

Commission on Animal Care & Control
Minutes of November 17, 2016 Commission Meeting
To be submitted for review and approval at January 19, 2017 meeting

Commissioners Attending (4 of 9)

Cynthia Bathurst, Chair, private citizen (Safe Humane Chicago)
Charleen Propsom, private citizen (Friends of CACC)
George Devereaux, Chicago Police Department Member
Paula Fasseas, humane society representative (PAWS Chicago)

Commissioners Absent (5 of 9)

Josie Cruz, Chicago Department of Streets & Sanitation Member
Robyn Barbiers, DVM, IL licensed veterinarian (The Anti-Cruelty Society)
Monique Moore-Hoffman, private citizen (CACC Volunteer)
Loretta Miller, Chicago Health Department Member
Becky Carroll, private citizen

Also Attending

Susan Russell, Executive Director, CACC
Ivan Capifali, Deputy Director, CACC
Sue Cappello, Administrative Services Officer II, CACC
Jenny Schlueter, Executive Administrative Assistant II
Members of the public

Agenda Item #1: Determination of Quorum and Call to Order

C. Bathurst called the meeting to order at 8:38 a.m. in the Auditorium of the Animal Care & Control Facility at 2741 S. Western Ave. Chicago. It was determined that there was not a Quorum.

Agenda Item #2: Minutes of Previous Meetings

Minutes from March regular meeting were reviewed and tabled for the January 2017 meeting as there was no quorum.

Agenda Item #3: Report of Chairperson

C. Bathurst announced that she was officially appointed as the Chair of the Commission and welcomed everyone to the meeting.

Agenda Item #4: Report of Executive Director

- Executive Director S. Russell welcomed everyone to the meeting and reported on statistics, construction, hiring, the City budget, update on euthanasia policy and the new play lots.
- Director Russell also thanked several agencies for much needed donations: Friends of Chicago Animal Care & Control for a new x-ray machine, PAWS Chicago for portable kennels at the front desk, Realtors to the Rescue for collars and leashes, several Veterinarians for providing relief services and Safe Humane for their enrichment program.
- Director Russell explained the overnight services at CACC.

Agenda Item #5: City Agency Reports

- Public Health Report – No Report
- Chicago Police Department – Chief Devereux reported animal abuse/neglect cases with the Chicago Police Department.

- Streets and Sanitation Report – No report

Agenda Item #6: Committee Reports

- Euthanasia Policy Committee – (CB, CP, MMH, PF) The policy was revised and has been approved by the Law Department and is pending review with other agencies.
- Dangerous Dog Committee – (CB, CP, MMH, RB, Diakhate). Review is tabled as the Mayors Office looks at other legislation regarding Dangerous Dogs.

Agenda Item #7: Commissioner Reports

- C. Bathurst announced that she will look at the Ethical Responsibilities and the By-Laws for the Commission Members and will distribute at the January meeting.
- P. Fasseas asked about the proposed Ordinance by Alderman Lopez.

Agenda Item #8: Other Business

- None.

Agenda Item #9: New Business

- C. Bathurst will send out an email requesting an e-vote for 2017 meeting dates. Proposed dates are to be held on the third Thursday on every other month beginning in January and to start at 8:30 a.m. (January 19, March 16, May 18, July 20, September 21, November 16).
- C. Bathurst will send out an email requesting an e-vote to see if the Commission should continue the 2017 Evening Forum meetings.

Agenda Item #10: Public Comment and Announcements

- J. Jurcak - How many days does a 'court case' or dog with an 'RD#' stay at CACC after they become CACC Custody and selected into the Safe Humane Program? Not every dog impounded in this manner is placed in the program, but all dogs in the Safe Humane Program are given time to be worked on.
- R. Griffin – Does CACC keep stats on adoption returns? CACC should have those numbers as they are noted in Chameleon. CACC will see if we can get them together.
- E. Boyle – Does CACC do any follow-up on adoptions requiring manager approval?
- L. Rypcinski – What is the progress with a centralized database for lost pets? Different shelters use different software systems for their animals. There is a system called 'Helping Lost Pets' that shelters can upload their information to but everyone needs to be on board with that.
- L. Pypcinski – Can you tell us what the event is on November 19th? This event is open to all Homeward Bound Rescues from 10a-12p at CACC to inform the groups of programs to help them pull more animals.
- R. Espoz – the Euthanasia Policy has been in the works for 2 years now, what is the timeline? This policy is very important and we wrote it to define what to look for, clarify the selection process and align the best practices. Can you provide an update on the Emergency Evacuation Plan? The plan was presented to all Staff. This policy is for the evacuation of people not for the animals, this part is not scheduled yet. The evening meetings were meant for one to two actual Commission Meetings not just Forums. Can CACC hold an orientation session at City Hall to make fingerprinting easier. There are other constraints with the fingerprint process as there is a data entry part and then the tour of the facility will not be able to take place.

Agenda Item #11: Adjournment

Next meeting scheduled for January 19, 2017 at 8:30 a.m. The meeting was ended.