" and "Supervision" driving abstracts are accepted for chauffeur license renewals, the "Public" abstract is not accepted.



DON'T WAIT. RENEW ONLINE! 

**During the stay at home order,
go online for these essential services:**

- Renew your vehicle registration.
You'll need the registration ID and PIN, which are located on your renewal notice and registration card. Call 312-793-1010 if you need assistance.
- Renew your driver's license with the Safe Driver Renewal Program.
- Obtain a duplicate driver's license or ID card.
- Obtain a Driving Record Abstract.

Visit the Secretary of State's website at:
CYBERDRIVEILLINOIS.COM

JESSE WHITE
SECRETARY OF STATE

III. RESOLVE "VIOLATION" LICENSE STATUS

- ▶ The City of Chicago Data Portal at data.cityofchicago.org is updated daily with a current license status for each public passenger vehicle and public chauffeur license.
- ▶ The two most common reasons for a license to be in "VIOLATION" status are:
 - (1) an expired license and (2) failure to have proof of current insurance filed with BACP.
- ▶ A license in "VIOLATION" status is not in compliance with City laws and may not operate as long as the status remains listed as "VIOLATION".

- ▶ Resolve "VIOLATION" status by (1) renewing the license via e-mail to BACPPV@cityofchicago.org and/or (2) submitting proof of insurance to BACPPV@cityofchicago.org.

IV. "UN-SURRENDER" TAXICAB MEDALLION LICENSE

- ▶ The City of Chicago Data Portal at data.cityofchicago.org is updated daily with a current license status for each public passenger vehicle and public chauffeur license.
- ▶ A license in "SURRENDER" status may not operate as long as in "SURRENDER" status.
- ▶ A taxicab medallion licensee may initiate a "un-surrender" to place a taxicab back into service by sending an e-mail to BACPPV@cityofchicago.org.
 - A request to "un-surrender" must be supported by proof of current mandated insurance. A request to "un-surrender" will be processed if the taxicab medallion license is current.
 - If approved, a "Letter to Operate" will be e-mailed to the taxicab medallion licensee if the hard card and medallion have been surrendered to our office.
 - A "Letter to Operate" will not be issued to a taxicab medallion license in "VIOLATION" status; with an expired license; or without proof of current insurance coverage on file with BACP.

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- ▶ For questions, comments, or to join the Business Affairs and Consumer Protection-Public Vehicle Operations (BACPPV) e-mail list to receive industry notices and other news, send an email to BACPPV@cityofchicago.org.
 - ▶ Rules and Regulations governing City of Chicago licensed public vehicles and public chauffeurs are available at chicago.gov/bacp.
 - ▶ The Municipal Code of Chicago is available at www.amlegal.com.

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