

Date & Time: _____

**CITY OF CHICAGO
DEPARTMENT OF BUILDINGS**

Inspection Check Sheet for:

- PPA License PAV License Restaurant One-Day Event
- Assembly Annual Liquor (Wrigley Field) Liquor (____) Other: _____

**G
E
N
E
R
A
L**

**I
N
F
O**

Account #: _____ Site #: _____ Renewal Date: _____ Team #: _____

Building Address: _____ Ward: _____

Doing Business As: _____

Inspection/Business Contact: _____

Institutions Inspector Name: _____ Electrical Inspector: _____

Access to building: Yes No Denied Other: _____

Appointment Information: Confirmed Cancelled No Response Other: _____

**B
U
I
L
D
I
N
G**

**D
E
S
C
R
I
P
T
I
O
N**

Construction Type: **Occupancy Type:**

1A 1B 1C C1/Large Assy (> 299 people) C2/Small Assy (< 300)

2 C3/Schools D/Open Air Assy

3A 3B 3C E/Business F/Mercantile (< 100)

4A 4B Other: _____

Dining Area: Y / N No. of Chairs: _____ No. of Tables: _____ Counter(s): Y / N

Year Erected: _____ Basement: Y / N Mezzanine: Y / N Non-Conforming Use: Y / N

Height and Area Limitations: Y / N Sprinkled: Y / N Number of Stories: _____

Occupancy Placards (Rooms & Numbers): _____

License Numbers and Types Issued for Establishment: _____

**P
E
R
M
I
T
S
&
S**

**V
I
O
L
A
T
I
O
N
S**

Existing Permits: Y / N If yes, permit numbers and attach copies: _____

Existing Violations: Y / N If yes, attach copies. _____

Life-Safety Violations: _____ Compliance By: _____

_____ **Compliance By: _____**

Conservation: Approved Approved with Conditions Not Approved

Electrical: Approved Approved with Conditions Not Approved

Received By: _____ **Date:** _____

Print Name: _____ **Title:** _____

Date & Time: _____

CITY OF CHICAGO - DEPARTMENT OF BUILDINGS
CONSERVATION INSPECTION
Exit Requirements

PPA License PAV License Restaurant One-Day Event
Assembly Annual Liquor (Wrigley Field) Liquor (____) Other: _____

Building Address & DBA: _____ Inspector #: _____

Criteria (Code References)		Violations	<input checked="" type="checkbox"/>
Number of Exits (13-196-050, 13-88-160, 13-84-170, 13-160-050):	_____	Insufficient Exiting	<input type="checkbox"/>
Exits free of obstructions (13-160-070):	Y / N	Obstructions blocking exits	<input type="checkbox"/>
Exits at least 15 feet apart (13-160-080, 13-84-190):	Y / N / NA	Substandard exit spacing	<input type="checkbox"/>
Revolving doors operable and limited to half of required exits (13-160-270, 13-20-260):	Y / N / NA	Revolving doors exceed half of exiting	<input type="checkbox"/>
Continuous and uninterrupted path between floors and to public way (13-160-100):	Y / N / NA	Path not continuous or interrupted	<input type="checkbox"/>
Travel distance exceeds 150 ft (13-160-110):	Y / N / NA	Path exceeds travel distances	<input type="checkbox"/>
Exit doors swing in direction of travel (13-160-250):	Y / N	Door swings against direction of travel	<input type="checkbox"/>
Exit doors 36 inches wide minimum (13-160-220):	Y / N	Door less than 36 inches wide	<input type="checkbox"/>
Exit doors keyless in direction of egress (13-160-260, 13-196-050):	Y / N / NA	Key lock set, burglar bars or other restrictions on door operation	<input type="checkbox"/>
Exit doors swing clear of the public way (13-160-250):	Y / N / NA	Exit doors swing into public way without protection	<input type="checkbox"/>
Exit doors protected with wheel stops when projecting into public way (13-160-070):	Y / N / NA	Exit doors unprotected	<input type="checkbox"/>
Panic hardware installed on exit doors when capacity exceeds 200 (13-160-260):	Y / N / NA	No panic hardware installed	<input type="checkbox"/>
Provide/maintain illumination in public hall and stairwell (13-196-080):	Y / N	Lighting not sufficient for safe exiting, lights out or missing	<input type="checkbox"/>
Directional signage sufficient (13-160-700):	Y / N	Install new/additional exit signage	<input type="checkbox"/>
Directional signage operational (13-160-700):	Y / N	Repair/replace missing or defective signs	<input type="checkbox"/>

COMMENTS AND OTHER EXIT RELATED VIOLATIONS:

_____ **Compliance By:** _____
 _____ **Compliance By:** _____
 _____ **Compliance By:** _____
 _____ **Compliance By:** _____

Date & Time: _____

CITY OF CHICAGO - DEPARTMENT OF BUILDINGS
CONSERVATION INSPECTION
Stairway Requirements

PPA License PAV License Restaurant One-Day Event
Assembly Annual Liquor (Wrigley Field) Liquor (____) Other: _____

Building Address & DBA: _____ Inspector #: _____

Criteria (Code References)		Violations	<input checked="" type="checkbox"/>
Stairways clear of debris and storage under stairways (13-196-460):	Y / N / NA	Debris or storage under stairs	<input type="checkbox"/>
Non-combustible stairs (13-160-330):	Y / N / NA	Combustible stairs exist	<input type="checkbox"/>
One hour protection at underside of combustible stairs (13-160-330):	Y / N / NA	Combustible stair unprotected	<input type="checkbox"/>
Stairs and corridors at least 44 inches wide (13-160-220):	Y / N / NA	Substandard width	<input type="checkbox"/>
Stairs and corridors at least 36 inches wide when building occupancy is 50 or less, above grade level only (13-160-220):	Y / N / NA	Substandard width	<input type="checkbox"/>
Stairs in straight runs, no winders (13-160-300):	Y / N / NA	Winding Stairs	<input type="checkbox"/>
Vertical height of stair flight between landings is 9'-0 or less (13-160-310):	Y / N / NA	Vertical height between landings exceeds 9'-0	<input type="checkbox"/>
Length of landing is at least width of stairs but need not exceed 4'-0 (13-160-310):	Y / N / NA	Length of landing is less than stair width	<input type="checkbox"/>
Handrails at 2'-8" from top of tread to top of railing (13-160-320):	Y / N / NA	Handrails less than or greater than 2'-8"	<input type="checkbox"/>
Handrails return to at ends to wall (13-160-320):	Y / N / NA	No handrail returns	<input type="checkbox"/>
Handrail on at least one side for stairs 44 inches wide or less (13-160-320):	Y / N / NA	No handrail	<input type="checkbox"/>
Handrails on two sides for stairs 44 to 87 inches wide (13-160-320):	Y / N / NA	No handrail or handrail one side only	<input type="checkbox"/>
Intermediate handrail(s) for stairs 88 inches wide or more (13-160-320):	Y / N / NA	No intermediate handrail	<input type="checkbox"/>
Riser height is 7-1/2" or less (13-160-300):	Y / N / NA	Riser height is greater than 7-1/2"	<input type="checkbox"/>
Risers equal in height (13-196-570):	Y / N / NA	Riser heights vary in rise	<input type="checkbox"/>
Tread width is 10" or more, exclusive of nosing (13-160-300):	Y / N / NA	Tread width is less than 10"	<input type="checkbox"/>

COMMENTS AND OTHER STAIRWAY VIOLATIONS:

_____ **Compliance By:** _____
 _____ **Compliance By:** _____
 _____ **Compliance By:** _____

Date & Time: _____

CITY OF CHICAGO - DEPARTMENT OF BUILDINGS
CONSERVATION INSPECTION
Enclosure Requirements

PPA License PAV License Restaurant One-Day Event
Assembly Annual Liquor (Wrigley Field) Liquor (____) Other: _____

Building Address & DBA: _____ Inspector #: _____

Criteria (Code References)		Violations	<input checked="" type="checkbox"/>
One-hour stairway enclosure for buildings not exceeding three stories in height (15-8-140):	Y / N / NA	No stairway enclosure or enclosure rated less than one-hour	<input type="checkbox"/>
Two-hour stairway enclosure for buildings exceeding three stories I height (15-8-140):	Y / N / NA	No stairway enclosure or enclosure rated less than two-hours	<input type="checkbox"/>
Class A doors or shutters used on both sides of openings in fire walls (15-8-060):	Y / N / NA	Unprotected openings in firewalls, improperly labeled door or shutter, only one door	<input type="checkbox"/>
Class B doors or shutters at all vertical shafts and other openings (15-12-070):	Y / N / NA	Unprotected opening, improperly labeled door or shutter	<input type="checkbox"/>
All openings in fire separations protected (15-8-120):	Y / N / NA	Openings in fire separations	<input type="checkbox"/>
Self-closing doors at all enclosures and separations (15-8-180):	Y / N / NA	Doors not equipped with closures	<input type="checkbox"/>
Doors not propped open (15-8-180):	Y / N / NA	Doors propped open	<input type="checkbox"/>
Heating plants and boilers enclosed by walls, partitions, floors and ceilings with two-hour rating for occupancies of over 200 (15-8-210):	Y / N / NA	Breaches in enclosure, non-rated enclosure, substandard rated enclosure	<input type="checkbox"/>
Heating plants and boilers enclosed by walls, partitions, floors and ceilings with one-hour rating for occupancies of under 200 (15-8-220):	Y / N / NA	Breaches in enclosure, non-rated enclosure, substandard rated enclosure	<input type="checkbox"/>
Corridor enclosures shall be not less than one-hour (15-8-240):	Y / N / NA	Substandard enclosure or no enclosure	<input type="checkbox"/>
Storage rooms in excess of 100 sf enclosures shall be two-hours (15-8-240):	Y / N / NA	Unrated enclosure or enclosure of less than two-hour rating	<input type="checkbox"/>
Two-hour rated enclosures for all assembly rooms with capacity over 300 (13-84-050):	Y / N / NA	Unrated enclosure or enclosure of less than two hour rating	<input type="checkbox"/>
One-hour rated enclosure for all assembly rooms with capacity under 300 (13-84-050):	Y / N / NA	Unrated enclosure or enclosure of less than one hour rating	<input type="checkbox"/>

COMMENTS AND OTHER ENCLOSURE VIOLATIONS:

_____ **Compliance By:** _____
 _____ **Compliance By:** _____
 _____ **Compliance By:** _____
 _____ **Compliance By:** _____
 _____ **Compliance By:** _____

Date & Time: _____

CITY OF CHICAGO - DEPARTMENT OF BUILDINGS
CONSERVATION INSPECTION
Miscellaneous Requirements

PPA License PAV License Restaurant One-Day Event
Assembly Annual Liquor (Wrigley Field) Liquor (____) Other: _____

Building Address & DBA: _____ Inspector #: _____

Criteria (Code References)		Violations	<input checked="" type="checkbox"/>
Building and venue build-out permitted (13-32-010, 13-84-400):	Y / N / NA	Existing building or venue altered with no proof of plans and permits	<input type="checkbox"/>
Foundation is sound:	Y / N	Cracked foundation, undermined foundation, differential settlement	<input type="checkbox"/>
Exterior cladding is sound and no dangerous and hazardous conditions:	Y / N	Cladding is unsound, in need of tuck pointing, walls are leaning	<input type="checkbox"/>
Fire extinguishers with up-to-date tags and properly charged (15-16-160):	Y / N	No fire extinguishers, discharged fire extinguishers, of out-dated tags	<input type="checkbox"/>
One carbon monoxide detector for every 10,000 sf, on every floor with fossil fuel furnace and on every floor heated by fossil fuel (13-64-260):	Y / N / NA	No carbon monoxide detectors, or detectors not located properly	<input type="checkbox"/>
Proof of non-combustible curtains or other hung materials (15-12-060, 15-12-340):	Y / N / NA	No evidence of fire treatment of curtains or hung materials	<input type="checkbox"/>
Roof system bow string truss has been inspected within last twelve months (13-196-030):	Y / N / NA	No evidence of inspection of bow string roof truss or bow string roof truss loadings unknown	<input type="checkbox"/>
Loading conditions on floor, ceilings, mezzanine or balcony are adequate for structure (13-196-030):	Y / N	Evidence of structural problems, overloading conditions or improperly executed work (S.E. Statement required)	<input type="checkbox"/>
Exiting diagrams posted at or near all exits (4-156-380, 13-84-400):	Y / N / NA	No exiting diagrams posted or not posted in prominent locations	<input type="checkbox"/>
Occupancy placard application(s), diagram(s), and calculations (including Self-Certified) verified and accurate:	Y / N / NA	Application(s), diagram(s), and/or calculations invalid	<input type="checkbox"/>
Occupancy placard(s) correct and properly displayed (13-84-410):	Y / N / NA	Placard(s) revoked: Y / N / NA; Outdated, invalid or missing placards	<input type="checkbox"/>
Approved occupancy placard diagram(s) conspicuously displayed (13-84-410):	Y / N / NA	Diagram(s) outdated, invalid or not posted	<input type="checkbox"/>

COMMENTS AND OTHER MISCELLANEOUS VIOLATIONS:

Compliance By:

Compliance By:

Compliance By:

***NOTE:** Where fire escapes, balconies, flagpoles, canopies or signage (without electricity) is in bad condition or is inoperable, refer to the Iron Bureau. If not a restaurant, and where a defective boiler, mechanical refrigeration system, elevator, or escalator exists, refer to the proper Bureau.