



CITY OF CHICAGO  
**DEPARTMENT OF BUILDINGS**

## Monthly Fire Service Test Log

The building owner or his/her designee shall provide for a monthly test of Phase I recall by use of the key switch and a minimum of one-floor operation on Phase II firefighters' emergency service operation. Each elevator shall be tested in conformance with the provisions of ASME A17.1 requirement 8.6.11.1.

A record of findings shall be available to elevator personnel and the Chicago Department of Buildings (DOB) in the form of a log. This log shall remain in the elevator machine room. Deficiencies shall be corrected promptly. DOB shall be notified of any deficiencies not corrected relating to the firefighters' service operation.

<b>Building Name</b>	<b>Unit Identification</b>
<b>Address</b>	
<b>Chicago, IL</b>	

Month	Date Tested	Phase I (Pass/Fail)	Phase II (Pass/Fail)	Tested by (Initials)	Reason for Failure	Date Repaired	Initials
JAN							
FEB							
MAR							
APR							
MAY							
JUN							
JUL							
AUG							
SEP							
OCT							
NOV							
DEC							

<b>Responsible Party</b>	<b>Address</b>
Owner / Building Management	
Phone Number	
Elevator Service Company	
Phone Number	