

**City of Chicago
COMMISSION ON HUMAN RELATIONS**

IN THE MATTER OF:

Complainant

v.

Respondent(s)

Case Number _____

SUPPORTING DOCUMENTATION

Name of each party submitting this information: _____

Witnesses. The Commission may not interview every proposed witness, so please summarize what you believe each one can tell us. **It is your responsibility to keep track of your witnesses, so we can reach them when ready to interview.**

Name & Title of Witness	Telephone	Address	Summary of Relevant Testimony

Relevant Documents. If you have a document, send two *photocopies*. Keep the original to introduce as evidence if there is an administrative hearing. If you do not have a document, describe it as specifically as you can, then state who has it and where it is located.

Title or description of document or group of documents	√ Enclosed	-or- Name & address of business or individual who has the document(s)

Signature and address of person making this submission: If signing for a business or organization, include your title or position in it (e.g. owner, manager). If signed by an attorney, note Reg. 270.310 on attorney appearances. It is not necessary to serve supporting documentation on other parties to the case, although you may do so.

Print title, organization, address:

File original and one copy at

**Chicago Commission on Human Relations
740 N. Sedgwick, Suite 400, Chicago, IL 60654
Fax 312-744-1081, Phone 312-744-4111, TTY 312-744-1088**