



Temporary Animal Exhibition Permit Application

*Please note that this permit is for Animal Exhibitions 30 days or less and applications should be submitted no later than 30 days before the exhibition

Date(s) of Exhibit

Payment: **In Person** **Mailed**

Entity/Permittee Information

Type of Business Non-Profit Sole Proprietor Partnership LLC Corporation Trust Other _____

Legal Name of Business
The exact "legal name" as it appears in the official business formation documentation.

"Doing Business As" Name
The exact "Doing Business As" (DBA) name as it appears in the official business formation documentation.

∇ A State of Illinois File Number is **REQUIRED** for all (Illinois and Non-Illinois based) LPs, LLPs, LLCs, Corporations, and Non-Profit Corps.

State of Illinois File #

Assigned by the Illinois Secretary of State at 69 W. Washington St., Suite 1240, (312) 793-3380, or @ www.cyberdriveillinois.com/departments/business_services

∇ A Federal Employer Identification Number (EIN) is **REQUIRED** for all business entity types except for Sole Proprietorships.

Employer Identification #

Assigned by the Internal Revenue Service at 230 S. Dearborn St., (312) 292-4912 or (800) 829-4933, or @ www.irs.gov/businesses > Employer ID Numbers (EINs)

∇ An Account ID Number is **REQUIRED** for ALL business entity types that conduct business in the state of Illinois or with Illinois customers.

(formerly IBT #) IDOR Account ID #

Assigned by the Illinois Department of Revenue at 555 W. Monroe, Suite 1100, (800)732-8866, or @ <http://tax.illinois.gov>> Business Registration

Exhibition Activity and Location

Exhibition Activity
Include number of animals, species, and activities to be offered. If exhibit is part of a larger event, such as a conference, please include name.

Exhibition Site
Provide location details such as name and address where the exhibition and/or activities will occur.

Number of direct employees/volunteers that will be on site:

Primary Veterinarian
Name and Phone Number

Emergency Contact
Name, phone number, and email

Owner and Officer Information

- o Non-Profit Corporations are required to provide information about the organization's President and Secretary.
- o Sole Proprietors are required to provide information about the **Individual** who owns the business.
- o Partnerships & Limited Partnerships are required to provide information about all the Partners of the organization.
- o Limited Liability Companies are required to provide information about the organization's Members, and any other shareholder(s) with a major beneficial interest.
- o Corporations are required to provide information about the organization's President, Secretary, and any other shareholder(s) with a beneficial interest.

Title	Ownership %	
First and Last Name		
Current Residential Address		
Phone Number		
Email Address	Date of Birth	SSN

Title	Ownership %	
First and Last Name		
Current Residential Address		
Phone Number		
Email Address	Date of Birth	SSN

Title	Ownership %	
First and Last Name		
Current Residential Address		
Phone Number		
Email Address	Date of Birth	SSN

Title	Ownership %	
First and Last Name		
Current Residential Address		
Phone Number		
Email Address	Date of Birth	SSN

Do not forget to include a site plan, proof of insurance, and medical records for each animal.

Exhibition Site Plan

Please use the below space to show a general layout of the exhibit space being used:

NOTE: Further detail may be required for non-domestic animal exhibition requests.

A large, empty rectangular box with a thin black border, intended for the user to draw a general layout of the exhibit space. The box occupies most of the lower half of the page.