

# Easy Permit Application

<b>USE BLACK INK—</b> <b>DO NOT WRITE IN SHADED AREA</b>	<b>HOLDS:</b>					
		Y	N		Y	N
<b>APPLICATION PERMIT NO.:</b>	Stop Order(s):			Violations		
	Landmark			Special Admin. Hold		
	Lakefront Prot.			Other		
	Flood Plain					
<b>DATABASE VERIFIED BY:</b> _____						

## 1. GENERAL INFORMATION

Address (Please enter two if a corner property.): \_\_\_\_\_

Description of Proposed Work (In description provide number of dwelling units, number of stories, building use and description of parking. If this building is Residential Condominium, submit a Condominium Association letter.): \_\_\_\_\_

Enter permit number if revision to an existing permit: \_\_\_\_\_

Cost of Construction: \_\_\_\_\_

## 2. CLASSIFICATION BY OCCUPANCY

A Residential	D Open Air Assembly	Private Garage
B Institutional	E Business	J Miscellaneous Building
C Assembly	F Mercantile	

## 3A. BUILDING INFORMATION FOR EXISTING BUILDING

	Const. Class.	No. Stories	Basements	No. D.U.	No. Comm. Units	Width	Length	Height	Area (sf)	Volume (cf)
Existing										

## 3B. BUILDING INFORMATION FOR RENOVATION

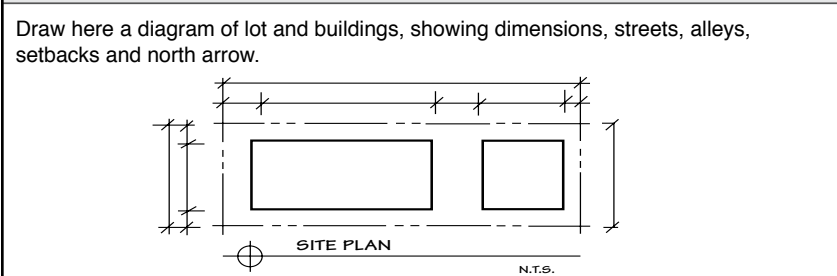
	Const. Class.	No. Stories	Basements	No. D.U.	No. Comm. Units	Width	Length	Height	Area (sf)	Volume (cf)
Area to be Renovated										
Detached Garage										
Fence										
Trash Enc.										

## 4. ZONING INFORMATION: (See Site Plan in Drawings of lot and buildings, showing dimensions, streets, alleys, setbacks, existing landscaping and north arrow.)

Plat of Survey:	Area of Lot:
Plate Number:	Height of Building:
Zoning District / P.D. #:	Area and Volume of Building:
Zoning Use:	Number of Parking Spaces:
Front or Rear Building:	Number of Loading Spaces:

Is this project within or does it abut a Special Flood Hazard Area? Yes / No  
 If yes, provide: FPE: \_\_\_\_\_ CCD: \_\_\_\_\_ Lowest Floor Elevation: \_\_\_\_\_

Comments Section: \_\_\_\_\_



Property Index Number(s) (PIN) (required):

1. \_\_\_\_\_
2. \_\_\_\_\_
3. \_\_\_\_\_
4. \_\_\_\_\_

Driveway Approval:	Date:
Zoning Approval:	Date:

## 5. CONTACT INFORMATION

<i>Owner/Tenant/Agent:</i> _____			
Address: _____	City: _____	State: _____	Zip Code: _____
E-mail: _____	Telephone No: _____		
Emergency Contact: _____	Telephone No.: _____		
<i>Arch./Eng.:</i> _____			
Address: _____	City: _____	State: _____	Zip Code: _____
E-mail: _____	Telephone No: _____		
<i>General Contractor:</i> _____			
Address: _____	City: _____	State: _____	Zip Code: _____
E-mail: _____	Telephone No: _____		
<i>Mason Contractor:</i> _____ A, B or C Lic. #: _____			
Address: _____	City: _____	State: _____	Zip Code: _____
E-mail: _____	Telephone No: _____		
<i>Electrical Contractor:</i> _____			
Address: _____	City: _____	State: _____	Zip Code: _____
E-mail: _____	Telephone No: _____		
<i>Vent/Heat Contractor:</i> _____			
Address: _____	City: _____	State: _____	Zip Code: _____
E-mail: _____	Telephone No: _____		
<i>Plumbing Contractor:</i> _____			
Address: _____	City: _____	State: _____	Zip Code: _____
E-mail: _____	Telephone No: _____		
<i>Expeditor:</i> _____			
Address: _____	City: _____	State: _____	Zip Code: _____
E-mail: _____	Telephone No: _____		

### WARNING TO PROPERTY OWNER/TENANT AND GENERAL CONTRACTOR

I, \_\_\_\_\_, as property owner/tenant, and I, \_\_\_\_\_, as general contractor, understand that it is against the law to exceed the scope of a building permit. I understand that if I build, or allow anyone else to build, any building, room addition, structure or other object that differs from, or in any way exceeds, what this permit authorizes me to build, I can and will be **severely punished**. I understand that if I exceed, or allow anyone else to exceed, the scope of this building permit, I can have my **permit revoked**; be ordered to **stop all work** on the project; **fined** up to \$5,000.00 per day; **imprisoned** for up to six months; required to do up to **100 hours of community service**; required to **tear down at my own expense** all completed work; and, in addition to any other penalties provided by law, required to **reimburse the City** up to three times any damages incurred for providing any false or inaccurate information in this building permit application. I understand that all construction work under this proposed permit must conform to the requirements of the Chicago Building Code and, if it does not, I acknowledge that I can and will be **severely punished**.

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_  
 -or- Tenant Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_  
 -and- General Contractor Signature \_\_\_\_\_ Date \_\_\_\_\_

### CERTIFICATION BY PROPERTY OWNER/TENANT

I, \_\_\_\_\_, as property owner/tenant, hereby certify that the statements in this application are true; that I have legal authority to do the work authorized by this proposed permit on the property identified in this Application; that all construction work under this proposed permit will conform to the requirements of the Chicago Building Code under possible penalty of prosecution; and that if the construction work authorized under this proposed permit does not conform to the requirements of the Chicago Building Code, I will do whatever is necessary to correct the Code violation. I understand that any false or inaccurate information contained in this Application may result in revocation of the building permit in addition to any other penalties provided by law. A false statement of material fact made on this Application may violate federal, state and/or local law, and may subject any person making such a statement to a range of civil and criminal penalties, such as a period of incarceration, fines, and an award to the City of up to three times any damages incurred. In addition, persons who submit false information are subject to denial of the requested City action.

Owner Signature \_\_\_\_\_ Date \_\_\_\_\_  
 -or-  
 Tenant Signature (if applicable) \_\_\_\_\_ Date \_\_\_\_\_

Does the Owner require a Residential Real Estate Developer's License to do the proposed work at this address? Yes \_\_\_ No \_\_\_

If yes, license number \_\_\_\_\_

### CERTIFICATION BY EXPEDITOR

I, \_\_\_\_\_, as expeditor, hereby certify that the statements in this Application are true. I understand that any false or inaccurate information contained in this permit Application may result in revocation of the building permit in addition to any other penalties provided by law. A false statement of material fact made on this Application may violate federal, state and/or local law, and may subject any person making such a statement to a range of civil and criminal penalties, such as a period of incarceration, fines, and an award to the City of up to three times any damages incurred. In addition, persons who provide false information are subject to denial of the requested City action.

Signature of Expeditor \_\_\_\_\_ Expeditor No. \_\_\_\_\_ Date \_\_\_\_\_