

PUBLIC VEHICLE INDUSTRY NOTICE

August 25, 2025

Notice No. 25-026

2025 WAV TAXI VEHICLE MAINTENANCE EXPENSES

The City of Chicago's Department of Business Affairs and Consumer Protection (BACP) is accepting <u>WAV Taxi Vehicle Maintenance Subsidy Request Forms</u> for **2025** WAV taxi expenses, receipts, and invoices. The documents must be dated in calendar year **2025**. The deadline to submit complete error-free WAV Taxi Vehicle Maintenance Subsidy Requests is April 1, 2026.

Follow these steps:

1. WAV Taxi owners and managers must make an intake review appointment to submit WAV Taxi Maintenance Subsidy Requests.



<u>Schedule an Intake Appointment</u> by clicking the link the "<u>Chicago Wheelchair Accessible Taxicabs (WAV)</u>" webpage at <u>Chicago.Gov/PublicVehicles.</u>

- Be on time at your scheduled appointment.
- Be prepared complete forms and bring required supporting documents.
- Read, review, and complete the "<u>WAV Taxicab Vehicle Maintenance Subsidy Request Form</u>" posted on the "<u>Chicago Wheelchair Accessible Taxicabs (WAV)</u>" webpage at <u>Chicago.Gov/PublicVehicles</u>.
 - a. Follow instructions listed on the form:
 - b. Gather all checklist items listed on the form, including <u>CURB Report and Vehicle Registration;</u>
 - c. Complete every section on the form; and
 - d. Sign and date the form.

3. Reminders:

- a. The WAV Taxi must complete 20 WAV rides per month to qualify.
- b. All receipts must include WAV taxi's VIN number.
- c. All applicants must clear up any city debt before subsidy is approved.
- d. Review qualified expenses to see which do not qualify. Some items that <u>do not</u> qualify are any exterior paint, towing, credit card fees, and any tires beyond 4 annually.