



Attention Cashiers: Please process as Defined Special Collections (DSC). Please capture the Building Address in the Address Field*.

067 – Exposed Metal Report Review

Attention Applicant: Complete the fields below and follow the instructions.

*Building Address: _____

Owner or Agent Name: _____ Phone: _____

Professional Submitting Report: _____

Architectural and Structural Iron Inspection Report Review Fee: \$ 25.00

Water tank and Structural Support Report Review Fee: \$ 75.00

1. Payment of the fee must be made at the Cashier Window in City Hall - Room 900, prior to the submittal of the report.
2. **Submit two copies of this completed form** to the cashier in the Cashier Window in City Hall Room 900.
3. The Cashier Window accepts cash, credit cards and checks (excluding temporary check). Make check out to the **City of Chicago**.
4. The Cashier Window will validate both copies of this form with a stamp. The Cashier Window will keep one of the validated copies.
5. The applicant shall keep one validated copy of this form and the payment receipt for their record.
6. The applicant must submit a copy of this validated form and the payment receipt with the submittal of the Architectural and Structural Iron Inspection Report to:

Department of Buildings
Attn: Code Compliance
2045 West Washington Street
Chicago, IL 60612

The validated form and a copy of the payment receipt will serve as proof of payment of the review fee.

7. No refund will be provided.
8. Contact Robert.Fahlstrom@cityofchicago.org with payment or submittal questions.

