

March 13, 2024

Notice No. 24-011

WAV TAXI MAINTENANCE SUBSIDY PROGRAM <u>DEADLINE TO SUBMIT EXTENDED TO APRIL 15, 2024</u>

1. WAV Taxi owners and managers must make an intake review appointment to submit WAV Taxi Maintenance Subsidy Requests.



<u>Schedule an Intake Appointment</u> by clicking the link the "<u>Chicago Wheelchair Accessible Taxicabs (WAV)</u>" webpage at <u>Chicago.Gov/PublicVehicles</u>.

- Be on time at your scheduled appointment. We are not able to accommodate late arrivals and late arrivals will have to schedule another appointment.
- Be prepared complete forms and bring required supporting documents.
- If you are late, miss your appointment, or are not prepared, you may not be able to find another open appointment.
- 2. Read, review, and complete the "WAV Taxicab Vehicle Maintenance Subsidy Request Form" posted on the "Chicago Wheelchair Accessible Taxicabs (WAV)" webpage at Chicago.Gov/PublicVehicles.
 - a. Follow instructions listed on the form;
 - b. Gather all checklist items listed on the form;
 - c. Complete every section on the form; and
 - d. Sign and date the form.
- 3. For 2023 calendar year maintenance expenses, you must submit your completed application with supporting documents before **April 15, 2024.**