

**Mental Health Services and Prevention Education for Childhood Sexual Assault Prevention RFP:
#53657
Frequently Asked Questions (FAQ)**

The City of Chicago ("City"), acting through the Chicago Department of Public Health (CDPH), seeks organizations to deliver services for the following #53657 Request for Proposal (RFP): Mental Health Services and Prevention Education for Childhood Sexual Assault Prevention

Note: The following questions were presented at the Bidder's Conference and/or since the RFP has been posted. In the event of any discrepancy between these answers and the RFP always use the RFP as the guide.

1) What is the application deadline?

Responses are due 06/02/2025 at 12:00 PM. The application and attachments must be submitted into the iSupplier system, only.

2) I see that there are a limited number of awards per RFP. Should we assume that no agency will be awarded more than one?

An organization may receive multiple awards, as there are no restrictions in place. You are encouraged to apply for any or all opportunities available.

Please visit the link below for a summary of our community development block grant (CDBG) programs. If you are interested, follow the links to the iSupplier site where you can search by title and other descriptors to access the full Request for Proposal. Applications must be submitted into iSupplier by the posted due date.

https://www.chicago.gov/city/en/depts/cdph/provdrs/cdph_administration/svcs/rfps-and-grants.html

3) I am not familiar with I-supplier.

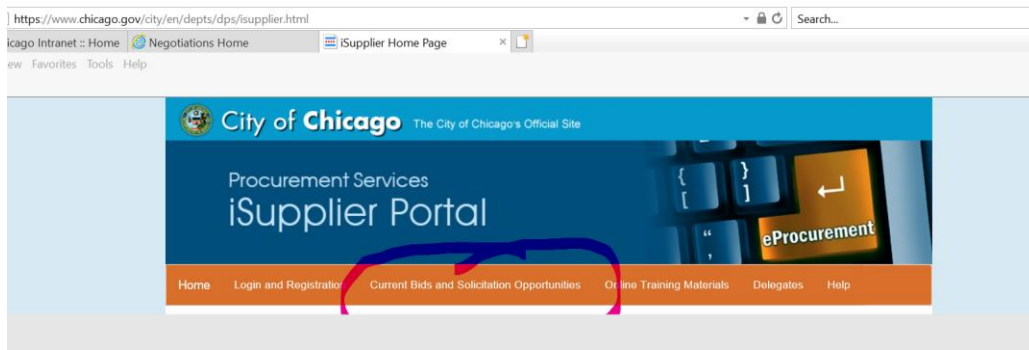
Per the RFP, Section XII, RFP and Submission Information, applicants should familiarize themselves with the iSupplier system to complete an application for this RFP. You must set up an account in the eProcurement/iSupplier system as the first step to ensuring your agency's ability to conduct business as a delegate with the City of Chicago and CDPH (allowing 5-7 days to complete the registration process).

The Department of Procurement Services (DPS) manages the iSupplier registration process, register in the iSupplier portal at www.cityofchicago.org/eProcurement. All vendors must have a Federal Employer Identification Number (FEIN) and an IRS W9 for registration and confirmation of vendor business information.

- Questions on Registration: CustomerSupport@cityofchicago.org
- Questions on eProcurement for Delegate Agencies including:
 - [Email CustomerSupport@cityofchicago.org](mailto:CustomerSupport@cityofchicago.org), or
 - [Contact the Customer Support Center at 312-744-HELP](tel:3127444357)

- Explore Online Training Materials:
<https://www.cityofchicago.org/city/en/depts/dps/isupplier/onlinetraining-materials.html>.

Additional Guidance: Visit iSupplier to find the list of RFPs, search by RFP number.



Also find on the same page, links to registration to access the full application and to access training videos. <https://www.chicago.gov/city/en/depts/dps/isupplier.html>.

As a Vendor registered in the iSupplier Portal you will be able to:

- View and Respond to Bids / Solicitations online
- View Orders, Payments, Invoices
- Update Your Company Information – contacts, address, phone, email



LOGIN/REGISTER



CURRENT BIDS



ONLINE TRAINING
MATERIALS



SIGN UP FOR DPS ALERTS

The submission deadline for the RFP is firm. We recommend that applicants avoid last-minute submissions as technical and other access issues may delay your submission but will not alter the official RFP closing date/time.