

DRIVE CLEAN STATION - GRANT PROGRAM

Request for Applications



May 13, 2016

CITY OF CHICAGO
DEPARTMENT OF TRANSPORTATION (CDOT)

RESPONSES MUST BE RECEIVED NO LATER THAN
Friday, July 8th, 2016
at 5:00 PM CDT

Please submit your application and any supporting documentation via email:

SUBJECT: Drive Clean Station Application
TO: Carl Lisek, Station@drivecleanchicago.org
CC: Samantha Bingham, Samantha.Bingham@cityofchicago.org

Optional information session at the Green Drives Expo:
2-3 PM CDT
Thursday, May 19, 2016
NIU Naperville Conference Center
Register at: www.chicagocleancities.org/green-drives

Optional information webinars:
DC Fast Charge Station Projects: 10:00-11:00 AM CDT
CNG Station Projects: 1:00-2 PM CDT
Thursday, May 26, 2016

Charger Webinar Registration: <https://attendee.gotowebinar.com/register/5281397825921723651>

CNG Webinar Registration: <https://attendee.gotowebinar.com/register/5689439785129014019>

RAHM EMANUEL
MAYOR



REBEKAH SCHEINFELD
COMMISSIONER

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Attachments

- A *Drive Clean Station Application Form*

I. Introduction

A. PURPOSE OF SOLICITATION

Drive Clean Station is a competitive grant program aimed at creating a more robust alternative fuel transportation network throughout the (6) county Chicago Area (Cook, DuPage, Kane, Lake, McHenry and Will Counties) of Illinois. This program is designed to assist Chicago area fleets and electric vehicle owners with additional access to alternative fuel stations. The stations will also support growth of the alternative fuel vehicle market. Drive Clean Station provides funding for the initial cost of building additional public accessible alternative fuel fueling stations in the Chicago area. Only DC fast charging stations and compressed natural gas (CNG) stations are eligible for funding.

Up to \$1,425,000 in grant funds is currently available. An estimated 4 CNG stations and 15 DC fast charge stations will be awarded. Approved projects will be eligible for reimbursable grant awards of up to 30% of single station costs. Maximum grant amounts are identified below:

- Up to \$15,000 per DC fast charge station
- Up to \$300,000 per CNG fueling station
- Grant funds not to exceed 30% of total cost per station

Prime Respondents selected for Drive Clean Station grants will enter into funding agreements with CALSTART, CDOT's Drive Clean Chicago Program Administrator.

B. DRIVE CLEAN CHICAGO BACKGROUND

Drive Clean Chicago, is a \$14 Million Incentive Program managed by the Chicago Dept. of Transportation and funded by resources from the U.S. DOT's Federal Congestion Mitigation Air Quality (CMAQ) program. Given the fluctuation in fuel costs, vehicle emissions and the lack of infrastructure for alternative fuels, Drive Clean Chicago provides important incentives to help Chicago fleet owners purchase cleaner vehicles that are better for business and the environment. Three innovative funds were established to accelerate the adoption of alternative fuel vehicles and infrastructure: 1) Drive Clean Truck Voucher Fund; 2) Drive Clean Taxi Voucher Fund and 3) Drive Clean Station Grant Fund.

Drive Clean Chicago supports Mayor Emanuel's mission to make Chicago the most livable, sustainable and competitive city in the world. Through similar federal funded incentive programs, the City has helped deploy over 400 cleaner vehicles for Chicago area fleets and over 220 alternative fuel stations since 2010. These vehicles and stations have displaced 200,000 barrels of oil and reduced greenhouse gas emissions by 2,850 tons.

C. DRIVE CLEAN STATION AWARDS

Drive Clean Station is a competitive grant reimbursement program. Applications will be reviewed by a selection committee. Funding agreements will be awarded to the selected Respondent(s).

This is a reimbursement grant program. Grant funds will be provided to selected grantees after all work is completed, all project costs are paid and the station is operational. A record of station costs with supporting documentation will be required for reimbursement. The grantee will submit a reimbursement request to the Drive Clean Chicago Program Administrator once the project is completed.

Eligible costs include those directly attributable to the site design, installation, labor, site preparation, upgrade for utility connections, signage and equipment necessary to implement

and operate the proposed station. The cost of electricity or natural gas to supply vehicles with fueling is ineligible for reimbursement. Additionally, the cost of ongoing equipment and site maintenance is ineligible for reimbursement.

All stations must be installed and operating by June 30, 2017.

II. Submission Information

A. KEY ACTIVITIES AND DATES

The anticipated timeline for key activities is presented below:

ACTIVITY	ACTION DATE
Solicitation Release	5/13/16
Information Session –Green Drives Expo	5/19/16 2-3 PM CDT
Information Webinar –DC Fast Charge Station Projects	5/26/16 10 AM CDT
Information Webinar –CNG Station Projects	5/26/16 1 PM CDT
Deadline for Written Questions	6/3/16 5 PM CDT
Final Update to Q&A Posted on Drive Clean Chicago website (www.DriveCleanChicago.org)	6/8/16
Deadline to Submit Applications	7/8/16 5 PM CDT
Anticipated Notice of Proposed Awards	7/15/16

B. INFORMATION SESSIONS (OPTIONAL)

CDOT and the Drive Clean Chicago partners will host one (1) in-person information session and two (2) information webinars:

In-Person Information Session

Green Drives Expo

May 19, 2016

2-3 PM CDT

NIU Naperville Conference Center

Register at: www.chicagocleancities.org/green-drives

DC Fast Charge Station Projects Webinar

May 26, 2016

10:00 AM CDT

Register at: <https://attendee.gotowebinar.com/register/5281397825921723651>

CNG Station Projects Webinar

May 26, 2016

1:00 PM CDT

Register at: <https://attendee.gotowebinar.com/register/5689439785129014019>

Recordings of the information webinars will be posted to the Drive Clean Chicago's website, www.drivecleanchicago.com

C. QUESTIONS AND ANSWERS

Questions may be posed during the information session, webinars or emailed to station@drivecleanchicago.com. All emailed questions must be received by **5:00 PM, Friday, June 3, 2016**.

Question and answer sets (Q&A) will be posted on the Drive Clean Chicago website at www.drivecleanchicago.com. The final update to the posted Q&A will be **Wednesday, June 8, 2016**.

D. CONTACT INFORMATION

Carl Lisek, Drive Clean Station Project Manager
Legacy Environmental Services
9800 Connecticut Drive
Crown Point, IN 46307
Telephone: (219) 644-3690 FAX: (219) 644-3682
E-mail: station@drivecleanchicago.com

E. ELIGIBILITY

This solicitation is open to all public and private entities and non-profit organizations. While partnerships are allowable, a single entity must be named as the lead respondent. Respondents who are not in good standing under existing contracts or other agreements with the City of Chicago will not be considered for an agreement. Respondents not eligible include those that: have had a City contract or other agreement terminated for default; or are currently debarred and/or have been issued a final determination by a City, State, or Federal agency for performance of a criminal act, abridgement of human rights or illegal/fraudulent practices.

III. Project Requirements

A. PROJECT LOCATION

All project locations must be within the Chicago 6-county area (Cook, DuPage, Kane, Lake, McHenry and Will Counties) in Illinois.

Stations must be easily accessible to safely and conveniently accommodate all CNG vehicle types or offer both CHAdeMO and SAE Combined Charging Standard (CCS) protocol DC Fast Charging.

Stations must be easily accessible to enhance mobility of motorists and fleet operations; must be located in major transportation corridors; and may not be installed within the vicinity of an existing public station that is currently operational, unless a participant can demonstrate compelling reasons to install another station within that vicinity;

Respondent must document existing stations within a 25-mile radius of proposed station and justify need for infrastructure at the proposed location.

B. ELIGIBLE EQUIPMENT

DC Fast Chargers must meet the following requirements:

- Must be networked
- Must be one dual-unit with both CHAdeMO and SAE J1772 CCS connectors or separate units offering both connectors per site
- Must be certified by the Nationally Recognized Testing Laboratories whose product certification is recognized by Authorities having Jurisdiction (AHJ), Underwriters Laboratories, Inc. (UL), or equivalent – AT TIME OF APPLICATION
- Must comply with the National Fire Protection Association (NFPA) Articles 70 and 70E safety standards
- Must have a power rating of 30kW to 62.5 kW
- The equipment must be able to withstand extreme weather conditions

CNG stations must meet the following requirements:

- Must comply with NFPA Article 52 –Standard for CNG Vehicular Systems;
- Must comply with FMVSS 304;
- Must comply with American Society of Mechanical Engineers (ASME) pressure vessel code; and for tanks exceeding 15 psi and/or 15 cubic feet dimension, the tank, after installation and ready for operation must be inspected by and registered with the Illinois Office of State Fire Marshall, Division of Boiler and Pressure Vessel Safety pursuant to 430 ILCS 75.

C. OPERATION AND MAINTENANCE

The recipient will be responsible for all operating costs, including but not limited to payment of leases, rents, royalties, licenses, fees, taxes, revenue sharing, utilities, and electric power supply for the station equipment and supporting elements, such as area lighting.

The recipient will be responsible for ensuring the maintenance of the station, and all ancillary equipment, including but not limited to any awnings, canopies, shelters and information display kiosks or signage associated with the station. “Maintain,” as used in this solicitation means “to provide all needed repairs or desired and approved alteration, as well as to clean the equipment and keep it safe, clean, and presentable.”

The recipient must address any issues such as, but not limited to, malfunctions and repairs within 48 hours of the initial notice. The recipient must notify CDOT of any significant downtime or replacement of equipment.

D. PAYMENT STANDARDS

Stations should be capable of supporting multiple point-of-sale methods, such as pay-per-use and subscription methods, including ability to accept a credit or debit card without incurring any additional fees, inconvenience or delays versus other payment or access control methods. Respondents may propose additional payment mechanisms, such as a device which accepts RFID or Smart cards, or payment through mobile apps. The point-of-sale and supporting network must use an open protocol to allow subscribers of other system networks to access the charging station.

E. CUSTOMER SERVICE

The recipient must provide 24/7 customer support service accessible via a toll-free telephone number (if attendant not on site) clearly posted near the station equipment that is available to drivers accessing the fueling equipment.

F. COMPLETION DATE

All stations must be installed and operating by June 30, 2017.

G. ELIGIBLE COSTS

Expenditures for site design, installation, labor, site preparation, upgrade for utility connections, signage, and equipment necessary to implement and operate the proposed station are eligible for reimbursement under this solicitation. Costs incurred prior to award notification and execution of the grant agreement may not be eligible for reimbursement. Respondent incurs pre-award costs at their own risk. Advance payments are not available under this grant program.

III. Application Requirements

A. FORMATTING

All applications must adhere to all of the following requirements:

- One (1) digital version submitted for each Respondent
- Application form signed by an authorized representative for the lead Respondent
- Typed using a standard 11 to 12 point font, single-spaced and a blank line between paragraphs
- Pages must be numbered and sections titled

B. APPLICATION DEADLINE AND SUBMITTAL PROCESS

Applications must be received no later than **Friday, July 8, 2016 at 5 PM CDT**.

Respondents must submit applications via email:

- Subject: DRIVE CLEAN CHICAGO DRIVE CLEAN STATION RFA
- To: Carl Lisek (station@drivecleanchicago.com)
- Cc: Samantha Bingham (Samantha.Bingham@cityofchicago.org)

Applications will be accepted prior to the due date and time. Respondents will receive an email reply as proof of timely submittal.

Incomplete applications or applications received after the due date and time shall be deemed non-responsive and will not be considered.

C. APPLICATION OUTLINE

The application should be organized in this order:

- 1) Application Form
- 2) Project Narrative
- 3) Project Schedule

4) Letters of Support

1. Application Form

Respondents must include a complete and executed Application Form found in Attachment A of this RFA. The Application Form must be signed by an authorized representative of the lead Respondent's organization.

The Application Form must also include, at a minimum, the area covered by the application (maximum of one per application), a project description, project goals, and quantitative and measurable objectives to be achieved.

2. Project Narrative

The project narrative should include a detailed description of the proposed project, its operational goals and objectives, and describe key milestone tasks identified in the Project Schedule.

Respondents should address each of the evaluation criteria described in this solicitation by providing sufficient details.

The project narrative must respond directly to each criterion with the headings as titled below:

a. Project Location

- 1) Provide a detailed description of the proposed station location(s). Provide a clear, concise, and compelling justification for the specific location(s) chosen for the fueling station site(s). Respondents are encouraged to provide an aerial map or illustration of each station location.
- 2) Describe how the location is convenient, secure, and accessible to vehicles.
- 3) Describe co-located amenities and why this location was selected.
- 4) Describe how the location integrates with the existing and planned stations in the Chicago area.
- 5) For locations not owned by the Respondent, letters of support must be submitted by property owner(s) and/or tenant(s).
- 6) Respondent must document existing stations within a 25-mile radius.

b. Project Equipment

- 1) Describe the proposed equipment to be deployed and why the equipment is justified for the proposed project.
- 2) Provide information including, but not limited to: manufacturer, model number, security measures and safety standards.
- 3) Document the number and type of station(s) that will be installed at each site.
- 4) Describe how the proposed DC fast chargers will use an open communication protocol standard.
- 4) Describe how the proposed DC fast chargers will be networked.
- 5) Describe the acceptable forms of payment to access the station(s) and how the total actual charges for the use of electricity shall be disclosed to the public at point of sale. Indicate whether the fee is a flat fee per session, based on session duration, and/or based on charging duration
- 6) Buy America requirement –Only Steel, iron and manufactured products in the United States may be purchased with Federal funds unless the Secretary of Transportation determines that such domestic purchases would be inconsistent with the public interest; that such materials are not reasonably available and of satisfactory quality; or that inclusion of domestic materials will increase the

overall project contract by more than 25 percent. Clear justification for the purchase of non-domestic items must be in the form of a waiver request submitted to and approved by the Secretary of Transportation.

c. Project Implementation

- 1) Describe how the proposed project will be completed in an expeditious, effective and efficient manner.
- 2) Describe the proposed project's ability to serve consumers, reliably meet the needs of near-term vehicle deployment, and provide for increased alternative fuel adoption.
- 3) Describe how the proposed project meets or exceeds accessibility requirements.
- 4) Describe how the proposed project will work with the Chicago Area Clean Cities Coalition.
- 5) Describe the proposed plan for installing where applicable:
 - Signage that clearly identifies the station(s).
 - Signage that clearly identifies the site location to an approaching driver from any point of ingress.
 - Any additional signage that may be required by federal, state, or local laws, regulations, standards, and ordinances.
- 6) Describe how the proposed project will provide customer support service, dispatch services to address customer concerns, and provide maintenance.
- 7) Describe the proposed operation and maintenance plan/schedule for at least 5 years from the date the station(s) is commissioned.
- 8) Outline plans for marketing the station(s) and plans for additional stations in the Chicago area.
- 9) Describe approach to user training (CNG stations).

d. Project Readiness

- 1) Demonstrate site access. Documentation may include, but is not limited to: leases, ownership, or access rights. If site access is not secured at the time of application, explain how it will be obtained and the anticipated timeline to secure the project site.
- 2) Identify the entity(ies) that will own and operate the proposed sites and equipment.
- 3) Identify contractors and equipment providers supporting the project.
- 4) Provide a comprehensive list of permits required for the project.
- 5) Identify key partners (i.e. fleets and vehicle OEMs) the Respondent is working with to utilize the station(s) and document their involvement through Letters of Support.

e. Project Budget

- 1) Demonstrate and justify the need for grant funding.
- 2) Identify sources of project funding other than the Drive Clean Station grant.
- 3) Describe how the proposed project's budget is cost effective and reasonable relative to the scope of work.
- 4) Provide a detailed project budget.

f. Relevant Experience and Qualifications

- 1) Identify all key personnel responsible for the project. Explain the functions of each team member and key project partner and why the selection of those members/partners is appropriate for the project.
- 2) Explain how the project team's qualifications (including relevant expertise, experience, and skill sets) are suitable to the tasks described in this application.

- 3) Document how the Respondent has the ability to meet deadlines and complete milestones associated with large, complex projects.
- 4) Provide a list of past projects detailing relevant technical and business experience.

g. Innovation and Sustainability

- 1) Identify the annual estimated fuel dispensed by the station(s).
- 2) Describe how the project includes innovations or advanced features, if any, including (but not limited to) renewable energy generation and integration, mitigating peak electricity demand and demand charges, multi-use potential, reducing equipment or installation costs, and reduced operation and maintenance costs.
- 3) Describe the proposed business model including strategies such as partnerships, sponsorships, advertising, or other revenue generation and cost mitigation.

3. Project Schedule

Provide a project schedule identifying key milestone tasks and timeline. Station must be installed an operational no later than June 30, 2017.

4. Letters of Support

Key project partners identified in the application are encouraged to provide Letters of Support. Letters of Support from project partners should include sufficient contact information. Letters should be limited to 2 pages maximum.

Respondents are encouraged to submit letters that substantiate the estimated demand for the proposed station(s).

IV. Evaluation and Selection

A. SELECTION PROCESS

A committee selected by CDOT will evaluate all applications based upon the criteria outlined below. The committee may also request interviews with Respondents. Each application will be evaluated in comparison with the other applications received.

CDOT reserves the right to award a grant agreement on the basis of initial applications received without further discussions. If the funds available under this solicitation are insufficient to fully fund an application, partially grant funding may be offered.

B. GROUNDS TO REJECT AN APPLICATION

CDOT reserves the right to reject an application and/or cancel an award if at any time during the application or agreement process the following circumstances are discovered:

- The application contains false or intentionally misleading statements or references which do not support an attribute or condition contended by the Respondent.
- The application is intended to erroneously and fallaciously mislead the committee in its evaluation of the application.
- The application does not comply or contains caveats that conflict with the solicitation and the variation or deviation is material or it is otherwise non-responsive.
- The application is incomplete and/or fails to respond fully to all requirements.

C. EVALUATION CRITERIA

Criterion	Possible Points
<p>1. Project Location Applications will be evaluated on the degree to which:</p> <ul style="list-style-type: none"> • Proposed location(s) are detailed with clear, concise, and compelling justifications. • Proposed site(s) are easily accessible, secure and convenient. • Proposed site(s) integrate with Chicago's/Illinois' network of existing and planned electric and CNG stations. 	20
<p>2. Project Equipment Applications will be evaluated on the degree to which:</p> <ul style="list-style-type: none"> • Equipment and materials are identified, reasonable, necessary and appropriate for the proposed project. • Equipment meets the Buy America requirements. • The stations accept various forms of payment. 	10
<p>3. Project Implementation Applications will be evaluated on the degree to which:</p> <ul style="list-style-type: none"> • The scope of work is complete, detailed and accurate. • The Respondent demonstrates the ability to serve consumers, reliably meet the needs of near-term vehicle deployment, and provide for increased alternative fuel adoption. • The Respondent demonstrates that the proposed project will be completed expeditiously, effectively and efficiently. • Proposed signage is adequate and reasonable. • Customer support service and dispatch services to address customer concerns and maintenance are adequate. 	20
<p>4. Project Readiness Applications will be evaluated on the degree to which:</p> <ul style="list-style-type: none"> • Control or access rights to the proposed project site are secured. • Permits required for the project are known and permitting timelines are documented and reasonable. • The permitting schedule ensures successful project completion within the timeframes specified in this solicitation. • Key financial and contractual relationships needed to complete the project are documented through Letters of Support from key project supporters/partners. 	15
<p>5. Project Budget Applications will be evaluated on the degree to which:</p> <ul style="list-style-type: none"> • The Respondent demonstrates the need for Drive Clean Station grant funding. • The source, type, and amount of funds are appropriate, reasonable and committed. • The proposed project's budget is cost effective and reasonable relative to the scope of work. • The budget is detailed and complete. 	10
<p>6. Relevant Experience and Qualifications Applications will be evaluated on the degree to which:</p> <ul style="list-style-type: none"> • The project team's qualifications (including relevant expertise, experience, and skill sets) are suitable to the tasks described in the application. <p>The Respondent demonstrates the ability to meet deadlines and</p>	15

complete milestones associated with large, complex projects.	
7. Innovation and Sustainability Applications will be evaluated on the degree to which: <ul style="list-style-type: none"> • The proposed project reduces petroleum use and vehicle emissions. • The proposed project includes innovations or advanced features, including (but not limited to) renewable energy generation and integration, mitigating peak electricity demand, multi-use potential, innovative business models, reduced equipment or installation costs, and reduced operation and maintenance costs. • The business model is innovative and leverages additional resources. 	10
Total Possible Points	100

V. Legal Requirements

A. COMPLIANCE WITH LAWS, STATUES, ORDINANCES AND EXECUTIVE ORDERS

Grant awards will not be final until the City and the respondent have fully negotiated and executed a grant agreement. All payments under grant agreements are subject to annual appropriation and availability of funds.

The City assumes no liability for costs incurred in responding to this RFP or for costs incurred by the respondent in anticipation of a grant agreement. As a condition of a grant award, respondents must comply with the following and with each provision of the grant agreement:

1. Conflict of Interest Clause: No member of the governing body of the City of Chicago or other unit of government and no other officer, employee, or agent of the City of Chicago or other government unit who exercises any functions or responsibilities in connection with the carrying out of the project shall have any personal interest, direct or indirect, in the grant agreement.

The respondent covenants that he/she presently has no interest, and shall not acquire any interest, direct, or indirect, in the project to which the grant agreement pertains which would conflict in any manner or degree with the performance of his/her work hereunder. The respondent further covenants that in the performance of the grant agreement no person having any such interest shall be employed.

2. Governmental Ethics Ordinance, Chapter 2-156: All respondents agree to comply with the Governmental Ethics Ordinance, Chapter 2-156 which includes the following provisions: a) a representation by the respondent that he/she has not procured the grant agreement in violation of this order; and b) a provision that any grant agreement which the respondent has negotiated, entered into, or performed in violation of any of the provisions of this Ordinance shall be void-able by the City.
3. Selected respondents shall establish procedures and policies to promote a Drug-free Workplace. The selected respondent shall notify employees of its policy for maintaining a drug-free workplace, and the penalties that may be imposed for drug abuse violations occurring in the workplace. The selected respondent shall notify the City if any of its employees are convicted of a criminal offense in the workplace no later than ten days after such conviction.

4. Business Relationships with Elected Officials - Pursuant to Section 2-156-030(b) of the Municipal code of the City of Chicago, it is illegal for any elected official of the City, or any person acting at the direction of such official, to contact, either orally or in writing, any other city official or employee with respect to any matter involving any person with whom the elected official has a business relationship, or to participate in any discussion in any City Council committee hearing or in any city council meeting or to vote on any matter involving the person with whom an elected official has a business relationship. **Violation of Section 2-156-030(b) by any elected official with respect to the grant agreement shall be grounds for termination of the grant agreement.** The term business relationship is defined as set forth in Section 2-156-080 of the Municipal Code of Chicago.

Section 2-156-080 defines a "business relationship" as any contractual or other private business dealing of an official, or his or her spouse or domestic partner, or of any entity in which an official or his or her spouse or domestic partner has a financial interest, with a person or entity which entitles an official to compensation or payment in the amount of \$2,500 or more in a calendar year; provided, however, a financial interest shall not include: (i) any ownership through purchase at fair market value or inheritance of less than one percent of the share of a corporation, or any corporate subsidiary, parent or affiliate thereof, regardless of the value of or dividends on such shares, if such shares are registered on a securities exchange pursuant to the Securities Exchange Act of 1934, as amended; (ii) the authorized compensation paid to an official or employee for his office or employment; (iii) any economic benefit provided equally to all residents of the City; (iv) a time or demand deposit in a financial institution; or (v) an endowment or insurance policy or annuity contract purchased from an insurance company. A "contractual or other private business dealing" shall not include any employment relationship of an official's spouse or domestic partner with an entity when such spouse or domestic partner has no discretion concerning or input relating to the relationship between that entity and the City.

5. Compliance with Federal, State of Illinois and City of Chicago regulations, ordinances, policies, procedures, rules, executive orders and requirements, including Disclosure of Ownership Interests Ordinance (Chapter 2-154 of the Municipal Code of Chicago); the State of Illinois - Certification Affidavit Statute (Illinois Criminal Code); State Tax Delinquencies (65ILCS 5/11-42.1-1); Governmental Ethics Ordinance (Chapter 2-156 of the Municipal Code of Chicago); Office of the Inspector General Ordinance (Chapter 2-56 of the Municipal Code of Chicago); Child Support Arrearage Ordinance (Section 2-92-380 of the Municipal Code of Chicago); and Landscape Ordinance (Chapters 32 and 194A of the Chicago Municipal Code).
6. If selected for grant award, respondents are required to (a) execute and notarize the Economic Disclosure Statement and Affidavit, and (b) indemnify the City as described in the grant agreement between the City and the successful respondents.
7. Pursuant to Mayoral Executive Order No. 2011-4, from the date of public advertisement of this request for proposals through the date of award of an agreement pursuant to this request for proposals, the organization responding to this request for proposals (the "Respondent"), any person or entity who directly or indirectly has an ownership or beneficial interest in Respondent of more than 7.5 percent ("Owners"), spouses and domestic partners of such Owners, Respondent's proposed subcontractors, any person or entity who directly or indirectly has an ownership or beneficial interest in any subcontractor of more than 7.5 percent ("Sub-owners") and spouses and domestic partners of such Sub-owners (Respondent and all the other preceding classes of persons and entities are together, the "Identified Parties") must not: (a) make a

contribution of any amount to the Mayor of the City of Chicago (the "Mayor") or to his political fund-raising committee; (b) coerce, compel or intimidate its employees to make a contribution of any amount to the Mayor or to the Mayor's political fund-raising committee; (c) reimburse its employees for a contribution of any amount made to the Mayor or to the Mayor's political fund-raising committee; or (d) bundle or solicit others to bundle contributions to the Mayor or to his political fund-raising committee.

If Respondent violates this provision or Mayoral Executive Order No. 2011-4 prior to the award of an agreement resulting from this request for qualifications/proposals/information, the Commissioner may reject Respondent's proposal.

For purposes of this provision:

"Bundle" means to collect contributions from more than one source which are then delivered by one person to the Mayor or to his political fund-raising committee.

"Contribution" means a "political contribution" as defined in Chapter 2-156 of the Municipal Code of Chicago, as amended.

For purposes of this provision only, individuals are ""Domestic Partners"" if they satisfy the following criteria: (A) they are each other's sole domestic partner, responsible for each other's common welfare; and (B) neither party is married, as marriage is defined under Illinois law; and (C) the partners are not related by blood closer than would bar marriage in the State of Illinois; and (D) each partner is at least 18 years of age, and the partners are the same sex, and the partners reside at the same residence; and (E) two of the following four conditions exist for the partners: (1) the partners have been residing together for at least 12 months; (2) the partners have common or joint ownership of a residence; (3) the partners have at least two of the following arrangements: (a) joint ownership of a motor vehicle, (b). a joint credit account, (c) a joint checking account, or (d) a lease for a residence identifying both domestic partners as tenants; and (4) each partner identifies the other partner as a primary beneficiary in a will.

"Political fund-raising committee" means a "political fund-raising committee" as defined in Chapter 2-156 of the Municipal code of Chicago, as amended.

Any agreement awarded pursuant to this solicitation will be subject to and contain provisions requiring continued compliance with Executive Order 2011-4.

B. FALSE STATEMENTS

1. 1-21-010 False Statements

Any person who knowingly makes a false statement of material fact to the city in violation of any statute, ordinance or regulation, or who knowingly falsifies any statement of material fact made in connection with a proposal, report, affidavit, oath, or attestation, including a statement of material fact made in connection with a bid, proposal, contract or economic disclosure statement or affidavit, is liable to the city for civil penalty of not less than \$500.00 and not more than \$1,000.00 plus up to three times the amount of damages which the city sustains because of the person's violation of this section. A person who violates this section shall also be liable for the city's litigation and collection costs and attorney's fees.

The penalties imposed by the section shall be in addition to any other penalty provided for in the municipal code. (Added Coun. J. 12-15-04, p.39951, & 1)

2. 1 -21-020 Aiding and Abetting.

Any person who aids, abets, incites, compels or coerces the doing of an act prohibited by this chapter shall be liable to the city for the same penalties for the violation. (Added Coined. J. 12-15-04, p.39951, & 1)

3. 1-21-030 Enforcement.

In addition to any other means authorized by law, the corporation counsel may enforce this chapter by instituting an action with the department of administrative hearings. (Added Coined. J. 12-15-04, p.39951, & 1)