

**City of Chicago
Department of Business Affairs and Consumer Protection
Public Vehicle Operations Division**

PROPOSED AMENDMENTS

TO

**TAXICAB MEDALLION LICENSE HOLDER
RULES AND REGULATIONS**

Amendments Effective Date: Month XX, 2015



**City of Chicago
Mayor Rahm Emanuel**

**Department of Business Affairs and Consumer Protection
Maria Guerra Lapacek, Commissioner**

**AMENDMENTS TO
TAXICAB MEDALLION LICENSE HOLDER
RULES AND REGULATIONS**

AUTHORITY AND USAGES

WHEREAS, pursuant to the authority granted in Chapters 2-25 and 9-112 of the Municipal Code of Chicago, the Commissioner of Business Affairs and Consumer Protection is authorized to issue and amend rules and regulations prescribed in Chapters 9-112 and 9-104 of the Municipal Code of Chicago; therefore

I, MARIA GUERRA LAPACEK, Commissioner of Business Affairs and Consumer Protection of the City of Chicago, issue the following amendments to the Taxicab Medallion License Holder Rules and Regulations.

By Order of the Commissioner:

Maria Guerra Lapacek, Commissioner

Effective Date of Amendments: Month XX, 2015

PROPOSED AMENDMENTS TO TAXICAB MEDALLION LICENSE HOLDER RULES AND REGULATIONS

City of Chicago Department of Business Affairs and Consumer Protection proposes to amend its Taxicab Medallion License Holder Rules and Regulations by deleting the language struck through and by inserting the language underscored, as follows:

RULE TX1.01 Taxicab Medallion License Holder Course

The Commissioner has designated the City Colleges of Chicago to offer and administer a course to train taxicab medallion licensees. The course may be offered in class room instruction or on-line. The City Colleges of Chicago is permitted to charge a fee for the taxicab medallion license holder course that is reasonably related to the City Colleges of Chicago's cost of administration and instruction for the course.

RULE TX1.05 Individuals Authorized to Represent Medallion Licensees with the Department

- a. The following persons may transact business with the Department on behalf of a company held medallion license:
 - 1. An officer of the corporation or managing member of the LLC registered with the Department; ~~or~~
 - 2. The licensed medallion license manager contracted by the medallion licensee and registered with the Department as the medallion licensee's medallion license manager; or
 - 3. A medallion licensee's authorized attorney, who is currently licensed by the State of Illinois.

- b. The following persons may transact business with the Department on behalf of an individually held taxicab medallion license:
 - 1. The individual medallion licensee; ~~or~~
 - 2. The licensed medallion license manager contracted by the medallion licensee and registered with the

- Department as the medallion licensee's medallion license manager; or
3. A medallion licensee's authorized attorney, who is currently licensed by the State of Illinois.

RULE TX1.06

Reserved
Financial Reporting Requirements

- a. ~~Pursuant to MCC §9-112-220 and MCC §9-112-610, by May 31 of each year, all medallion licensees must file annual financial statements for the preceding calendar year.~~
- b. ~~Medallion licensees must complete and submit the financial statement on a form prescribed by the Commissioner.~~

RULE TX2.03

Reserved
Individuals Authorized to Represent Medallion Licensees at Renewal

- a. ~~In addition to the persons listed in RULE TX1.05(a) of these rules and regulations that may transact business with the Department on behalf of a company held taxicab medallion license, a medallion licensee's authorized attorney, who is currently licensed by the Attorney Registration and Disciplinary Commission of the State of Illinois, may renew the licensee's taxicab medallion license.~~
- b. ~~In addition to the persons listed in RULE TX1.05(b) of these rules and regulations that may transact business with the Department on behalf of an individually held taxicab medallion license, a medallion licensee's authorized attorney, who is currently licensed by the Attorney Registration and Disciplinary Commission of the State of Illinois, may renew the licensee's taxicab medallion license.~~

RULE TX3.01

Authorized Taxicab Vehicles Specifications

- a. The Department shall maintain a list of authorized vehicles that may be used as taxicabs in accordance with MCC §9-112-070.
- b. All taxicab vehicles must have two doors on each side; unless, a vehicle make, model, and year is specifically excluded from the

- two-doors on each side requirement by the Department and listed on the authorized vehicle list.
- c. All taxicab vehicles must meet applicable Federal Motor Vehicle Safety Standards for vehicles of its size, type and proposed use.
 - d. All taxicab vehicles placed in service shall have leather or vinyl seats in all passenger areas.
 - e. All taxicab vehicles must be equipped with a permanently installed air conditioning system capable of maintaining the interior temperature of the passenger section to sixty-eight (68) degrees Fahrenheit.
 - f. Any medallion licensee or person may request in writing to the Commissioner to evaluate a specific year, make, and model of vehicle for use as a taxicab.

RULE TX3.02

Retirement and Replacement of Vehicles due to Age

- a. This rule outlines a schedule for retiring and replacement of taxicab licensed vehicles due to the age of the vehicle in accordance with MCC §9-112-070.
- b. Refer to §9-112-010 definitions of “model year”, “vehicle age”, and “owner-operator” and MCC §9-112-070(c) for taxicab vehicle replacement schedule. A restatement of pertinent MCC §9-112-010 definitions and of MCC §9-112-070(c) follows:
 1. ~~“Model year” means that year designated in the vehicle manufacturer’s certificate of origin or on the vehicle title issued by the Secretary of State of Illinois or other state.~~
 2. ~~“Vehicle Age” means the age of the vehicle computed by totaling the number of the years in between and including both the calendar year and model year. For example, a vehicle with a model year of 2009 has a vehicle age of 4 years in the 2012 calendar year (2009 + 2010 + 2011 + 2012).~~
 3. ~~“Owner-Operator” means a licensee that (1) owns or controls no more than one taxicab medallion license and (2) who certifies that no chauffeur other than the individual license holder, his spouse, or his natural or legally adopted child will operate and drive the taxicab. If the medallion license holder is a corporate entity, the~~

100 percent shareholder and / or the listed president of the corporate entity is considered the licensee for "owner-operator" status.

4. ~~MCC §9-112-070 (c) "Age of vehicle"~~

~~A licensee cannot operate a vehicle as a licensed taxicab beyond the following vehicle age:~~

- ~~i. Four years for vehicles that are not designated pursuant to the Department's list of authorized vehicles as wheelchair accessible or fuel efficient.~~
- ~~ii. Five years for vehicles that are designated pursuant to the Department's list of authorized vehicles as either wheelchair accessible OR fuel efficient.~~
- ~~iii. Six years for vehicles that are designated pursuant to the Department's list of authorized vehicles as both wheelchair accessible and fuel efficient.~~

- c. ~~In the year 2012, change of equipment (COE) inspection dates determined and scheduled by the Department prior to June 30, 2012 to retire and replace any aged out vehicles will remain the same and are unchanged.~~
- d. ~~From January 1, 2013 to June 30, 2013, the Department will schedule COE inspection dates for the following vehicles which medallion licensees must retire and replace:~~
 - ~~1. Vehicles that are not either alternative fuel or wheelchair accessible with a manufacturer model year of 2008 or less.~~
 - ~~2. Vehicles that are either alternative fuel or wheelchair accessible with a manufacturer model year of 2007 or less.~~
 - ~~3. Vehicles that are both alternative fuel and wheelchair accessible with a manufacturer model year of 2006 or less.~~
- e. ~~From July 1, 2013 to December 31, 2013, the Department will schedule COE inspection dates for the following vehicles which medallion licensees must retire and replace:~~
 - ~~1. Vehicles that are not either alternative fuel or wheelchair accessible with a manufacturer model year of 2009.~~

- ~~2. Vehicles that are either alternative fuel or wheelchair accessible with a manufacturer model year of 2008.~~
 - ~~3. Vehicles that are both alternative fuel and wheelchair accessible with a manufacturer model year of 2007.~~
- f. Starting January 1, 2014, † The Department will schedule COE inspection dates for vehicles which medallion licensees must retire and replace based on the anniversary date the vehicle was placed into service as a taxicab.
1. The deadline to retire and replace a vehicle that exceeds the age limitation prescribed by MCC §9-112-070 will be based on the month and day the vehicle was initially placed into service as a Chicago licensed taxicab for the first time.
 2. In the year the vehicle exceeds the mandated age limitation the medallion licensee must replace and retire the aged out vehicle before the same month and day that it was initially placed into service.
 3. The date by which a vehicle must be retired will be given to the medallion licensee at the time that the vehicle is put into service.
- g. Pursuant to MCC §9-112-070(f), medallion licensees with wheelchair accessible vehicle (WAV) taxicabs may apply to extend the use of a WAV taxicab that is fit for public use pursuant to the following process:
1. A medallion licensee that has a WAV taxicab in service may apply to extend the use of the WAV as a taxicab on a form prescribed by the Commissioner.
 2. Medallion licensee must file the WAV taxicab extension request form with the Department a maximum of one year and a minimum of four months prior to the scheduled vehicle replacement date. A request submitted less than four months prior to the scheduled vehicle replacement date will be rejected and no extension will be granted.
 3. The Department will respond in writing to the medallion licensee's request to extend the use of the WAV taxicab within thirty (30) days after receipt of the written request. The Department's response will state whether or not the medallion licensee's extension request is denied or granted. If the request is denied, the medallion licensee must replace the WAV taxicab

vehicle as previously scheduled. If the request is granted, the medallion licensee will be able to use the same WAV vehicle for one more year as a taxicab, and a new date by which the vehicle must be removed from service will be given to the medallion licensee.

4. In determining whether an aged out WAV taxicab vehicle is fit for public use, the Commissioner shall give consideration to (a) the safety, health, comfort and convenience of drivers and passengers, (b) the WAV's inspection history, and (c) the WAV's public appearance on the streets of the City.
 5. The Commissioner, in conjunction with the Mayor's Office for People with Disabilities, may consider the medallion licensee's dedication to serving passengers that use wheelchairs by denying an extension under these rules to a medallion licensee that has a history of complaints indicating refusal of service calls for use of a WAV taxicab.
- h. **FOR OWNER-OPERATORS ONLY:** A taxicab vehicle that (1) was placed into service as a taxicab prior to February 1, 2012; AND (2) has been solely operated by an owner-operator medallion licensee; AND (3) has never been suspended; AND (4) has passed its most recent City vehicle inspection will have a six-month extension added to their vehicle's service age to retire and replace the vehicle.

RULE TX3.03 Taxicab Vehicle Inspections

- a. Medallion licensees must deliver the taxicab vehicle for inspection as designated by the Department. See MCC § 9-112-050 Vehicle inspections.
- b. The Department shall notify medallion licensees of their scheduled vehicle inspections by any method, including but not limited to, mail, e-mail, fax or by Web site posting.
- c. In addition to inspections scheduled in advance, the Department may request a medallion licensee to submit the medallion licensee's vehicle for an inspection based upon a complaint. The Department may notify a medallion licensee of a complaint based inspection by phone call, e-mail, or citation.

A medallion licensee must submit the vehicle to inspection within two (2) business days of the Department's notification.

- a. A medallion licensee who fails to bring its taxicab vehicle for inspection as required by this rule and has failed to either (1) secure a rescheduled vehicle inspection date pursuant to Department procedures or (2) fails to surrender to the designated Department office its medallion plate and hard card before 10:00 am of the scheduled inspection date is considered to have missed its inspection and is subject to the missed inspection penalties provided in MCC §9-112-630(b).
- ~~b. A new taxicab vehicle with a manufacturer's model year that equals or is greater than the current calendar year needs only to be submitted for a vehicle inspection once during the year it is placed into service.~~
- c. Medallion licensees must bring to any scheduled inspection the taxicab medallion plate and hard card at the time of the inspection. If the medallion licensee does not bring the medallion plate or hard card to the inspection, the vehicle will be considered to have missed the scheduled inspection and is subject to the missed inspection penalties provided in MCC §9-112-630(b).

RULE TX3.05

Conversions/Modifications for Taxicab Vehicles

- a. City of Chicago licensed taxicabs' conversions/modifications are limited to alternative fuel source or wheelchair accessible vehicle conversions. A post-manufacture or after-market mechanical conversion/modification of a vehicle must meet minimum standards mandated by applicable Federal, State, and City laws.
- ~~b. City of Chicago licensed taxicabs' conversions/modifications are limited to alternative fuel source or wheelchair accessible vehicle conversions.~~
- c. A medallion licensee shall not submit for approval as a taxicab a vehicle that has been converted or modified contrary to subsection (a) above, after its original manufacture date, unless the converted or modified vehicle meets minimum standards mandated by applicable Federal, State, and City laws. A converted or modified vehicle that fails to meet minimum standards mandated by applicable Federal, State,

and City laws is considered unsafe. If found operating such a vehicle as taxicab, the medallion licensee's license will be immediately suspended and subject to revocation. The licensee shall be strictly liable for this rule.

RULE TX3.06

Documents Required for Change of Equipment (COE) Processing

a. When requesting a change of equipment (COE) or replacement of the taxicab vehicle, the medallion licensee, at medallion licensee's expense, shall provide a completed, signed, and dated COE request form with supporting documents as prescribed by the Commissioner and pay the appropriate fees. ~~the following documents when requesting any changes of equipment (or replacement of the taxicab vehicle):~~

~~a. A completed, signed, and dated COE request form on a form prescribed by the Commissioner;~~

~~b. Title of vehicle or manufacturer's certificate of origin;~~

~~c. A bill of vehicle sale or vehicle lease;~~

~~d. Proof of current City of Chicago vehicle sticker purchase;~~

~~e. Current certificate of insurance;~~

~~f. Vehicle History Report (e.g., Carfax or Autocheck);~~

~~g. A completed, signed, and dated safety features compliance form on a form prescribed by Commissioner;~~

~~b. Appropriate fees. See MCC §9-112-080~~

1. \$25.00 processing fee for a COE performed during a scheduled periodic inspection.

2. \$100.00 fee (\$25.00 processing + \$75.00 COE inspection) for a COE not performed during a scheduled periodic inspection.

RULE TX3.08

Vehicles Out of Service as Taxicabs

a. Pursuant to MCC §9-112-470, medallion licensees must notify the Department in writing the reason that the service of any taxicab vehicle is discontinued for a period of thirty ~~twenty~~ ~~(30/20)~~ continuous days.

- b. The medallion licensee's written "out of service" notification must be made on a form prescribed by the Commissioner and shall list at a minimum the taxicab medallion license number, the location of the vehicle, the reason the vehicle is out of service, and the date the vehicle will be returned into service. The medallion licensee must surrender the hard card and the medallion plate of the "out of service" taxicab at the time the written notification is submitted to the Department.
- c. The Commissioner may give written notice to a medallion licensee to return the vehicle to service as a taxicab. The failure to restore the vehicle to service as a taxicab within five (5) business days after such notice may result in the revocation of the license.
- d. A medallion licensee may not have a taxicab out of service for more than one hundred (100) consecutive days without written authorization from the Department. A medallion licensee that does have a taxicab out of service for more than one hundred (100) consecutive days is subject to revocation, rescission, or denial of renewal of the taxicab medallion license.
- e. If the taxicab medallion license is the subject of a bankruptcy or foreclosure action brought by a secured creditor pursuant to the Uniform Commercial Code (UCC), subsection (d) of this section shall not apply.
- f. If a medallion licensee or an authorized person notifies the Department of a legal action that is preventing the medallion licensee from placing the medallion license into service as a taxicab, section (d) above may not apply.

RULE TX4.01

Display of Medallion Hard Card, Public Chauffeur License Card, and Medallion Plate

- a. In those vehicles equipped with an authorized safety shield, the medallion licensee shall display both the medallion hard card and the public chauffeur license card in an installed license holder attached to the safety shield and positioned directly behind and above the driver's head, or as directed by the Department at the time of vehicle inspection.

- b. In those vehicles not equipped with a safety shield, the medallion licensee shall display both the medallion hard card and the public chauffeur license card in an installed license holder affixed to the vehicle dashboard in the front passenger section above the glove compartment, or as directed by the Department at the time of vehicle inspection.
- ~~c. The medallion licensee shall illuminate the license holder so both licenses are clearly visible.~~
- d. The medallion plate must be affixed and displayed on the exterior vehicle hood on the passenger side of the vehicle, or as directed by the Department at the time of vehicle inspection.

RULE TX4.02

Information Required to be Posted in the Interior of the Taxicab Vehicle

- a. Taxicab Fare Placard - The Commissioner shall publish a taxicab fare placard with taxicab fare information listed in MCC §9-112-500.
 - 1. Every medallion licensee shall display the taxicab fare placard provided by the Department. The medallion licensee shall affix the taxicab fare placard:
 - i. Permanently to the back of a front seat or authorized safety shield or in another location within the vehicle as directed by the Department in plain view of the passenger; and
 - ii. Under clear lamination or plastic covering as directed by the Department.
 - 2. The taxicab fare placard must contain (1) the taxicab medallion license number and (2) the affiliation name - both written at least one inch in height in black ink. If the taxicab is not affiliated, the medallion licensee must list "Independent" as the affiliation name.
 - 3. Photocopies of original taxicab fare placards may not be substituted for original taxicab fare placards provided by the Department.
 - 4. The fee for the taxicab fare placard is \$2.00 per placard.
- b. "LOOK" Transportation Safety Sticker



1. LOOK! Before Opening Your Door
2. Every licensed taxicab vehicle must affix and display the LOOK sticker on the inside of each rear passenger window. The sticker should be centered as to be visible to seated passengers when the rear passenger windows are closed.
3. The replacement fee for the LOOK stickers will be \$1.00 per pair of stickers.

RULE TX4.04

Informing Blind or Visually Impaired Passengers

- a. Medallion licensees must have an approved method of informing blind or visually impaired passengers seated in the taxicab of the taxicab medallion license number.
- b. Medallion licensees shall permanently affix to either the back of the front seat passenger side headrest or the back of the front seat, passenger side, beginning no lower than three inches from the top of the front seat an information card in both Braille and large print as prescribed by the Commissioner in size and format approved by the Commissioner. The card must list the taxicab medallion license number and information as directed by the Commissioner.
- c. The Braille card affixed in taxicabs must contain the taxicab number it is affixed in and the statement "Call 311 for Compliments or Complaints" in Braille characters.
- d. In lieu of affixing a Braille card described in section (b), medallion licensees may install and use electronic or digital forms of Department inspected and approved audible communication that informs blind or visually impaired passengers seated in the taxicab of the taxicab medallion license number and affiliation name.

RULE TX4.08 Only Department authorized signage, decals, or stickers may be posted and displayed in or outside of City of Chicago licensed taxicabs. The Department will authorize signage, decals or stickers in writing via Public Vehicle Industry Notices, web postings at www.cityofchicago.org/bacp, written statement, or letter. Unauthorized posting and display of signage, decals, or stickers is a violation of this rule. Posting and display of signage, decals, or stickers required by Federal, State, or City law are exempt from this rule.

RULE TX5.02 Taximeters

- a. All medallion licensees shall operate City of Chicago licensed taxicabs equipped with an operational taximeter which accurately registers the rates and charges authorized by the MCC that meets the requirements set forth in the MCC and these rules and regulations. See MCC §9-112-510 and MCC §9-112-600.
- b. A medallion licensee shall not submit for approval as a taxicab a vehicle that has a taximeter that fails to meet the technical specifications listed below. If found operating a taxicab which fails to meet below listed technical specifications, the medallion licensee's license may be immediately suspended and subject to revocation.
- c. Technical specifications for taximeters:
 1. Taximeters shall be calibrated, tested and sealed pursuant to the most current edition of the National Institute of Standards and Technology (NIST) Handbook 44.
 2. Taximeters must be capable of issuing or dispensing a printed meter receipt. See Taximeter Receipts Section.
 3. ~~Starting January 1, 2013, taximeters~~ Taximeters must be capable of integration with the dispatch system, vehicle transmission, electronic payment equipment, and GPS.
 4. ~~Starting January 1, 2013, taximeters~~ Taximeters must be capable of locking out or shutting off remotely.
 5. ~~Starting January 1, 2013, taximeters~~ Taximeters must be only capable of being activated upon a public chauffeur entering a personal identification number or swiping a personal identification card. Medallion licensees must be able to identify the name and license number of the

public chauffeur that activated and is operating the taximeter in real-time.

6. ~~Starting January 1, 2013, t~~Taximeters must be capable of tracking any single public chauffeurs hours of taxicab operation in real-time.
- d. Medallion licensee may not lease or operate a taxicab if the taximeter is constructed, or in any way altered, such that the taximeter may be recalibrated without removing or breaking the seal.
 - e. Medallion licensee may not lease or operate a taxicab unless the equipped taximeter is registered with the Department for that taxicab and the serial number on the taximeter is identical to the serial number listed on the reverse side of taxicab medallion's hard card.
 - f. Medallion licensee may not lease or operate a taxicab with more than one taximeter in the vehicle. If more than one taximeter is found in a taxicab, the medallion licensee may be subject to revocation.

RULE TX5.03

Taximeter Technician Requirements

- a. Any person and/or business that performs taximeter installations, calibrations, or any service on City licensed taxicab vehicles and taximeters must meet all applicable Federal, State, or City laws, including licensing requirements, register with the Department. An unlicensed person and/or business shall not service or perform work on a taximeter.
- ~~b. Any person and/or business that performs taximeter installations, calibrations, or service must meet all applicable Federal, State, or City laws, including licensing requirements.~~
- ~~c. An unlicensed person and/or business shall not service or perform work on a taximeter.~~
- b. Medallion licensees must request and maintain documented invoices as to any work performed on taximeters by the taximeter shop which will state the date and type of service and the taximeter's make, model, and serial number. Medallion licensees shall upon Commissioner's request produce such invoices within three (3) days. Medallion

licensees shall maintain such records for a minimum of one (1) year.

RULE TX5.07

Non-Cash Forms of Payment - Electronic Equipment

- a. General Requirements pursuant to MCC §9-112-510:
 1. All medallion licensees shall operate City of Chicago licensed taxicabs equipped with operational electronic equipment that is capable of processing non-cash forms of payment for taxicab fares.
 2. Non-cash forms of payment include; but are not limited to, credit cards, debit cards, cyber-cash and other generally acceptable means of purchasing goods and services.
 3. ~~Starting January 1, 2013, a~~Any medallion licensee who replaces a taxicab must install in the replacement vehicle rear seat swipe credit card processing equipment.
 4. Electronic equipment used to process non-cash forms of payment must meet the requirements set forth in the MCC and these rules and regulations.
- b. A medallion licensee shall not submit for approval as a taxicab a vehicle that fails to meet the non-cash forms of payment technical specifications listed below. If found operating a taxicab which fails to meet below listed technical specifications, the medallion licensee's license may be immediately suspended and subject to revocation.
- c. Medallion licensees operating taxicabs:
 1. Must accept non-cash electronic forms of payment for taxicab fares;
 2. May not impose an extra fee or a surcharge for non-cash electronic forms of payment;
 3. May not impose a minimum fare charge for a passenger to use non-cash electronic forms of payment; and
 4. May not refuse a passenger desiring or requesting to use non-cash electronic forms of payment on any grounds, including that a trip will not exceed a minimum length or generate a minimum fare.

- d. Technical specifications for all non-cash forms of payment processing electronic equipment:
1. Electronic equipment must process payments using Payment Card Industry (PCI) Security Standards.
 2. Electronic equipment must be capable of accepting and processing the Taxi Accessible Program (TAP) Card or similar program card.
 3. ~~Starting January 1, 2013, e~~Electronic equipment must be capable of integration with the dispatch system, vehicle transmission, taximeter, and GPS.
 4. ~~Starting January 1, 2013, e~~Electronic equipment must process payments using the public data network.
- e. ~~Starting January 1, 2013, t~~Technical specifications for rear seat swipe credit card electronic equipment installed in replacement vehicles:
1. Rear seat swipe electronic equipment must be equipped with an interactive passenger display/screen. The passenger must be capable of selecting payment options.
 2. Rear seat swipe electronic equipment must display on its screen the total taxicab fare at the conclusion of the ride.
 3. The passenger must have the option of completing the taxicab fare payment without surrendering a credit/debit card or payment device to the public chauffeur.
 4. Rear seat swipe electronic equipment must be installed/mounted safely, securely, and to ensure passenger ease of use.
 5. See ADVERTISING SECTION for additional specifications for personal information monitors (PIMs) and approved interior advertising displays.
- f. Affiliated taxicab medallion licensees must process electronic forms of payment through their affiliations or licensed medallion license managers and must meet Payment Card Industry (PCI) Security Standards.

- g. Except for the express and limited purpose of fare collection, no licensee, including a public chauffeur, may collect or transmit personal passenger information without the passenger's informed consent.
- h. Starting January 1, 2016, rear seat swipe credit card electronic equipment installed in replacement vehicles must contain accessibility features for passengers who are blind or have visual impairments.
 - 1. Required accessible technical specifications for rear seat swipe credit card equipment installed in replacement vehicles will be published and posted by the Department in conjunction with Mayor's Office of People with Disabilities (MOPD) recommendations at www.cityofchicago.org/bacp.
 - 2. Prior to equipment approval, the Department and MOPD may test accessibility features of rear seat swipe credit card electronic equipment for use in City licensed taxicabs.

RULE TX5.08

Electronic Payment Service Fees

Medallion licensees that lease taxicabs to public chauffeurs:

- a. May not impose a service fee/transaction fee to the lessee public chauffeur for the processing of electronic payments greater than three ~~five~~-percent (~~3%~~ 5%);
- b. Must have a system in place to disburse monies/proceeds payable to the lessee public chauffeur within one (1) business day of the initial transaction;
- c. At public chauffeur's request, must offer the option to electronically transfer monies/proceeds payable to the lessee public chauffeur; and
- d. No medallion licensee lessor may withhold payment due to a lessee public chauffeur for more than one (1) business day. Upon written complaint from a public chauffeur, medallion licensee must provide written documentation that medallion licensee has complied with this rule. A medallion licensee that fails to comply by withholding payment or issues checks with insufficient funds must award the public chauffeur licensee a \$50.00 late payment fee per day.

RULE TX5.10

Two-Way Dispatch Equipment and E-Hail Dispatch Apps Program

- a. Pursuant to MCC §9-112-320, all medallion licensees that lease taxicabs to public chauffeurs must have an operational two-way dispatch system activated to a level which is readily audible to the driver at all times the taxicab is in operation.
- ~~b. Per the Department's request and direction, a medallion licensee must have the capability with its two-way dispatch equipment to immediately contact a public chauffeur operating a specific taxicab. Upon request by the Department, medallion licensee shall so contact a specific taxicab or public chauffeur immediately.~~
- b. E-Hail Dispatch Apps approved to participate in the City of Chicago Consolidated Taxicab Dispatch Application program pursuant to MCC §9-112-565 may serve as two-way dispatch equipment that meets the requirements of this rule.
- c. Medallion licensees and medallion license managers must have a program in place that supports, promotes, and accepts taxicab drivers' use of City of Chicago approved E-Hail Dispatch Apps.
- d. Requirements for medallion licensees, medallion license managers, and affiliations to follow, participate, and support the City of Chicago Consolidated Taxicab Dispatch Application program will be published and posted by the Department at www.cityofchicago.org/bacp.

RULE TX5.11

Global Positioning System (GPS)

- a. All medallion licensees shall operate City of Chicago licensed taxicabs equipped with an operational Global Positioning System (GPS) that meets the requirements set forth in the MCC and these rules and regulations. See MCC §9-112-510.
- b. A medallion licensee shall not submit for approval as a taxicab a vehicle that fails to meet the GPS technical specifications listed below. If found operating a taxicab which fails to meet below listed technical specifications, the medallion licensee's license may be immediately suspended and subject to revocation.

- c. ~~Starting January 1, 2013, t~~Technical specifications for GPS equipment:
1. GPS equipment must be capable of integration with the dispatch system, vehicle transmission, taximeter, and non-cash payment processing electronic equipment.
 2. GPS equipment must be able to track and locate the location of a taxicab.
 3. GPS equipment must with at least 95% accuracy be able to track both the "METER ON" and "METER OFF" dates and times with GPS coordinates in degrees Latitude and Longitude.
- d. At the request of the Department for the location of a specific taxicab vehicle, a medallion licensee must immediately respond to the Department with the location information of the taxicab vehicle.
- e. If the Department provides a Web site for location of taxicabs in the City, medallion licensees must provide electronic transmission of GPS data for its taxicab for posting on such Web site.

RULE TX5.12

Data Collection and Accessibility

a. Data Collection

~~Starting January 1, 2013, m~~ Medallion licensees must have the capability to collect and store the following data for a minimum for twelve (12) months:

1. Taxicab medallion number
2. Public chauffeur name and number
3. Trip/Meter ON and OFF date and time
4. Trip distance
5. "METER ON" and "METER OFF" dates and times with GPS coordinates in degrees Latitude and Longitude with at least 95% accuracy
6. Meter amount without any extras or tips
7. Meter extras amount
8. Tip amount
9. Total amount paid
10. Form of payment (cash, credit, debit, TAP, etc.)
11. Street hail or Dispatched fare
12. Per public chauffeur and shift, the length of time the taxicab is in operation

13. Per public chauffeur and shift, the length of time the taxicab meter is active
- b. Data Accessibility
 1. ~~Starting January 1, 2013,~~ Medallion licensees must provide Department access to the above data via internet web access in real-time and with a history spanning twelve (12) months. Medallion licensees are required to start collecting and maintaining above data starting January 1, 2013.
 2. Upon the Department's request for reports based on the above data, medallion licensees must submit requested reports within three (3) days of the request.
- c. Medallion licensees and taxicab medallion license managers must direct and authorize companies that they hire / contract with to collect and manage the above listed data to enable and facilitate the Department's direct access to collected data. The Department must be able to contact the companies that collect above data for licensees to access data - real-time and reports.

RULE TX5.13 — Approved Electronic Equipment

- a. ~~The Department shall maintain a list of approved electronic equipment for use in a taxicab.~~
- b. ~~Any medallion licensee or person may apply for approval of specific electronic equipment for use in a taxicab by submitting to the Department for review:~~
 1. ~~The electronic equipment's technical specifications and a detailed written description of the capabilities of the equipment;~~
 2. ~~A complete and accurate statement of all costs associated with such equipment (e.g., capital, installation, maintenance, operational, etc.);~~
 3. ~~Provide the Department a demonstration of the capabilities of the electronic equipment in operation; and~~
 4. ~~Supporting evidence or documentation of a completed field test of the electronic equipment.~~

RULE TX6.03

Security Cameras

- a. The technical specifications for security camera equipment installed in licensed taxicabs are:
 1. The security camera must be 100% solid state design and must be designed to operate using a standard 12 volt battery;
 2. The security camera must be tamperproof and not operate with an "ON/OFF" switch;
 3. The security camera must have system protections to ensure against voltage irregularities and power failures;
 4. The security camera must use non-volatile flash memory and record images using a first-in, first-out methodology, with a overwrite protected memory for emergency events that cannot be overwritten;
 5. The security camera must be impact and shock resistant;
 6. The security camera must clearly record images in all lighting conditions, including bright sunshine, shade, darkness, total darkness, and when strong backlighting is present;
 7. The security camera must mark each image with the date, time, and vehicle number, and serial number of the camera;
 8. The security camera must have a field of vision to capture all of the occupants of the vehicle;
 9. The security camera must be installed so that it will not interfere with the driver's field of vision or impede the use of any of the vehicle's mirrors;
 10. The security camera must have a minimum of 32 GB memory with system settings that ensure a minimum of 3 days (72 hours) of recorded data before overwrite begins;
 11. The security camera must be capable of recording images at a resolution of at least 640 x 368 pixels;
 12. The security camera must be capable of storing as or converting to standard digital image formats such as .JPEG, .AVI and .MPEG image formats, and
 13. The security camera must have all lead-free components; and
 14. The security camera recording must comply with all applicable Federal, State, and City laws. ~~The security camera may only record visual images and not audio or sound.~~

- b. The technical specifications for security camera image recording triggers, recording and storage are:
1. Still image recording must be triggered by any vehicle door opening.
 2. Upon trigger, still images must be recorded at a rate of 1 image every 5 seconds for 60 seconds, followed by 1 image every 15 seconds.
 3. Video images must be recorded on a looping basis, and image storage must be triggered by any vehicle door opening.
 4. Upon trigger, video images must be recorded for 60 seconds prior to the door opening and 60 seconds after the door is closed.
 5. In an emergency trigger event, system must be able to store 2.5 minutes worth of images prior to the trigger and 2.5 minutes after the trigger in an overwrite protected format. Still image cameras must be equipped with an emergency trigger that will record images at the rate of 1 image per second for 60 seconds.
 6. Camera software must have the ability to perform batch downloads, or save multiple events at the same time.
 7. Camera video footage/frames must display cab number, date, and time for inspection and when retrieved for future viewing
- c. Security Camera Passenger Signage - All vehicles equipped with a security camera system must have a decal on passenger and driver side rear windows notifying passengers that the vehicle is equipped with a security camera. reading: "This vehicle is equipped with a security camera." Signage must comply with all applicable Federal, State, and City laws.
- d. Use of Security Camera Images
- i. The Department and the Chicago Police Department have the authority to request access to a taxicab and its camera equipment to download recorded images of the interior or exterior of the taxicab.
 - ii. A medallion licensee and licensed taxicab medallion license manager may have direct access to download recorded images of the interior or exterior of the taxicab they own or manage.
Medallion licenses and licensed taxicab medallion license managers must comply with Federal, State, and City

laws, specifically laws regarding the use of recorded images and privacy.

Medallion licensees and licensed taxicab medallion license managers may only access and download taxicab security camera images for fact-finding and investigative purposes (criminal, traffic, insurance, civil, or complaint investigations) or for educational and training purposes.

~~Access to any recorded image of persons in a taxicab is prohibited except by the Department or the Chicago Police Department. The Department or Chicago Police Department will request access to download recorded images for criminal investigations.~~

e. Security Camera Inspections

1. Security camera systems must have the capability for inspection of the equipment that will indicate the system is functioning properly. Vendor or manufacturer of approved security camera systems will be required to provide the inspection facility with all necessary equipment and software at no cost to inspect, test, or extract data to ensure system compliance. The serial number of the camera must be visible to the Department inspector.
2. The Department may also inspect the viewing facilities of the medallion licensee and may ask for verification of viewing logs and/or all other documentation and equipment.

f. Optional Outward Facing Cameras

1. Medallion licensee may install and use optional outward facing cameras on their taxicabs. Outward facing cameras are optional and are not approved safety devices. Taxicab medallion license holders and licensed taxicab medallion license managers must comply with Federal, State, and City laws, specifically laws regarding the use of recorded images and privacy.
2. ~~Medallion licensees may view images from outward facing cameras only. Outward facing cameras should be positioned such that the perspective is outward and over the vehicle's hood. The images will be created and stored by vehicle movement triggers such as sharp turns, sharp stops, or quick accelerations for the~~

purposes of driver education and modification of driver behavior. These features should not affect any requirements set forth in regarding the rear facing camera.

3. ~~The viewing of all images must be logged electronically and the electronic log provided to the Department upon request.~~
4. The Department or the Chicago Police Department may request and view any reports and images captured and stored by the outward facing camera.

~~g. Approved Security Camera Equipment~~

1. ~~The Department shall maintain a list of approved security camera equipment for use in a licensed taxicab.~~
2. ~~Any medallion licensee or person may apply for approval of specific security camera equipment for use in a taxicab by submitting to the Department for review:~~
 - i. ~~The security camera equipment's technical specifications and a detailed written description of the capabilities of the equipment;~~
 - ii. ~~A complete and accurate statement of all costs associated with such equipment (e.g., capital, installation, maintenance, operational);~~
 - iii. ~~Provide the Department a demonstration of the capabilities of the security camera equipment in operation; and~~
 - iv. ~~Supporting evidence or documentation of a completed field test of the security camera equipment.~~

RULE TX6.04 Rear Passenger Side Mirrors

- a. Licensees at their own expense have the option to affix rear passenger side mirrors to the rear passenger doors in order for passengers to see images on side and rear of taxicab vehicle such as bicyclists, pedestrians, and other vehicles to avoid opening the door into their path.
- b. Licensee that affix rear passenger side mirrors will label the device with the taxicab number and use a secure weather proof adhesive to avoid unintentional detachment of the device.

RULE TX7.01

Wheelchair Accessible Vehicles as Taxicabs

- a. Any wheelchair accessible vehicle (WAV) to be used as a taxicab must meet minimum standards mandated by applicable Federal, State, and City laws.
- ~~b. A medallion licensee shall not submit for approval as a WAV taxicab any vehicle that fails to meet minimum standards mandated by applicable Federal, State, and City laws.~~
- b.e. A WAV taxicab that fails to meet minimum standards mandated by applicable Federal, State, and City laws is considered unsafe. If found operating such a vehicle as taxicab, the medallion licensee's license may be immediately suspended and subject to revocation.

RULE TX7.04

Requirements for Public Chauffeurs Operating WAV Taxicabs

- a. Prior to licensing or renewing the license of a WAV taxicab, a medallion licensee must ~~have in place a plan to file a lesson plan, approved by the Commissioner and the Mayor's Office for People with Disabilities, for a course in which the medallion licensee or his agent will train public chauffeurs in the proper operation of the WAV taxicab.~~
- b. Medallion licensees may send their ~~who send their~~ public chauffeurs for WAV taxicab training through the City Colleges of Chicago or to the City of Chicago's selected Centralized WAV Dispatch Service. ~~only need to submit a written statement to that effect.~~
- c. Before a public chauffeur is allowed to operate a WAV taxicab, the medallion licensee must ensure that the public chauffeur has been properly trained on:
 - 1. Wheelchair ramp operation;
 - 2. Wheelchair securement and operation of all securement devices, including seat belts and shoulder harnesses;
 - 3. Protocols for accepting and discharging passengers that use wheelchairs; and
 - 4. Ability to determine whether the above equipment is in proper working order.

- d. A course designed to train public chauffeurs to operate and drive a WAV taxicab must include the training requirements listed in above subsection (c).
- e. A medallion licensee may not permit a public chauffeur that is not trained-qualified to perform the requirements listed in the above subsection (c) to lease nor operate a WAV taxicab. If an untrained unqualified public chauffeur is found operating a WAV taxicab, the medallion licensee's license may be immediately suspended and subject to revocation.

RULE TX7.07

Accessibility Fund (formerly known as the WAV Taxicab Fund)

- a. The Accessibility Fund will be used to support the Centralized WAV Taxicab Dispatch System and the purchase of WAV taxicabs by taxicab medallion license holders.
- b. A medallion licensee that places a WAV voluntarily on its taxicab medallion is eligible for the following maximum money disbursement per taxicab from the Accessibility WAV Taxicab Fund the year the WAV Taxicab is placed into service:
 - 1. \$20,000.00 reimbursement for a brand new, factory manufactured wheelchair accessible vehicle as a taxicab.
 - 2. \$15,000.00 reimbursement for a post-manufacture or after-market mechanical conversion/modification of a brand new vehicle to a wheelchair accessible vehicle as a taxicab.
 - 3. The Commissioner has the authority to increase the above listed reimbursement ceilings based on the integration of funds secured and available through Federal grants.
- c. Starting the effective date of this amendment, a medallion licensee that places a WAV by MCC mandate on its taxicab medallion is eligible for the maximum money disbursement specified in sub-paragraph b. above per taxicab from the Accessibility Fund the year the WAV Taxicab is placed into service.
- d. Medallion licensees that are mandated by a settlement agreement or court order ~~by the MCC, applicable rules and regulations, a settlement agreement, an award agreement,~~

~~contract, or any other mandate~~ may not apply for disbursement from the Accessibility WAV Taxicab Fund.

- e. Medallion licensees must be in complete compliance with all City laws to be eligible to apply for Accessibility WAV Taxicab Fund monies.
- f. Medallion licensees may only apply for disbursements from the Accessibility WAV Taxicab Fund for new vehicles purchased directly from a manufacturer or manufacturer authorized dealer.
- g. Medallion licensees that are eligible for disbursement from the Accessibility WAV Taxicab Fund may apply in writing on a form prescribed by the Commissioner.
- ~~h. Medallion licensees must submit their WAV Taxicab Fund application on or before February 1st of the year the medallion licensee is applying for WAV Taxicab Funds. The Department will not accept WAV Taxicab Fund applications after February 1st.~~
- i. The Department will prioritize the disbursement of Accessibility WAV Taxicab Fund monies to medallion licensees.
- j. If there are more applications for Accessibility WAV Taxicab Fund monies than the amount of the money in the fund, the Department will select the medallion licensee awardees by a lottery system prescribed by the Commissioner.
- ~~k. If there is an outstanding balance or excess of monies in the WAV Taxicab Fund after monies are disbursed to those applicants that had applied on or before February 1, the Department may reopen acceptance of more applications in the same calendar year.~~
- l. After an applicant is notified that its Accessibility WAV Taxicab Fund application is approved and it is eligible to receive Accessibility WAV Taxicab Fund disbursements, the applicant must place a WAV taxicab into service within four months. A vehicle is considered placed into service as a taxicab the date it passes a vehicle inspection and is approved by the Department. An approved applicant's failure to meet the four month deadline results in the termination of its eligibility to receive Accessibility WAV Taxicab Fund disbursement that year or for the next five (5) years.

- m. The Department will disburse Accessibility WAV Taxicab Fund monies to medallion licensees no more than ninety (90) days after receipt and verification of all paid receipts and invoices.
- n. Medallion licensees awarded Accessibility WAV Taxicab Fund monies must keep that WAV Taxicab on the designated taxicab medallion for the life of the vehicle in accordance with the MCC §9-112-070 and RULE TX3.02 of these rules and regulations.
- o. If the WAV taxicab is removed during the license term, the medallion licensee will be assessed an additional \$100 medallion license fee per year which shall not be prorated in addition to any penalties that may be assessed for failure to comply with the MCC or these rules and regulations.

RULE TX7.08

WAV Public Chauffeur Excellence Award

- a. Pursuant to MCC §9-112-575, WAV Taxicab drivers are eligible to compete to receive a free taxicab medallion license for their dedication to providing service to persons needing wheelchair accessible vehicles. The awardee must place the awarded medallion license onto a WAV.
- b. WAV Public Chauffeur Excellence Award Nominee Eligibility
 - 1. Nominees must hold a valid City of Chicago Public Chauffeur license.
 - 2. Nominees must be in compliance with all City laws.
 - 3. Nominees must have been driving a Chicago licensed taxicab for at least three consecutive years prior to nomination.
 - 4. Nominees must verify that they have been driving a Chicago licensed WAV Taxicab for at least 250 days within the last 12 consecutive months servicing passengers using wheelchairs at least two times for every twelve hour shift worked.
- c. WAV Public Chauffeur Excellence Award Nominations
 - 1. Nominees must be nominated by a member of the public or by the Mayor's Office for People with Disabilities.
 - 2. Public Chauffeurs may not nominate themselves or be nominated by a family member by blood, marriage, or legal proceeding (e.g. spouse, parent, grand-parent, sibling, child, or legal guardian).

3. Taxicab Medallion License Holders, Taxicab Affiliations, and Taxicab Medallion License Managers cannot nominate a public chauffeur.
 4. Nominations must be made on a form prescribed by the Commissioner.
- d. WAV Public Chauffeur Excellence Awardee Selection Criteria
1. The Commissioner will assemble a WAV Public Chauffeur Excellence Awardee Selection Committee comprised of both public and private members.
 2. Nominees may be recognized for a variety of achievements and characteristics, including training and guidance to other drivers; a demonstrated record of serving people with disabilities; integrity; and career service as a licensed public chauffeur.
 3. Nominees must have gone above and beyond the basic requirements of their job to provide excellent customer service to any passenger in general.
 4. Nominees should have demonstrated commitment to raising the quality of life for residents in their community.
 5. Nominees' dedication as public chauffeurs should also be reflected in their professional, personal and civic lives.
 6. Nominees' contributions to their community through volunteering, leadership, and other community activities will be evaluated during the selection process.

e. A WAV Public Chauffeur Excellence Awardee bestowed a taxicab medallion with a WAV restriction starting the year the Accessibility Fund was created (2012) is eligible for the following maximum money disbursement per taxicab from the Accessibility Fund the year the WAV Taxicab is placed into service:

1. \$20,000.00 reimbursement for a brand new, factory manufactured wheelchair accessible vehicle as a taxicab.
2. \$15,000.00 reimbursement for a post-manufacture or after-market mechanical conversion/modification of a brand new vehicle to a wheelchair accessible vehicle as a taxicab.
3. The Commissioner has the authority to increase the above listed reimbursement ceilings based on the integration of funds secured and available through Federal grants.

RULE TX8.01

Valid Licenses Required

Pursuant to MCC §9-112-260 and MCC §9-112-200, medallion licensees must ascertain that any driver of its licensed taxicab has in his or her possession:

1. A current and valid state issued driver's license issued by the State of Illinois or another state and
2. A current and valid City of Chicago Public Chauffeur's License for taxicab drivers.

RULE TX8.02

Screening and Knowledge of Public Chauffeurs License Status

- a. The Department will post and maintain lists of public chauffeurs and their current license status (active, revoked, suspended, denied, etc.) on-line at a City of Chicago Web page.
- b. Any public posting of the status of a City of Chicago public chauffeur license shall constitute actual knowledge of the status of such license by all medallion licensees, all affiliations, all managers and the public.

~~Pursuant to MCC §9-112-040 and MCC §9-112-200, medallion licensees are responsible for screening public chauffeurs before they lease to or allow the public chauffeur to operate their taxicab.~~

- ~~b. In order to facilitate dissemination of information of public chauffeur complaints and status (e.g. active, revoked, suspended, denied, etc.), the Department will post lists of public chauffeurs currently suspended, denied, or revoked on its Web site. The Department will also post lists of public chauffeurs with multiple complaints on its Web site.~~

Rule TX8.04

Duty to Inform the Department

If a driver of a taxicab is in an accident, charged with a crime, or arrested for a crime while operating a taxicab, the medallion licensee and/or taxicab medallion license manager for that taxicab medallion license is required to notify the Department within two business days of that accident, charge, or arrest. Notification may take place in person or via email to BACPPV@cityofchicago.org and should include details of the accident or incident including a copy of any relevant documentation and information pertaining to the driver or drivers

involved in the accident or incident and the taxicab medallion license or licenses involved.

RULE TX9.01

Uniform Taxicab Lease Agreement

- a. Any medallion licensee that leases its taxicab vehicle must use the Uniform Taxicab Lease Agreement identified as “City of Chicago Uniform Taxicab Lease Agreement” and posted at the Department Web page attached to these rules and regulations as Exhibit “A”. Any medallion licensee that uses any other form of lease or written or oral agreement may be subject to license revocation.
- b. Medallion licensee may convert or adapt the ~~attached~~ “City of Chicago Uniform Taxicab Lease Agreement” into an electronic or digital format. Licensee may not change or alter the content or order structure set forth in the ~~attached~~ “City of Chicago Uniform Taxicab Lease Agreement”.
- c. Medallion licensees must submit for Department approval their electronic or digital format version of the “City of Chicago Uniform Taxicab Lease Agreement” prior to implementation and use.
- d. Medallion licensee may insert a photograph or digital image of the public chauffeur medallion licensee on to the “City of Chicago Uniform Taxicab Lease Agreement”.
- f. If a medallion licensee stores a chauffeur lessee’s electronic signature, it may not be printed on documents without the consent and knowledge of the chauffeur lessee. Unauthorized use of chauffeur lessee’s electronic signature is considered an offense of fraud or false representation.

RULE TX9.02

Twelve (12) Hour Weekly Lease Agreements

A twelve (12) hour weekly lease agreement must be for the same twelve (12) hour shift on each consecutive seven days of the lease. For example, a twelve hour weekly lease agreement may be for the identical shift of 6:00am to 6:00pm on each consecutive day of the week. ~~A twelve (12) hour weekly lease agreement may not be used for varying shift times on consecutive days of the week. Twelve (12) hour daily lease agreements may be used to accommodate shift variances on consecutive days of the week.~~ A Uniform Taxicab Lease

Agreement for a twelve (12) hour weekly lease must indicate the single consistent shift timings that will be covered on each consecutive day of that week.

RULE TX9.03

Taxicab Lease Agreement Overcharges and/or Omissions

- a. Medallion licensee may not enter into written or oral agreements that exceed the maximum lease rates specified in MCC §9-112-220, MCC §9-112-230, and MCC §9-112-240.
- b. The practice of entering into a series of leases with the same individual lessee which, when combined, exceed the lease rate caps set forth in Chapter 9-112 is forbidden. For example, a lessor may not charge more than the 24-hour rate by entering into two consecutive 12-hour leases with the same individual lessee, nor may a lessor charge more than the weekly lease cap by entering into a series of 12 hour and/or 24-hour leases with the same individual lessee within a seven-day period.
- b. Medallion licensees may not include on the “City of Chicago Uniform Taxicab Lease Agreement” or charge to the public chauffeur lessee extra charges including; but not limited to, vehicle maintenance repair costs, or costs for the administration of the lease or any bond/security deposit monies. Medallion licensees may not include on the “City of Chicago Uniform Taxicab Lease Agreement” charges for supplemental liability coverage or collision damage insurance coverage.

RULE TX9.04

Taxicab Lease Agreement Written and Real-Time Records

- a. Medallion licensees shall keep accurate records of the taxicab lease agreements between them and each public chauffeur lessee assigned to drive and operate its taxicab for a minimum of three (3) years.
- b. Medallion licensees shall provide to the Commissioner, within three (3) days of request, copies of requested taxicab lease agreement records.
- c. Pursuant to MCC §9-112-210, ~~starting January 1, 2013,~~ all licenses must maintain real-time data on the name and number of the chauffeur operating its taxicabs on any given date, time, and location. ~~Starting January 1, 2013, a~~ All medallion licensees

must enable the Department access to real-time data on the name and number of the chauffeur leasing or operating a specific taxicab cab and the location of that taxicab via internet web access in real-time and with a history spanning twelve (12) months and an electronic lease for each driver . Medallion licensees are responsible for the storage of history starting January 1, 2013 and beyond.

RULE TX9.07

Bonds and Security Deposits

- a. Lessor medallion licensees may require a public chauffeur lessee to post a bond or security deposit.
- b. The bond / security deposit may not exceed a deposit balance of \$500.00.
- c. A lessor medallion may only accept a bond or security deposit from a public chauffeur lessee if the lessor is able to offer a vehicle to lease out the day the bond or security deposit is accepted. A lessor may not accept a bond or security deposit if the lessor is unable to immediately furnish a taxicab to lessee. If a lessor accepts a bond and is unable to immediately furnish a taxicab, the bond must be returned to the prospective lessee.
- d. A lessor medallion licensee may deduct or be reimbursed from the public chauffeur bond / security deposit balance for only the following listed items:
 1. Any unpaid yet owing charges for executed lease agreements or late fees;
 2. Any collision damage to a vehicle that occurred during the term of the lease agreement that is not covered by insurance;
 3. Any intentional damage done to the vehicle or its equipment by the lessee;
 4. Any administrative, parking or red-light camera citation fines actually paid by the lessor medallion licensee to the City for lessee's actions.
- d. Medallion licensees may not charge for any administrative charges relating to the cost of administering the bond / security deposit money.
- e. Medallion licensee lessors must document all payments received towards the bond / security deposit by a written receipt.

- f. Medallion licensee lessors must itemize, document and support any deductions made from the bond / security deposit balance. Medallion licensee lessors must present to public chauffeur lessees statements of deductions upon request of the lessee chauffeur or the Department.
- g. Medallion licensee lessors must refund to the public chauffeur lessee any outstanding balance in the bond / security deposit within ~~thirty six~~ (30 60) days following the last day for which the parties had a taxicab lease agreement. If the medallion licensee lessor deducts monies for allowable deductions or reimbursements as described above from the bond / security deposit, the medallion licensee lessor must provide to the public chauffeur lessee a written itemized statement listing the amount and the type of allowable deductions and reimbursements. Medallion licensee lessor must be able to support the deductions and reimbursements with documentation.
- h. Medallion licensees must maintain copies of bond / security deposit deduction statements for a minimum of three (3) years. Medallion licensees shall provide to the Commissioner, within three (3) business days of request, copies of requested bond / security deposit deduction statements.
- i. A taxicab medallion license manager, taxicab medallion license holder, and taxicab affiliation may not all collect a bond on the same taxicab vehicle.

RULE TX9.14 Taxicab Medallion License Only Lease Agreements

Pursuant to MCC §9-112-240, a medallion licensee may only enter into a taxicab medallion only lease agreement with a public chauffeur that meets both of the following requirements: (1) the public chauffeur must have a current ownership interest in the vehicle that will be used with the medallion license as a taxicab and (2) the public chauffeur will be driving the taxicab. A taxicab medallion only lease agreement must be for one taxicab medallion license and a single public chauffeur. Medallion licensees may not enter into a taxicab medallion only lease agreement with one person for multiple taxicab medallion licenses.

For taxicab medallion license only lease agreements, the lease agreement must itemize what items are included in the lease rate and what items are not included in the lease rate. At a minimum, the

following items must be itemized, negotiated, and responsible party for payment identified in a written medallion only lease agreement: vehicle maintenance, vehicle insurance, ground transportation tax, affiliation fees, and any other equipment or processing fees associated with operating a licensed taxicab.

RULE TX11.08 Advertising Revenue Record Keeping

Each medallion licensee to whom an advertising display permit is issued shall maintain complete and accurate records of all revenues received from the display of any advertising sign or device along with all other records of the medallion licensee's business activity relating to advertising. Medallion licensees must give consent, authorization, and direction to the advertising companies they contract with the authority for the Department to directly request advertising records from the advertising company. Upon the request of the Department, a medallion licensee must submit the medallion licensee's records of its business activity relating to advertising within three (3) business days to the Department in the manner indicated in the request.

RULE TX11.09 Exterior Taxicab Advertising Display

- a. Exterior Location - Advertising displays on the exterior of the cab will be allowed only on the vehicle doors on both sides of the cab or on roof-top display devices.
- b. Advertising Display on Vehicle Doors – Technical Specifications
The only type of advertising displays permitted on the vehicle doors shall be displays adhered to the vehicle doors using a vinyl wrapping process, which is sometimes referred to as a “partial wrap.” The vinyl for a taxicab wrap must be premium 2ml cast self-adhesive PVC product that will conform to vehicle curves.
- c. Advertising Display on Taxicab Roof-Tops – Technical Specifications;
 1. Any medallion licensee or display vendor may only submit for approval roof-top advertising display devices that have been tested and certified in accordance with the Department of Defense Test Standard MIL-STD 810f by a licensed Professional Engineer and documentation of testing and certification must be submitted to the Department.

2. The size of the display device shall not be larger than 58 inches long, 20 inches wide, and 18 inches high.
- ~~3. The design of the display device will allow two-dimensional advertising on either:
 - i. ~~Advertising surfaces not to exceed 14 inches x 48 inches visible from each side of the cab; or~~
 - ii. ~~Advertising surfaces not to exceed 14 inches x 48 inches visible from each side of the cab along with two surfaces not to exceed 11 inches x 8 inches visible from the front and back of the cab; or~~
 - iii. ~~Advertising surfaces not to exceed 14 inches x 48 inches visible from each side of the cab, two surfaces not to exceed 11 inches x 8 inches visible from the front and back of the cab, and one surface not to exceed 6 inches x 48 inches visible from the top of or above the cab.~~~~
4. All advertisements must fit with the dimensions of the display device and shall not exceed the dimensions described above.
5. Each advertising display device must be designed to include a taxicab medallion number and availability display that must use separate and distinctly different lights from any illumination or backlighting of the advertising display. The taxicab medallion number and availability display must:
 - i. Consist of three sections. The central section shall be white and inscribed in black plain block numbers at least 3 ½ inches in height with ½ inch stroke indicating the medallion number of the taxicab to which the device is affixed. The left and right sections shall be identical to each other and shall be black;
 - ii. Be visible at 300 feet in normal sunlight;
 - iii. Be installed and maintained in such manner that the taxicab medallion number and availability display will automatically be lit when the taximeter is not activated and the same will automatically be unlit when the taximeter is activated; and
 - iv. Be equipped with a driver-operable switch that will enable the driver to manually turn on and off

the taxicab medallion number and availability display.

6. Special Event Roof Top Advertising Permits

- i. A medallion licensee or advertising display vendor may request in writing to use special event rooftop advertising display devices and signs that are outside the specifications listed above; but, may not exceed 100 square inches.
- ii. The request must be in writing and detail the purpose of the special advertising display that falls outside the regulated requirements listed above.
- iii. The special event roof top advertising intended may not be for a term longer than 3 months.
- iv. In evaluating a request for a special event roof top advertising display permit, the Commissioner shall give consideration to its effect on the safety, health, comfort and convenience of the drivers and passengers, and its public appearance on the streets of the city.
- v. The fee for the issuance of a special event roof top advertising permit is \$100.00, in addition to the base \$100.00 advertising fee and the \$100.00 roof-top advertising device inspection fee.

RULE TX11.11 Advertising Income Distributions to Public Chauffeur Lessees

Pursuant to MCC §9-112-410, for taxicab vehicles with paid (revenue generating) exterior advertising displays (roof top or side door panel), the medallion licensee must credit a lessee taxicab driver \$1.00 per twelve hour lease or \$2.00 per twenty-four hour lease

~~The mandated percentage of medallion licensee's advertising income that is required to be distributed to the public chauffeur leasing that same vehicle is zero.~~

RULE TX13.02 Notice of Transfer—Affidavit of Defense

- a. Subsequent to any foreclosure sale, and at least twenty (20) days prior to the purchaser making an application for transfer upon foreclosure, the secured party must send to the debtor/medallion licensee at his last known address, by

certified mail return receipt requested: (1) a Notice of Creditor's Request to Transfer Taxicab Medallion License Upon Foreclosure in the form prescribed by the Commissioner; and (2) an Affidavit of Defense in the form prescribed by the Commissioner. The twenty (20) day period begins on the date the documents are postmarked certified mail return receipt requested by the United States Postal Service.

- b. A copy of the Notice of Creditor's Request to Transfer Taxicab Medallion License Upon Foreclosure must also be sent within such time to the Commissioner, who may attempt to notify the debtor/medallion licensee of such action independently. If a completed Affidavit of Defense is received by the secured party or the Commissioner within fifteen (15) days, no transfer upon foreclosure will be allowed without the subsequent express written consent of the debtor/medallion licensee except pursuant to an order of a court having jurisdiction.
- c. Notices that do not comply with the requirements of this rule or rule TX13.01 will be rejected by the department.

RULE TX16.03

Reserved. Continuing Education Courses for Medallion Licensees

~~Pursuant to MCC §9-112-100, the Commissioner may require a medallion licensee to retake the taxicab medallion license holder course or a continuing education course as a condition of maintaining or renewing the medallion licensee's taxicab medallion license.~~

~~The Commissioner has designated the City Colleges of Chicago to offer and administer training and continuing education courses for taxicab medallion licensees. The City Colleges of Chicago is permitted to charge a fee for a course that is reasonably related to the City Colleges of Chicago's cost of administration and instruction for the course.~~

RULE TX16.06

Approved Equipment - Electronic, Camera, Advertising, Credit Card Processing, etc.

- a. The Department shall maintain list(s) of approved equipment for use in a taxicab by category.
- b. Any medallion licensee, any company, or any person may apply for approval of specific equipment for use in a taxicab by submitting to the Department for review:

1. The equipment's technical specifications and a detailed written description of the capabilities of the equipment;
2. A complete and accurate statement of all costs associated with such equipment (e.g., capital, installation, maintenance, operational, etc.) and who is responsible for the payment of these costs;
3. Supporting evidence or documentation, i.e. safety or professional reports regarding the equipment;
4. Copies of current City of Chicago and/or State of Illinois business licenses;
5. Provide the Department a demonstration of the capabilities of the equipment in operation;
6. Report on completed field test or pilot test of the equipment in the City of Chicago, if applicable;
7. If requested, three references; and
8. In regards to equipment that collects taxicab trip, fare, and advertising data, the company's plan or protocol assuring the Department access to the data.

FOR PUBLIC COMMENT