

Use this form to submit a project-specific request for use of PVC drainage and vent pipe in low-rise residential occupancies pending consideration of Ordinance O2021-4134 by the City Council. Please contact [AltCodeApproval@cityofchicago.org](mailto:AltCodeApproval@cityofchicago.org) with any questions.

<b>Applicant Information</b>		<i>The Department's decision will be sent to the e-mail address you provide here.</i>	
Contact Name:			
Company:			
E-mail Address:		Telephone:	
Role: <input type="checkbox"/> Plumbing Contractor <input type="checkbox"/> General Contractor <input type="checkbox"/> Architect/Engineer <input type="checkbox"/> Expediter <input type="checkbox"/> Owner			

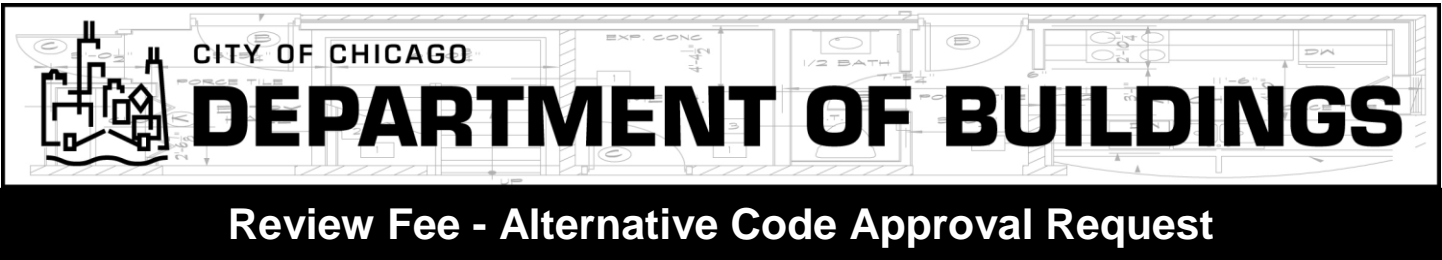
<b>Project Information</b>	
Property Address:	
Project Name:	Permit App. No. (where applicable):
<b>Scope of Work</b> (select all that apply)	
<input type="checkbox"/> New Construction Building <input type="checkbox"/> Building Addition <input type="checkbox"/> Interior Rehab/Alterations <input type="checkbox"/> Plumbing Repair Only	
<b>Use After Completion</b> (select one)	
<input type="checkbox"/> Detached Single-Family Home <input type="checkbox"/> Multi-Unit Residential Building <input type="checkbox"/> Residential Occupancy in a Mixed-Occupancy Building	

<b>Eligibility Criteria</b>		<i>You must check at least one box in each section.</i>
<b>Building Height</b>	<input type="checkbox"/> Building height is 60 feet or less (measured per Section 203.3 of the Chicago Building Code)	
<b>Material</b>	<input type="checkbox"/> PVC pipe with a solid core and PVC pipe fittings	
<b>Location</b>	<input type="checkbox"/> Above-ground drainage and vent pipe <input type="checkbox"/> Underground building drainage and vent pipe (within 60 inches of building foundation)	
<b>Occupancy</b>	<input type="checkbox"/> The building is entirely residential occupancy <input type="checkbox"/> PVC pipe will only be installed in areas of residential occupancy	
<b>RESIDENTIAL OCCUPANCY</b> means a building or portion of a building classified as a Group I-1 or R occupancy in accordance with the Chicago Building Code together with areas of the same building providing amenities primarily for residents and their guests.		
<b>Fire Protection</b>	<input type="checkbox"/> Where PVC pipe penetrates a fire-resistance rated wall or floor/ceiling assembly, the penetration is protected as required by Section 714 the Chicago Building Code. <input type="checkbox"/> Where both PVC and metal drainage and vent pipe materials are used in a mixed-occupancy building, the metal pipe extends as least 4 inches beyond the fire-resistance-rated wall or floor/ceiling separating the residential occupancy from areas of the building that are not eligible to use PVC pipe. <input type="checkbox"/> Not applicable.	

<b>Notes</b>	<i>Provide additional information about your request (optional).</i>

<b>Date Received:</b>	Review by:	Date:
	Approval by:	Date:
<input type="checkbox"/> \$150 fee paid	Deputy Commissioner	

**THIS IS NOT A PERMIT. YOU ARE ENCOURAGED TO SUBMIT THIS ALTERNATIVE CODE APPROVAL REQUEST (ACAR) BEFORE APPLYING FOR YOUR PERMIT. YOU MUST OBTAIN A PERMIT BEFORE BEGINNING WORK. IF YOUR ACAR REQUEST IS APPROVED AFTER YOUR PERMIT HAS BEEN ISSUED, A REVISION TO YOUR PERMIT MUST BE OBTAINED THROUGH THE EASY PERMIT PROCESS FOR AN ADDITIONAL \$75.**



**Part 1: Cashier Instructions**

Please process this payment using the following Defined Special Collections (DSC) description:

**067 – Committee on Building Standards and Tests Fees**

Please capture the project address in the “address” field.

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**Part 2: Information About Your Request**

\*Project Address: \_\_\_\_\_

Applicant’s Name: \_\_\_\_\_ Phone: \_\_\_\_\_

Brief Description of Request

**Review Fee** (select correct fee based on type of approval being requested):

- Request relates to condition which is not yet built. **\$150.00**
- Request relates to condition that was built without or contrary to a required permit. **\$300.00**
- Request relates to condition which has existed for at least 10 years. **\$150.00**
- Plumbing materials request. **\$150.00**

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**Part 3: Applicant Instructions**

1. Complete Part 2 of this form, and bring two paper copies to the cashier window in City Hall Room 900 or to any City of Chicago payment center. (For payment center locations, visit [www.cityofchicago.org/finance](http://www.cityofchicago.org/finance) and click on “Payment Locations.”) The Department of Finance accepts cash, credit cards and checks (excluding temporary checks). Checks should be made payable to “City of Chicago.”
2. The cashier will validate both copies of this form with a stamp. The cashier will keep one of the validated copies and return the other to you. The cashier will also give you a payment receipt.
3. Attach a copy of your validated payment form and receipt to your Alternative Code Approval Request Form and e-mail to [altcodeapproval@cityofchicago.org](mailto:altcodeapproval@cityofchicago.org).

NOTE: No refunds will be provided for overpayment or cancelation of the request by the applicant.