



PUBLIC VEHICLE INDUSTRY NOTICE

June 29, 2023

Notice No. 23-019



Make a Tax Payment, File a Tax Return or Pay WAV Fees Online at CHICAGO BUSINESS DIRECT

1. Start at Chicago.gov/ChicagoBusinessDirect
2. If you are already an established Chicago Business Direct user, with valid User Id and Password, click the “Sign in” button.
3. If you are using Chicago Business Direct for the first time, you must first register and establish a personal user profile, which consists of a User Id and Password. The blue “register today” is a link that will route you to the page and through process. You only need to register once.
4. Once you log in, you may view all the Business Accounts to which you are linked, in your “MY BUSINESS ACCOUNTS” page. If you are not linked to your Business Account, please send an email to: ChicagoBusinessDirect@cityofchicago.org for assistance.
5. **PAY WAV FUND FEES ONLINE**
 - Log into the Chicago Business Direct web portal Chicago.gov/ChicagoBusinessDirect
 - Click on tile labeled “Make a Tax Payment”
 - Select the Business Account from the list
 - Select the Tax Form Code 7595
 - Select the WAV Fund Fees you wish to pay by entering a payment amount
 - Click “Continue” button at bottom of page when done

For payment plans or tax payment issues, contact the Chicago Department of Finance:
revenue@cityofchicago.org or (312)747-4747.

The City of Chicago’s Department of Business Affairs and Consumer Protection (BACP) ensures Chicago’s public passenger vehicles are safe, reliable and provide residents and visitors positive transportation options. BACP is committed to providing accessibility for all individuals, including people with disabilities.

Public Vehicle Division Operations:

- Schedule an appointment for service at the BACP Public Vehicle Licensing Facility at Chicago.gov/PublicVehicles
- Resolve an Administrative Notice of Violation (citation) remotely by emailing the ANOV number to BACP-AdministrativeHearings@CityofChicago.org
- Rules governing City of Chicago public vehicles and public chauffeurs are available at Chicago.gov/PublicVehicles