



# Document Requirements and Submission Standards

Presented by:

David Anderson, RA  
Project Administrator



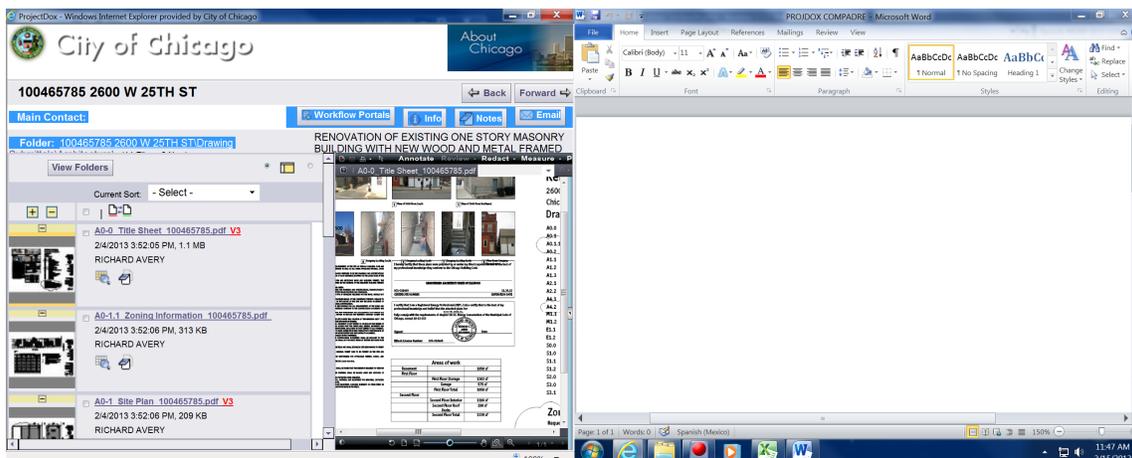
## Architectural Requirements E-PLAN

The screenshot displays the ProjectDox web application interface. The main content area shows project information for '100462121 5710 S WESTERN AVE' under the heading 'INTERIOR REMODELING'. Key details include:

- Contact's Email:** (Field)
- Phone:** (Field)
- Cell Phone:** (Field)
- Zoning Class:** C2-2
- Project Owner:** Carolina Gonzalez
- Owner's Email:** carolina.gonzalez@cityofchicago.org
- Project Admins:** Anna Robles, Asif Rahmat, McLeary, Victor Martinez, Merchant, Donna Kelly-Mills, Rivera, Carolina Gonzalez, ghoteh, SPR Review
- Status:** In Review
- Plan Review Info:** (Field)
- Project Start/End:** Start: 10/15/2012 10:39:AM
- Pass-Through:** .mov, .wmv, .avi, .htm, .html
- Versioning:** Enabled for this project

The interface also features a file tree on the left with categories like 'Drawing Submittals', 'Architectural', 'Civil', 'Electrical', 'Fire Prevention', 'Food Service', 'Geotech', 'Landscape', 'Mechanical', 'Plumbing', 'Structural', 'Surveys', 'Document Submittals', 'Supplemental Plan Reviewer Documents', and 'Certified Correction Documents'. A preview window on the right shows the 'Architectural Requirements E-PLAN' document, which includes a table of contents and a list of project participants.

## Follow E-Plan File Naming Convention



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## Permit Submission Documents

- Upload the permit application forms and drawing sheets into the correct E-Plan folders
- Professionals of Record must seal and sign the cover sheet.
- All other sheets shall be sealed by the Illinois licensed design professional responsible for preparing that discipline.
- Floor plans shall be minimum 1/8" scale
- Avoid using "Not for Construction", "Alternates" and "Per Specifications" on plans.

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## Drawings

- The project address must be listed in the title block of every sheet
- A site plan is required
- A plat of survey is required when scope includes a new building, a building addition or exterior work.
- Include a drawing list on coversheet
- Provide a demolition plan if applicable

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## Drawings

- Area of proposed work must be graphically distinguished
- Existing construction to remain must be graphically distinguished
- A CDOT House Number Certificate is required for new buildings
- Refer to the Standard Plan Review Project Submittal Checklist for a complete list of requirements

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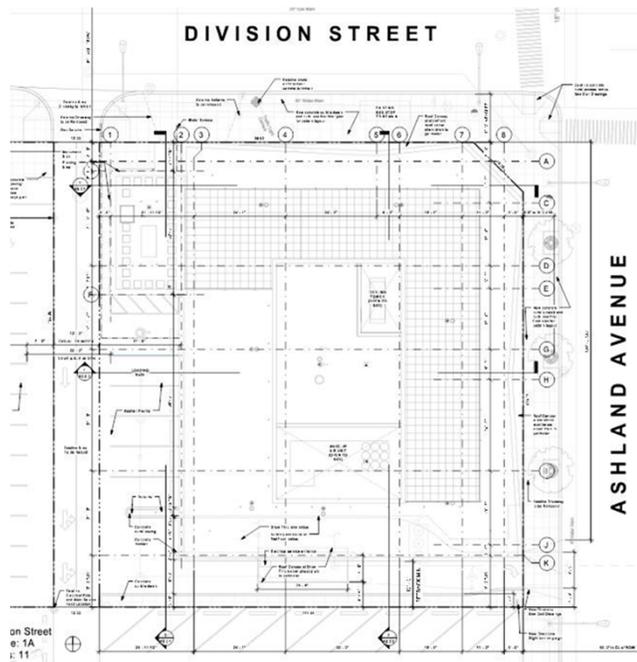




FOR EXAMPLE



- Setback Dimensions



CODE BOOK



## Building construction type, height and area limitations

1. Verify Construction Type CCC 2019 Sections 601 – 604.
2. Verify Building Height and Area Limitations CCC 2019 Sections 503-508. See Definitions in 202, Measurements in 203 as well as 1510 & 1513 for rooftop structures.
3. Verify Occupancy Classification in CCC Chapter 5
4. Verify Minimum Type of Construction for Single Occupancy or Non-separated Mixed Uses: CCC 2019 - Chapters 5 General Building Heights and Areas, 6 Types of Construction & 9 Fire Protection and Life Safety Systems.
5. Verify Minimum Type of Construction for Mixed Occupancy Separated Uses
  - a. Mixed Occupancy. CCC 2019 504.2 Requires Fire Resistive Separations. See CCC 2019 Table 508.4

CODE BOOK



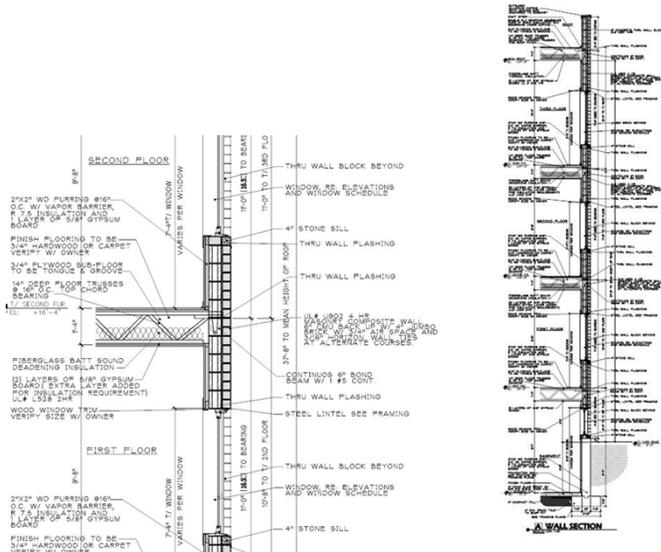
# Fire Resistance Rated Construction

1. Verify if building has or needs an Automatic Sprinkler System CCC 2019 Chapter 9.
2. Identify Unlimited Area Buildings Tables: CCC Chapters 5 & 9.
3. Verify Fire Resistance Rating Requirements of Exterior Walls Tables in Chapter 6.
4. Verify Fire Resistance Rating of Interior Partitions and Finishes.

FOR EXAMPLE



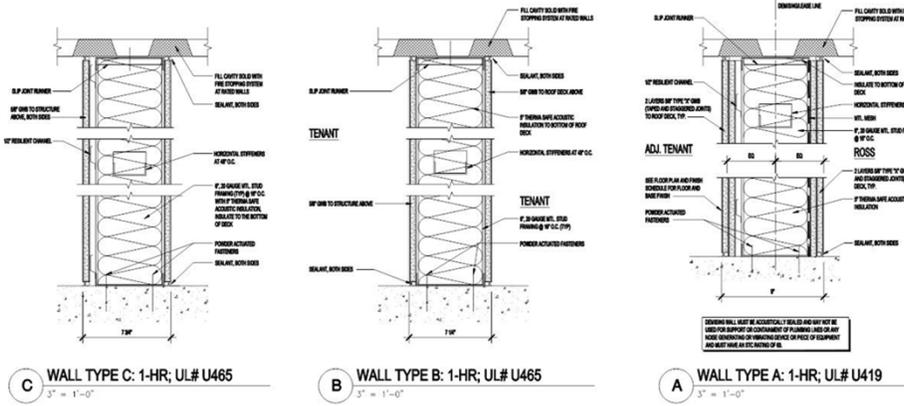
# Drawings



FOR EXAMPLE



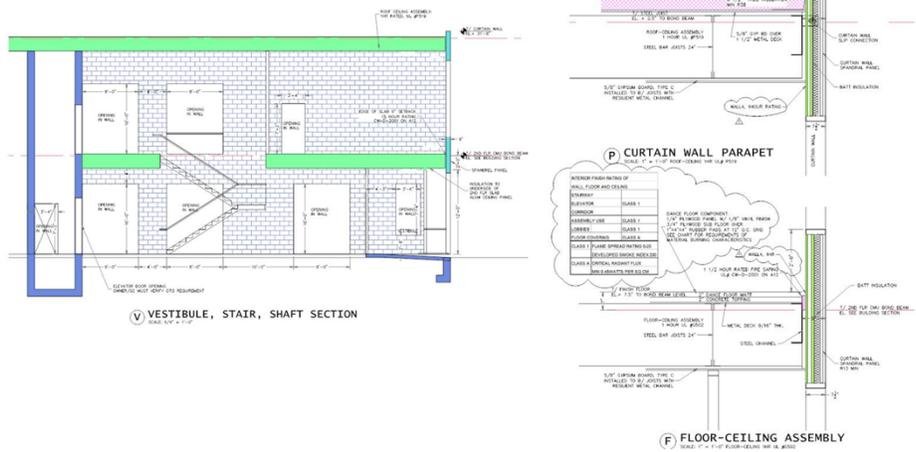
# Fire Rating/U.L. #



FOR EXAMPLE



# Drawings



CODE BOOK



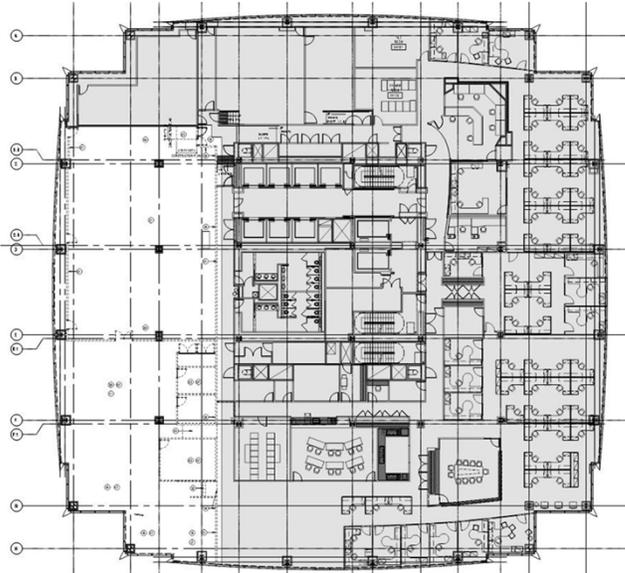
## Means of Egress

1. Verify Occupant Load CCC 2019 Chapter 10, Section 1004 - Table 1004.5.
2. Verify Size, Capacity and Fire Resistance Rating of Egress System
  - a. Verify Travel Distances to Exits  
Section 1017
  - b. Verify Number of Exits  
Section 1006
  - c. Verify Width of Exits (capacity)  
Section 1005 – Components, sprinkler increases.

FOR EXAMPLE



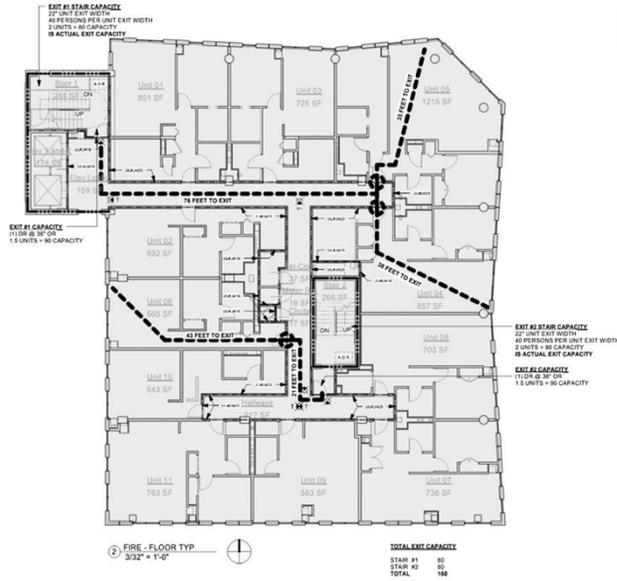
- Egress Diagram
- Access to exits



FOR EXAMPLE



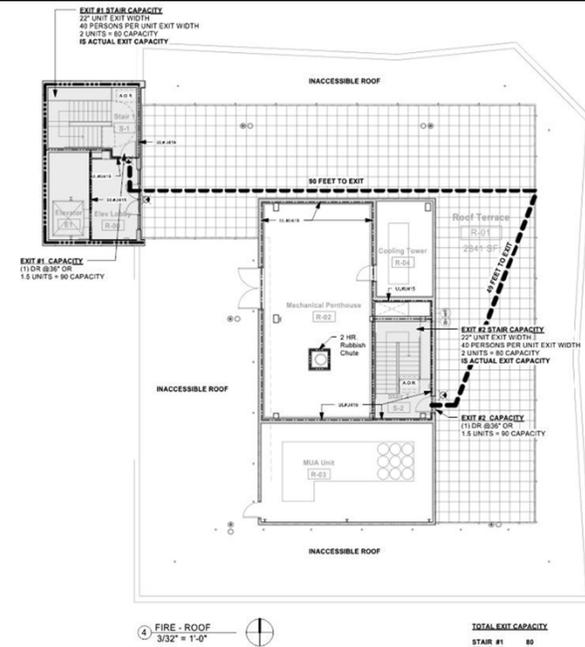
- Egress diagram
- Travel Distance
- Occupant load
- Egress capacity
- Horizontal exit



KEY CONCEPT



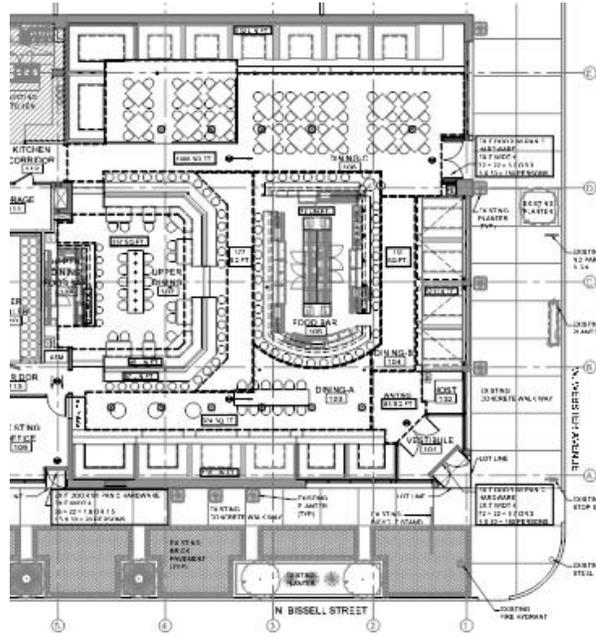
- Dimensioned
- Capacity
- Load
- Clear, concise



FOR EXAMPLE



- Occupant Load
- Furniture Layout



FOR EXAMPLE

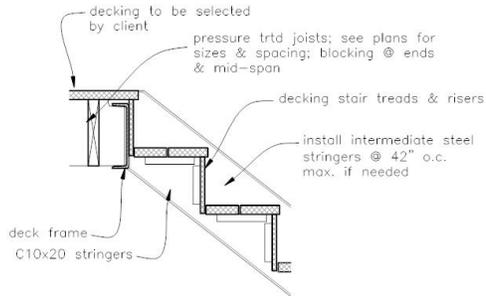


- Name
- Use/Occupancy
- Area
- Area/person
- Actual load

OCCUPANCY SCHEDULE - LEVEL TYP					
ROOM NO.	ROOM NAME	OCCUPANCY	AREA	AREA PER PERSON	ACTUAL OCCUPANCY
-	Chute	Service	17 SF	0 SF	
-	Elev Lobby	Circulation	159 SF	0 SF	
-	Hallways	Circulation	917 SF	0 SF	
-	Meter Rm	Service	19 SF	0 SF	
-	Tel-Com	Service	37 SF	0 SF	
-	Unit 01	Residential	851 SF	125 SF	7
-	Unit 02	Residential	592 SF	125 SF	5
-	Unit 03	Residential	725 SF	125 SF	6
-	Unit 04	Residential	857 SF	125 SF	7
-	Unit 05	Residential	1215 SF	125 SF	10
-	Unit 06	Residential	585 SF	125 SF	5
-	Unit 07	Residential	738 SF	125 SF	6
-	Unit 08	Residential	703 SF	125 SF	6
-	Unit 09	Residential	563 SF	125 SF	5
-	Unit 10	Residential	543 SF	125 SF	4
-	Unit 11	Residential	763 SF	125 SF	6
					67

OCCUPANCY SCHEDULE - ROOF					
ROOM NO.	ROOM	OCCUPANCY	AREA	AREA PER PERSON	ACTUAL OCCUPANCY
R-00	Elev Lobby	Circulation	146 SF	0 SF	0
R-01	Roof Terrace	Roof Deck	2841 SF	20 SF	142
R-02	Mechanical Penthouse	Service	835 SF	0 SF	0
R-03	MUA Unit	Service	661 SF	0 SF	0
R-04	Cooling Tower	Service	209 SF	0 SF	0
Grand total: 5					142

FOR EXAMPLE



5 Deck Stair Section  
 Scale: 3/4" = 1'-0"

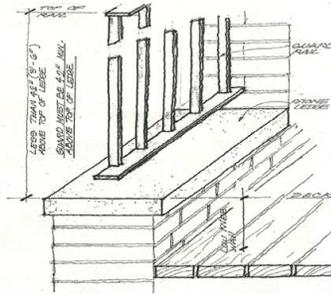
FOR EXAMPLE

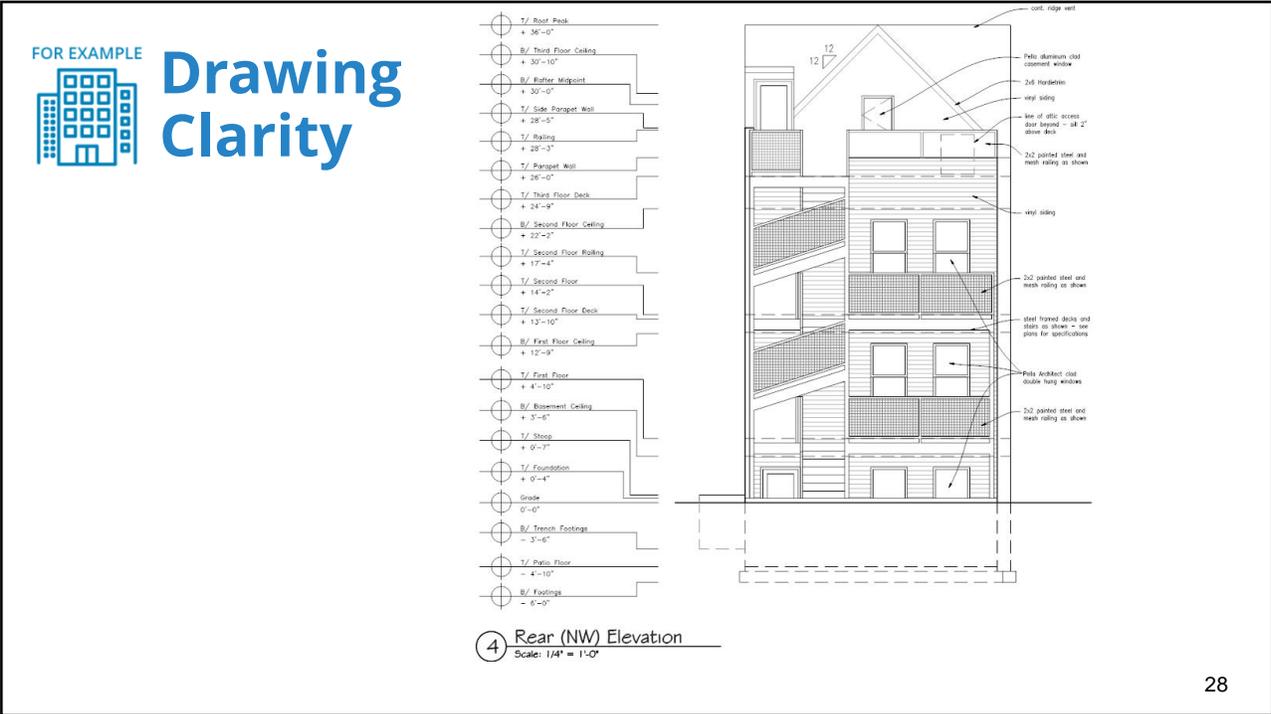
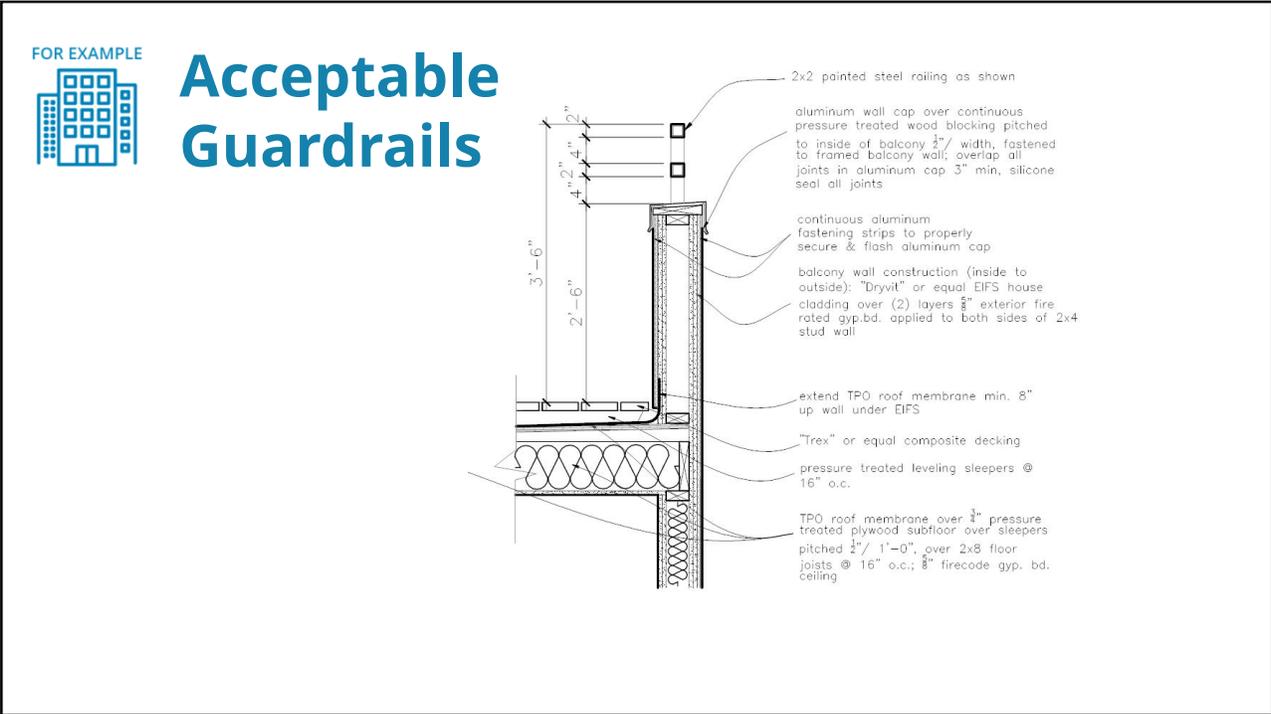


# Acceptable Guardrails

In this situation the height of the guardrail is to be measured from the top of the "Stone ledge". The height of the guardrail is to be 42" from the top of the ledge to the top of guardrail.

If the top of the wall is at 32" it should be allowed as long as there is guardrail that will provide a total of 42" from the Deck/Balcony floor to the top of the guardrail. The combination of the wall and the guardrail will meet the building code. Hansen has been revised to include a code correction that addresses this change (Hansen Code No. AGG844).

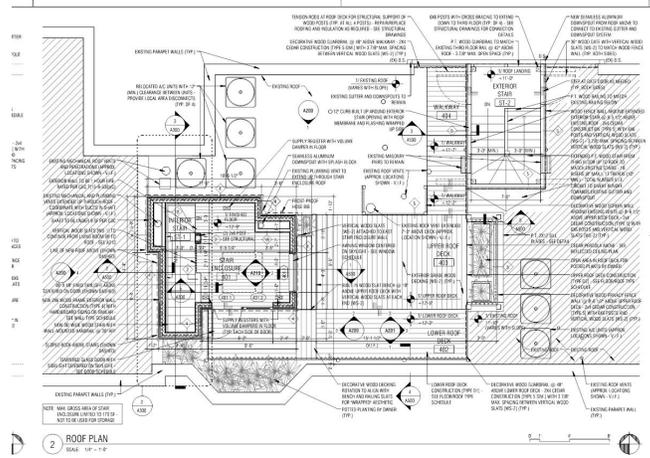




FOR EXAMPLE



# Drawing Clarity



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FOR EXAMPLE



# Photos on Sheets

