



CITY OF CHICAGO

DEPARTMENT OF BUILDINGS

Refrigeration Permit

1. Address _____ F/R _____

2. Type of Work

- Erect Addition Alteration Same Use
 Alteration New Use Repair
 Repair—Order of Bldg. Dept Miscellaneous

3. Description of Work: _____

- Air Cooled Remote
 Water Cooled Self Contained

4. Building Owner: _____

Add. _____

Phone No. _____ City _____

State _____ Zip _____

A-C/Refrigeration

7. Contractor _____

Add. _____

Phone No. _____ Lic. _____

City: _____ State: _____ Zip _____

Use of Building: _____

CONTACT NAME: _____

PHONE #: _____

SHORT FORM Application for REFRIGERATION PERMIT

Application #: _____

THIS COLUMN FOR DEPARTMENT USE ONLY

EXAMINATION

Ck.	Routing	Date	Approval
	REFRIGERATION		

Code	PERMIT FEES		
30	REFRIGERATION		
TOTAL			

The undersigned hereby certifies that the statements in this application are true and correct and that the units will be installed in compliance with Chapter 13-192 of the Municipal Code of Chicago and the piping associated with the Refrigeration or A/C systems shall not be installed in an enclosed public stairway, stair landing or means of egress.

SIGNED: _____

TITLE: _____

ADDRESS: _____

OFFICE USE:

- No Stop Work Order



REFRIGERATION SHORT FORM INFORMATION

Make and model of unit(s)

Number of unit(s)

Number of compressor(s) each unit

Type of compressor(s)

Unit tons total

Refrigerant type

Refrigerant weight per circuit

Air or water cooled

Remote or self-contained

Location of unit(s)

Area the unit(s) serves

PIN # (property index number)

- 1) A copy of contractors' City of Chicago Business License, which is required
- 2) Call Ron Gardner at 312-744-7694, or Steve McGann at 312-744-6488, before coming to City Hall to obtain permit
- 3) An Architect or Structural Engineer's letter, (on firm's letterhead), sealed and signed by the person sealing letter for all replacement, rooftop units (original copy)

City of Chicago
Department of Buildings
Refrigeration Bureau

Architect or Structural Engineer's Letter

Date:

Application #:

Project address:

Letter to be on firm's letterhead, sealed and signed by person sealing letter.

Letter must state that the area under consideration, has been visually inspected by an Architect or Structural Engineer licensed by the state of Illinois and that he or she has calculated the new roof load and found it to be safe or that the area needs the following corrections:

Include the number of units, weight of each unit and the outside dimensions of each unit.

Address to:

Executive Director

Department of Buildings

Room # 906

121 N LaSalle St

Chicago, IL 60602

Return Letter to Refrigeration Plan Desk