City of Chicago  
Request for Proposals (RFP)  
For  
Community Breast Health Services  
RFP# BHS-03102017

### Key Dates

<table>
<thead>
<tr>
<th>Event</th>
<th>Date</th>
</tr>
</thead>
<tbody>
<tr>
<td>Release Date</td>
<td>February 28, 2017</td>
</tr>
<tr>
<td>Pre-Submitted Conference</td>
<td>March 3, 2017</td>
</tr>
<tr>
<td>Proposal Due</td>
<td>March 27, 2017</td>
</tr>
<tr>
<td>Contract Start Date</td>
<td>May 1, 2017</td>
</tr>
</tbody>
</table>

ALL PROPOSALS MUST BE SUBMITTED THROUGH CyberGrants  
PROPOSALS MUST BE RECEIVED NO LATER THAN  
AT 12:00 NOON CST  
BY:  
**MONDAY, MARCH 27, 2017**  

NO PROPOSALS WILL BE ACCEPTED FOR ANY REASON AFTER  
THIS DEADLINE.

For Further Information  
Contact Berenice Tow at 312.745.0590 or Berenice.tow@cityofchicago.org

City of Chicago  
Department of Public Health

Rahm Emanuel  
Mayor

Julie Morita, M.D.  
Commissioner
**Contents**

I. Purpose .............................................................................................................................. 3

II. Background ....................................................................................................................... 4

III. Eligibility Requirements for Respondents .................................................................. 5

IV. Pre-Submitted Conference ............................................................................................. 7

V. Program Description ....................................................................................................... 7

VI. Available Funding ......................................................................................................... 9

VII. Allowable Expenses ..................................................................................................... 10

VIII. Submission Guidelines ............................................................................................... 11

IX. Evaluation of Proposals ................................................................................................. 12

X. Reporting and Other Requirements for Successful Respondents ................................. 17

XI. Compliance with Laws, Statutes, Ordinances and Executive Orders .......................... 17
The Chicago Department of Public Health (CDPH) is committed to improving the health outcomes of Chicago residents and advancing health equity by focusing resources, programming, and interventions on the populations of greatest need. Our four-year community health improvement plan, Healthy Chicago 2.0, sets out goals related to numerous aspects of health and its root causes - including reducing inequities in cancer mortality. In Healthy Chicago 2.0, we commit to significantly increase breast cancer screenings and reduce breast cancer mortality among African American women.

In order to achieve these objectives, CDPH will implement a continuum of care for high-risk, medically under-served and economically disadvantaged women, particularly African American women from high quality mammography for uninsured or under-insured women (Category I), to navigation that supports timely follow-up (Category II), and to broad community outreach and education that supports breast healthcare (Category III). Through this RFP, we are seeking Respondents that can address one or multiple components of this comprehensive and population-based program.

I. Purpose

This RFP has three service categories:

- **Category I**: Provide Breast Health Screening Mammograms, including referrals for follow-up care and collecting outcomes data to track cancer detection rates.
- **Category II**: Linking Women to Care through Navigation
- **Category III**: Community Outreach and Linkage – Engage Medically Underserved women

Aligned with Healthy Chicago 2.0, the goal of this RFP is to reduce breast cancer mortality among African American women by increasing breast cancer screening, linkages to breast health care services and education.

This RFP will implement a population based Breast Health program that will improve health outcomes through the provision of high quality breast health screening mammograms, treatment referrals, navigation support and innovative community outreach. CDPH will conduct an annual audit with the selected Respondents to assure grant compliance and high quality breast health services are being delivered to Chicago women. CDPH is releasing this RFP for organizations that meet the minimum eligibility requirements outlined below in each service category.

Respondents may apply to all three service categories and propose a cohesive program. Respondents who intend to propose to fulfill all three service categories under one program must provide in the application sound rationale for doing so based on the needs of the target populations and context for how the services will be coordinated among the categories. Please note: separate online applications for each service category are still required to be submitted.
II. Background

Overview

While advances in cancer research, detection, and treatment have contributed to a decrease in disease and mortality, breast cancer remains the second leading cause of death among women in Chicago and the U.S. Some of the greatest disparities have been observed in breast cancer death rates where Blacks are significantly more likely to die than Whites. The causes of disparities in health status are complex and likely include socioeconomic factors, lack of access to health care and individual risk behaviors. Possible explanations for the disparities in breast cancer outcomes in Chicago include differential access to, quality of, and access to quality treatment.

Overall, female breast cancer incidence in Chicago increased by 10% between 1992 and 2011. White women have the highest rates of breast cancer incidence in Chicago. However, breast cancer mortality is highest among African American women.

African American women have higher mortality rates than White women, both nationally and in Chicago. In 2007, the breast cancer mortality rate among African American women in Chicago was 32.4/100,000, significantly higher than the 22.4/100,000 rate for White women. African American women are diagnosed at later stages of breast cancer than White women, and 5-year survival rates are worse for African-American women diagnosed at the same stage as White females. Differential quality in mammography and treatment are thought to play a key role in this inequality.

Priority Populations

The target population for breast screening in this proposal is high risk, medically underserved women and African American women residing in Chicago who are low income, uninsured or underinsured.

Priority Communities:

The map below represents that communities impacted the most by disparity in breast cancer deaths remain on the South and Westside of the city. The map illustrates the 20 community areas with highest death rates. Seventeen out of the 20 communities are predominantly African American communities, indicated by the areas shaded in dark and light pink; the remaining three areas shaded in grey are high mortality areas that are not predominantly African American communities.

Priority will be given to proposals focused in providing breast health care services to these communities.
III. Eligibility Requirements for Respondents

Category I: Provide Breast Health Screening Mammograms

Minimum Qualifications. Respondent must prove eligibility as a qualifying organization. Respondent must be a Federally Qualified Health Center, Hospital or other community healthcare provider. Respondents must own or have an existing contract with a radiology practice and a laboratory to process and interpret screening results.

Respondents Minimum Experience

- Respondents must demonstrate 5 years of clinical experience and expertise in providing women's health services, including breast health screening mammograms.
- License/Certification Requirements. Respondents must employ or contract with healthcare professionals or entities properly licensed to provide breast health screening mammograms.

<table>
<thead>
<tr>
<th>Community Area</th>
<th>1999-2010 Mortality Trends</th>
</tr>
</thead>
<tbody>
<tr>
<td>Humboldt Park</td>
<td>Decreased</td>
</tr>
<tr>
<td>Austin</td>
<td>Consistently High</td>
</tr>
<tr>
<td>West Garfield Park</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Near West Side</td>
<td>Decreased</td>
</tr>
<tr>
<td>North Lawndale</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Douglas</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Kenwood</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Hyde Park</td>
<td>Increased</td>
</tr>
<tr>
<td>Woodlawn</td>
<td>Consistently High</td>
</tr>
<tr>
<td>South Shore</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Chatham</td>
<td>Consistently High</td>
</tr>
<tr>
<td>South Chicago</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Calumet Heights</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Roseland</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Pullman</td>
<td>Increased</td>
</tr>
<tr>
<td>West Pullman</td>
<td>Decreased</td>
</tr>
<tr>
<td>Chicago Lawn</td>
<td>Decreased</td>
</tr>
<tr>
<td>West Englewood</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Englewood</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Greater Grand Crossing</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Ashburn</td>
<td>Increased</td>
</tr>
<tr>
<td>Auburn Gresham</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Beverly</td>
<td>Increased</td>
</tr>
<tr>
<td>Washington Heights</td>
<td>Consistently High</td>
</tr>
<tr>
<td>Morgan Park</td>
<td>Increased</td>
</tr>
</tbody>
</table>

• All respondents must be currently accredited and certified by the American College of Radiology (ACR) and IEMA/MQSA. Preference will be given to those agencies with the designation of Breast Imaging Center of Excellence (BICOE) by the ACR.

**Schedule of Compensation for Breast Health Screenings Services and Support**

The Contractor shall invoice the City of Chicago’s Department of Public Health by the 15th day of each calendar month, of the contract term for actual services provided by medical staff during the previous month.

Each invoice will be itemized to include:

1. Patient Name
2. Patient Birth Date or CDPH ID number
3. CPT code and description of service provided
4. Date of Service

**Category II: Linking Women to Care through Navigation**

**Minimum Qualifications.** Respondent must prove eligibility as a qualifying organization. Respondent must be a Federally Qualified Health Center, Hospital, community healthcare provider or community based (CBO) with health education experience.

**Respondents Minimum Experience.**

• Respondents must demonstrate experience and expertise in providing women's health services, including breast health screening mammograms.
• Respondent must demonstrate 3 years of experience working with Navigators or community health workers.
• Respondents must have established CBO partners to support linkages and follow up care.

**Category III: Community Outreach and Linkage – Engage Medically Underserved women**

**Minimum Qualifications.** Respondents must demonstrate 3 years of experience in providing community support for navigators or community health workers.

**Respondents Minimum Experience.**

• Respondents must demonstrate 3 years of experience in providing community outreach health related services.
• Respondent must have experience working with target population- medically underserved and or high risk for breast cancer.

*Note:* Category II and III services should be made available to all women in targeted communities regardless of health care insurance.

All Respondents must complete the City’s electronic Economic Disclosure Statement and Affidavit [www.cityofchicago.org](http://www.cityofchicago.org); in the search button type in Economic Disclosure.
All Respondents must submit proof of insurance with completed proposal. Successful Respondents will be required to name the City of Chicago as an Additional insured on Insurance Policy.

IV. Pre-Submitted Conference

An in-person Pre-Submitted Conference has been scheduled for this RFP. The purpose of the Pre-Submitted Conference is to provide an overview of this RFP, describe the proposal review process, and answer prospective Respondents’ questions. Organizations planning to apply for funding are strongly encouraged to participate in the Pre-Submitted Conference. The Pre-Submitted Conference will be held at the following location and date:

**Date and Location:**
March 3, 2017 at 2:30 PM
Department of Public Health
333 S. State Street
DePaul Center
Chicago, Illinois 60604

V. Program Description

The objective of this category is to increase cancer screening rates by improving access to breast health screening mammograms and follow up care for treatment, in areas of Chicago with high breast cancer incidence, mortality and late stage diagnosis rates.

**Category I: Provide Breast Health Screening Mammograms**

- Provide a minimum of 282 to maximum of 850 screening mammograms, according to amounts awarded, to uninsured and underinsured women, including referrals to those in need of follow-up services and continuum of care.
- Interpret mammography and deliver results to primary care providers through a secure (HIPPA compliant) transfer.
- Notify clients of results in a timely manner in accordance to ACR (American College of Radiology) guidelines.
- Track and collect outcomes data and cancer detection rates.
- Coordinate and document all necessary diagnostic and treatment services for patients receiving abnormal mammogram results.
- Provide education, risk reduction strategies and BRCA genetic testing if clinically indicated.
- Plan for prior screening mammograms to be retrievable from archives in an appropriate timeframe.
- Utilize equipment that will provide image quality and availability appropriate to the clinical needs of official interpretation or secondary review, and complies with the current National Electrical Manufacturers Association (ACR-NEMA) Digital Imaging and Communications in Medicine (DICOM) standards.
• Ensure compression, if used, conforms to FDA guidelines. Algorithms recommended by the DICOM standard such as wavelet or JPEG-2000 compression methods should be used. The types and ratios of compression used for different imaging studies transmitted and stored by the system should be selected and periodically reviewed by the responsible Radiologist.
• Be accredited by the American College of Radiology (ACR) and certified by the Illinois Emergency Management Agency (IEMA) Mammography Quality Standards Act (MQSA).

Category II: Linking Women to Care through Navigation

Target populations experience financial, logistical and physical barriers to entering the continuum of care through recommended screening, which contributes to higher than average late-stage diagnosis and mortality rates. The goal of the patient navigation program is to increase the number of women entering the continuum of care through recommended mammogram screenings. The program will increase awareness, education and create linkages to available diagnostic services and treatment.

The proposal category may be addressed through two methods:

1. Priority will be given to respondents whose plan successfully implements an evidence based Navigator model.

2. Second priority will be given to respondents who propose a program that include the strategies Below:

   • Use education and referral to increase the number of insured women utilizing their coverage for breast health screening mammograms among non-compliant, insured population
   • Increase the number of women who obtain screening mammograms through referral to appropriate safety-net programs, including Medicaid for eligible women.
   • Reduce financial barriers to entering the continuum of care for any uninsured women ineligible for other safety-net programs (over age 50 and income greater than 200% Federal Poverty Level, or under age 40 and income less than 200% FPL, or other gaps as they are identified by the Respondent) by providing free or low-cost mammography or securing a providing partner to provide free or low-cost mammography (letter of support must be included from all providing partners).
   • Deliver culturally competent education to increase breast self-awareness, understanding of personal risk, inherited risk and reduce fears and myths surrounding screening and breast cancer.
   • Increase access to care by addressing logistical, physical, and transportation barriers (e.g. expanded clinic hours, gas cards, and cab vouchers or assisting with other transportation needs)
   • Link patients with appropriate care after an abnormal finding on a breast imaging test through referral to a health-system based patient navigation program.

Category III: Community Outreach and Linkage – Engage Medically Underserved women
CDPH will offer funding for innovative projects in the areas of community outreach focused on breast health and breast cancer education, community support and linkages to resources that address barriers to care in the medically underserved and hard to reach populations.

Projects should focus on one or more of the following focus areas below:

- Provide breast health education to high risk population
- Provide linkages to breast screening services among medically uninsured and high risk population

Respondent will need to demonstrate partnerships with local community health centers and/or hospitals providing breast health services to targeted population.

To enhance community resources and linkages, Selected Respondent agree to collaborate with community Navigators identified by CDPH.

Successful respondents funded under this Category are required to provide the following services:

**Engagement and Outreach Services.**

The successful respondent must have an evidence-based and/or proven practices for identifying and engaging hard to reach populations in need of breast health care services. Sample activities may include, but are not limited to: conducting street and community outreach; establishing partnerships with area hospitals and other health care settings that result in real-time referrals; collaborating with community based organization that provide health and wellness to target population, and addressing barriers that impede women form seeking and or receiving treatment for breast health care.

**Linkage Services.**

Once client has been identified through Engagement and Outreach Services, the successful respondent must have a method for actively linking the client to breast health services. Actively linking is defined as assisting in scheduling initial appointment(s), screening the client for immediate service needs and addressing any individual or environmental barriers that may prevent the client from being able to attend the appointment (e.g., transportation or lack of childcare), and confirming that the client attended their initial appointment (which may include accompanying the client to the appointment).

**VI. Available Funding**

The total amount of funding for this entire RFP is $600,000 from the City of Chicago corporate funds.

**Category I: Provide Breast Health Screening Mammograms**

A total of $125,000 is available using funds appropriated by the City of Chicago for the budget period **beginning May 1, 2017 through December 31, 2017** for delivering the breast health screening mammogram
services. Between one (1) and three (3) contracts will be awarded with awards ranging from a minimum of $41,482 to a maximum of $125,000 to organizations providing breast health screening mammograms to Chicago women who are at high-risk, medically under-served and economically disadvantaged women - particularly African American women. CDPH will allocate funding according to the number of women respondents propose to screen.

Contract renewal may be possible for up to two additional periods, each period not to exceed one year, contingent on funding availability and prior performance. The respondent will bill Medicaid for all Medicaid eligible patients and services; respondent cannot bill CDPH for these services.

VII. Allowable Expenses

- Reimburse Respondents at the Medicaid rate of $147.10 fee per bilateral digital breast screening mammogram, up to maximum funding allowed.
- Respondents must submit monthly invoices to CDPH for uninsured and underinsured women for reimbursement.

Category II: Linking Women to Care through Navigation

A total of $287,700 is available using funds appropriated by the City of Chicago for the budget period beginning May 1, 2017 through December 31, 2017 to expand or start a new patient navigation program that implement linkages to breast health care services. Between one (1) and three (3) contracts will be awarded with awards ranging from a minimum of $95,900 to a maximum of $287,700 to organizations providing breast health linkages to follow up care for women who have abnormal screening mammogram results, within last 12 months, and in need of screening or treatment. Organization will provide services to all women regardless of insurance status.

Contract renewal may be possible for up to two additional periods, each period not to exceed one year, contingent on funding availability and prior performance.

Allowable Expenses

- Staffing cost for navigation services and associated programmatic activities
- Client transportation costs up to 5% of the total award

Category III: Community Outreach and Linkage – Engage Medically Underserved women

A total of $187,300 is available using funds appropriated by the City of Chicago for the budget period beginning May 1, 2017 through December 31, 2017 for delivering the community outreach for increasing breast health screening. Between one (1) and three (3) contracts will be awarded with awards ranging from a minimum of $62,500 to a maximum of $187,300 to organizations providing community outreach to increase breast health screenings for Chicago women in need of mammograms.

Contract renewal may be possible for up to two additional periods, each period not to exceed one year, contingent on funding availability and prior performance.
Allowable Expenses

- Staffing cost for outreach services and associated programmatic activities
- Client transportation costs up to 5% of the total award

VIII. Submission Guidelines

Failure to follow any of the instructions related to content will result in the proposal being eliminated from consideration.

All programmatic questions regarding this RFP (e.g., objectives, review criteria, work plan, budget components, etc.), and assistance with the proposal guidelines should be referred to:

Berenice Tow  
Chicago Department of Public Health  
Telephone: 312-745-0590  
Email: berenice.tow@cityofchicago.org

A. Proposals must be submitted using CyberGrants.com  
http://www.cybergrants.com/pls/cybergrants/ao_login.login?x_gm_id=5130&x_proposal_type_id=44484  
The proposal must be received by 12:00 p.m., Central Standard Time on Monday March 27, 2017. No extension will be permitted. No late proposals will be accepted.

B. Required Documentation

Please upload the following documents in Cybergrants.com.

- ACR Accreditation Certificate (Cat. I)
- Illinois Emergency Management Agency (IEMA)/ Mammography Quality Standards Act (MQSA) Certificate (Cat. I)
- Internal Revenue Service 501c (3) tax exempt determination letter as applicable
- Copy of Respondent’s Articles of Incorporation.
- Copy of the Respondent’s most recent financial statement.
- If Respondent received $7500,000 or more in federal funds during fiscal year, submit a copy of an audit conducted in accordance with OMB 2 CFR 200.501 Subpart F
- Copy of the completed City of Chicago Economic Disclosure Statement.
- List of Board of Directors (must include place of employment for each), as applicable.
- Proof of insurance.
- Program Budget Forms
- Work plan proposal
IX. Evaluation of Proposals

All proposals that are received on time will undergo a technical review to determine whether all required components have been addressed and included. Proposals that are determined by the CDPH to be incomplete will not be considered. CDPH reserves the right to waive irregularities that, within its sole discretion the CDPH determines to be minor. If such irregularities are waived, similar irregularities in all proposals will be waived. Proposals that are determined to be complete will be forwarded to a Review Panel.

The Review Panel will evaluate and rate all remaining proposals based on the Evaluation Criteria listed below. The Review Panel forwards its recommendations and comments to the CDPH Executive Committee. Final funding decisions are made by the CDPH program and Commissioner of Public Health. All Respondents will be notified of the results in writing.

Evaluation Criteria: Category I: Provide Breast Health Screening Mammograms

- Respondent’s relevant experience in providing the proposed breast health services.
- Respondent’s experience working in target communities and population.
- Respondent’s ability to hire staff.
- Respondent’s ability to provide breast health screenings mammograms.
- Respondent has proof of current licenses, accreditation and certifications.
- Respondent’s ability to bill Medicaid (and/or Managed Care Organizations).
- Respondent’s commitment to partner with specified patient Navigators and CBOs.
- Respondent’s ability to maintain client records, collect outcomes data and deliver data to CDPH in the required timeframe.
- Past contractual performance for the City of Chicago.
- Respondent’s fiscal capacity.
- Respondent’s cultural and linguistic capacity to serve targeted communities.

Evaluation Criteria: Category II: Linking Women to Care through Navigation

- Respondent’s experience and ability to provide navigation services.
- Respondent’s relevant experience in providing the proposed breast health services.
- Respondent’s experience working in target communities and population.
- Respondent’s ability to hire staff.
- Respondent’s commitment to partner with CBOs and local health care providers.
- Respondent’s ability to maintain client records, collect outcomes data and deliver data to CDPH in the required timeframe.
- Past contractual performance for the City of Chicago.
- Respondent’s fiscal capacity.
- Respondent’s cultural and linguistic capacity to serve targeted communities.

Evaluation Criteria: Category III: Community Outreach and Linkage – Engage Medically Underserved women

- Respondent’s presents detailed program plan to implement proposed community services.
- Respondent’s relevant experience in providing breast health or wellness services.
• Respondent’s experience working in target communities and population.
• Respondent’s ability to hire staff.
• Respondents demonstrate commitment to partner with CBOs and local health care providers.
• Respondent’s ability to maintain client records, collect outcomes data and deliver data to CDPH in the required timeframe.
• Past contractual performance for the City of Chicago.
• Respondent’s fiscal capacity.
• Respondent’s cultural and linguistic capacity to serve targeted communities.

Selection/Review Criteria:

An Evaluation Committee made up of representatives from the Chicago Department of Public Health and other designated health related organizations will review and evaluate the Proposals in accordance with the Evaluation Criteria. The Evaluation Committee will recommend either 1) a Short List of potential awardees which it wishes to review further or 2) a Final List indicating potential awardees. In either case, the recommendation is presented to the Commissioner of Public Health who must approve the selection.

The City reserves the right to: accept or reject any or all Proposals; to take exception to parts of Proposals; to request written or oral clarification of Proposals and supporting materials; or to cancel this Request for Proposals process if it is in the City’s best interest to do so. The Respondents may be asked to clarify their Proposals by making a presentation, performing a demonstration, or hosting a site visit. The Chicago Department of Public Health reserves the right to negotiate separately with competing Respondents for all or any part of the services described in this RFP.

Evaluation Criteria – Score

<table>
<thead>
<tr>
<th>Category I</th>
<th>Available Points</th>
</tr>
</thead>
<tbody>
<tr>
<td><strong>Agency Experience and Target Population</strong></td>
<td>10</td>
</tr>
<tr>
<td>Respondent included agency’s mission, service philosophy, years of operation (min. of 3 yrs.) and experience working in target population.</td>
<td>3</td>
</tr>
<tr>
<td>Respondent demonstrates relevant experience in working with target population.</td>
<td>3</td>
</tr>
<tr>
<td>Respondent demonstrates ability to provide services to women with disabilities.</td>
<td>2</td>
</tr>
<tr>
<td>The Respondent demonstrates experience working with low income and limited access communities</td>
<td>2</td>
</tr>
<tr>
<td><strong>Agency Cultural and linguistic Capacity</strong></td>
<td>10</td>
</tr>
<tr>
<td>The extent to which cultural and linguistic needs of the proposed target population are adequately described</td>
<td>3</td>
</tr>
<tr>
<td>Respondent demonstrates ability to meet cultural and linguistic needs of the diverse population</td>
<td>4</td>
</tr>
<tr>
<td>Respondent provides clear examples of successful activities the organization has undertaken to improve its cultural and linguistic capacity</td>
<td>3</td>
</tr>
<tr>
<td><strong>Organization Staffing</strong></td>
<td>16</td>
</tr>
<tr>
<td>Respondent clearly provides recruitment and hiring plan for the program; or includes Key Personnel Form for existing staff</td>
<td>5</td>
</tr>
<tr>
<td>The extent to which the program personnel are qualified or experience to implement and carry out the programs services</td>
<td>5</td>
</tr>
<tr>
<td>---</td>
<td>---</td>
</tr>
<tr>
<td>Respondent describes training needs for new staff to implement program</td>
<td>2</td>
</tr>
<tr>
<td>Respondent provides plan for ensuring all care providers possess appropriate State of Illinois licenses and Medicaid billing authority</td>
<td>2</td>
</tr>
<tr>
<td>Respondent’s prior experience working with subcontractors (if applicable).</td>
<td>2</td>
</tr>
<tr>
<td><strong>Program Implementation Proposal</strong></td>
<td><strong>52</strong></td>
</tr>
<tr>
<td>The extent to which the proposed services and activities are clearly described, are capable of executing breast health services within health care setting, are feasible and can be reasonably be expected to meet goals within the program period</td>
<td>5</td>
</tr>
<tr>
<td>The extent to which objectives are time-framed, measurable, and consistent with the purpose and requirements of the proposed program (included in Work plan)</td>
<td>5</td>
</tr>
<tr>
<td>Respondent describes how clients will be provided with the outcome of their screening mammogram and how referral sites will be provided to families</td>
<td>5</td>
</tr>
<tr>
<td>Respondent describes details for prior screening mammograms to be retrievable from archives in an appropriate timeframe.</td>
<td>3</td>
</tr>
<tr>
<td>Respondent has experience working with equipment that will provide image quality and availability appropriate to the clinical needs of official interpretation or secondary review.</td>
<td>5</td>
</tr>
<tr>
<td>Respondent demonstrated how equipment complies with the current National Electrical Manufacturers Association (ACR-NEMA) Digital Imaging and Communications in Medicine (DICOM) standards.</td>
<td>3</td>
</tr>
<tr>
<td>Respondent provided detailed schedule plan for implementing breast health services</td>
<td>3</td>
</tr>
<tr>
<td>Respondent clearly demonstrates ability to provide screening mammograms and referrals in the required timeframe, and within the required specifications</td>
<td>5</td>
</tr>
<tr>
<td>Respondent provided process for maintaining client records, tracking and collecting outcomes data and cancer detection rates, and delivering data to CDPH within specified timeframe.</td>
<td>5</td>
</tr>
<tr>
<td>Respondent demonstrates how agency maintains OSHA standards</td>
<td>4</td>
</tr>
<tr>
<td>Respondent is Certified as a Breast Imaging Center of Excellence</td>
<td>5</td>
</tr>
<tr>
<td>Respondents must have established CBO partners to support linkages and follow up care (include letters of support from CBOs)</td>
<td>4</td>
</tr>
<tr>
<td><strong>Budget</strong></td>
<td><strong>10</strong></td>
</tr>
<tr>
<td>Respondent demonstrates organization’s fiscal capacity and stability to manage and maintain proposed program</td>
<td>3</td>
</tr>
<tr>
<td>The extent to which the Respondent demonstrates the ability to bill Medicaid/MCOs and deliver services based on a reimbursement model</td>
<td>2</td>
</tr>
<tr>
<td>The extent to which costs are reasonable given the scope of work</td>
<td>3</td>
</tr>
<tr>
<td>Respondent accurately completed all required budget forms</td>
<td>2</td>
</tr>
<tr>
<td>History working with City agencies</td>
<td>2</td>
</tr>
<tr>
<td>Respondent included past contractual performance (if any) working for the City of Chicago</td>
<td>2</td>
</tr>
<tr>
<td><strong>Total Points</strong></td>
<td><strong>100</strong></td>
</tr>
<tr>
<td>Category II</td>
<td>Available Points</td>
</tr>
<tr>
<td>----------------------------------------------------------------------------</td>
<td>------------------</td>
</tr>
<tr>
<td><strong>Agency Experience and Target Population</strong></td>
<td>18</td>
</tr>
<tr>
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</tr>
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<td>The extent to which the proposed services and activities are clearly described, can execute breast health services within community, are feasible and can be reasonably be expected to meet goals within the program period</td>
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<td>Respondent provided detailed schedule for implementing plan</td>
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<tr>
<td><strong>Budget</strong></td>
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</tr>
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<td>The extent to which costs are reasonable given the scope of work</td>
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X. Reporting and Other Requirements for Successful Respondents

All successful Respondents will be required to submit monthly program reports, monthly invoices and participate in all CDPH-sponsored site visits, evaluations and quality assurance activities.

XI. Compliance with Laws, Statutes, Ordinances and Executive Orders

Grant awards will not be final until the City and the respondent have fully negotiated and executed a grant agreement. All payments under grant agreements are subject to annual appropriation and availability of funds. The City assumes no liability for costs incurred in responding to this RFP or for costs incurred by the respondent in anticipation of a grant agreement. As a condition of a grant award, respondents must comply with the following and with each provision of the grant agreement:

1. Conflict of Interest Clause: No member of the governing body of the City of Chicago or other unit of government and no other officer, employee, or agent of the City of Chicago or other government unit who exercises any functions or responsibilities in connection with the carrying out of the project shall have any personal interest, direct or indirect, in the grant agreement.

   The respondent covenants that he/she presently has no interest, and shall not acquire any interest, direct, or indirect, in the project to which the grant agreement pertains which would conflict in any manner or degree with the performance of his/her work hereunder. The respondent further covenants that in the performance of the grant agreement no person having any such interest shall be employed.

2. Governmental Ethics Ordinance, Chapter 2-156: All respondents agree to comply with the Governmental Ethics Ordinance, Chapter 2-156 which includes the following provisions: a) a representation by the respondent that he/she has not procured the grant agreement in violation of this order; and b) a provision that any grant agreement which the respondent has negotiated, entered into, or performed in violation of any of the provisions of this Ordinance shall be voidable by the City.

3. Selected respondents shall establish procedures and policies to promote a Drug-free Workplace. The selected respondent shall notify employees of its policy for maintaining a drug-free workplace, and the penalties that may be imposed for drug abuse violations occurring in the workplace. The selected respondent shall notify the City if any of its employees are convicted of a criminal offense in the workplace no later than ten days after such conviction.

4. Business Relationships with Elected Officials - Pursuant to Section 2-156-030(b) of the Municipal Code of Chicago, as amended (the "Municipal Code") it is illegal for any elected official of the City, or any person acting at the direction of such official, to contact, either orally or in writing, any other City official or employee with respect to any matter involving any person with whom the elected official has a business relationship, or to participate in any discussion in any City Council committee hearing or in any City Council meeting or to vote on any matter involving the person with whom an elected official has a business relationship. Violation of Section 2-156-030(b) by any elected
official with respect to the grant agreement shall be grounds for termination of the grant agreement. The term business relationship is defined as set forth in Section 2-156-080 of the Municipal Code.

Section 2-156-080 defines a “business relationship” as any contractual or other private business dealing of an official, or his or her spouse or domestic partner, or of any entity in which an official or his or her spouse or domestic partner has a financial interest, with a person or entity which entitles an official to compensation or payment in the amount of $2,500 or more in a calendar year; provided, however, a financial interest shall not include: (i) any ownership through purchase at fair market value or inheritance of less than one percent of the share of a corporation, or any corporate subsidiary, parent or affiliate thereof, regardless of the value of or dividends on such shares, if such shares are registered on a securities exchange pursuant to the Securities Exchange Act of 1934, as amended; (ii) the authorized compensation paid to an official or employee for his office or employment; (iii) any economic benefit provided equally to all residents of the City; (iv) a time or demand deposit in a financial institution; or (v) an endowment or insurance policy or annuity contract purchased from an insurance company. A “contractual or other private business dealing” shall not include any employment relationship of an official’s spouse or domestic partner with an entity when such spouse or domestic partner has no discretion concerning or input relating to the relationship between that entity and the City.


6. If selected for grant award, respondents are required to (a) execute the Economic Disclosure Statement and Affidavit, and (b) indemnify the City as described in the grant agreement between the City and the successful respondents.

7. Prohibition on Certain Contributions, Mayoral Executive Order 2011-4. Neither you nor any person or entity who directly or indirectly has an ownership or beneficial interest in you of more than 7.5% ("Owners"), spouses and domestic partners of such Owners, your Subcontractors, any person or entity who directly or indirectly has an ownership or beneficial interest in any Subcontractor of more than 7.5% ("Sub-owners") and spouses and domestic partners of such Sub-owners (you and all the other preceding classes of persons and entities are together, the "Identified Parties"), shall make a contribution of any amount to the Mayor of the City of Chicago (the "Mayor") or to his political fundraising committee during (i) the bid or other solicitation process for the grant agreement or Other Contract, including while the grant agreement or Other Contract is executory, (ii) the term of the grant agreement or any Other Contract between City and you, and/or (iii) any period in which an extension of the grant agreement or Other Contract with the City is being sought or negotiated.

You represent and warrant that since the date of public advertisement of the specification, request for qualifications, request for proposals or request for information (or any combination of those requests) or, if not competitively procured, from the date the City approached you or the date you approached the City, as applicable, regarding the formulation of the grant agreement, no identified
Parties have made a contribution of any amount to the Mayor or to his political fundraising committee.
You shall not: (a) coerce, compel or intimidate your employees to make a contribution of any amount to the Mayor or to the Mayor’s political fundraising committee; (b) reimburse your employees for a contribution of any amount made to the Mayor or to the Mayor’s political fundraising committee; or (c) bundle or solicit others to bundle contributions to the Mayor or to his political fundraising committee.

The Identified Parties must not engage in any conduct whatsoever designed to intentionally violate this provision or Mayoral Executive Order No. 2011-4 or to entice, direct or solicit others to intentionally violate this provision or Mayoral Executive Order No. 2011-4.

Violation of, non-compliance with, misrepresentation with respect to, or breach of any covenant or warranty under this provision or violation of Mayoral Executive Order No. 2011-4 constitutes a breach and default under the grant agreement, and under any Other Contract for which no opportunity to cure will be granted. Such breach and default entitles the City to all remedies (including without limitation termination for default) under the grant agreement, under any Other Contract, at law and in equity. This provision amends any Other Contract and supersedes any inconsistent provision contained therein.

If you violate this provision or Mayoral Executive Order No. 2011-4 prior to award of the Agreement resulting from this specification, the Commissioner may reject your bid.

For purposes of this provision:

"Other Contract" means any agreement entered into between you and the City that is (i) formed under the authority of Municipal Code Ch. 2-92; (ii) for the purchase, sale or lease of real or personal property; or (iii) for materials, supplies, equipment or services which are approved and/or authorized by the City Council.

"Contribution" means a "political contribution" as defined in Municipal Code Ch. 2-156, as amended.

"Political fundraising committee" means a "political fundraising committee" as defined in Municipal Code Ch. 2-156, as amended.

8. (a) The City is subject to the June 24, 2011 “City of Chicago Hiring Plan” (the “2011 City Hiring Plan”) entered in Shakman v. Democratic Organization of Cook County, Case No 69 C 2145 (United States District Court for the Northern District of Illinois). Among other things, the 2011 City Hiring Plan prohibits the City from hiring persons as governmental employees in non-exempt positions on the basis of political reasons or factors.

(b) You are aware that City policy prohibits City employees from directing any individual to apply for a position with you, either as an employee or as a subcontractor, and from directing you to hire an individual as an employee or as a subcontractor. Accordingly, you must follow your own hiring and contracting procedures, without being influenced by City employees. Any and all personnel provided by you under the grant agreement are employees or subcontractors of you, not employees of the City of Chicago. The grant agreement is not intended to and does not constitute,
create, give rise to, or otherwise recognize an employer-employee relationship of any kind between the City and any personnel provided by you.

(c) You will not condition, base, or knowingly prejudice or affect any term or aspect of the employment of any personnel provided under the grant agreement, or offer employment to any individual to provide services under the grant agreement, based upon or because of any political reason or factor, including, without limitation, any individual's political affiliation, membership in a political organization or party, political support or activity, political financial contributions, promises of such political support, activity or financial contributions, or such individual's political sponsorship or recommendation. For purposes of the grant agreement, a political organization or party is an identifiable group or entity that has as its primary purpose the support of or opposition to candidates for elected public office. Individual political activities are the activities of individual persons in support of or in opposition to political organizations or parties or candidates for elected public office.

(d) In the event of any communication to you by a City employee or City official in violation of paragraph (b) above, or advocating a violation of paragraph (c) above, you will, as soon as is reasonably practicable, report such communication to the Hiring Oversight Section of the City's Office of the Inspector General (“IGO Hiring Oversight”), and also to the head of the Department. You will also cooperate with any inquiries by IGO Hiring Oversight related to this Agreement.

9. False Statements

(a) 1-21-010 False Statements

Any person who knowingly makes a false statement of material fact to the city in violation of any statute, ordinance or regulation, or who knowingly falsifies any statement of material fact made in connection with an proposal, report, affidavit, oath, or attestation, including a statement of material fact made in connection with a bid, proposal, contract or economic disclosure statement or affidavit, is liable to the city for a civil penalty of not less than $500.00 and not more than $1,000.00, plus up to three times the amount of damages which the city sustains because of the person's violation of this section. A person who violates this section shall also be liable for the city's litigation and collection costs and attorney's fees.

The penalties imposed by this section shall be in addition to any other penalty provided for in the municipal code. (Added Coun. J. 12-15-04, p. 39915, § 1)

(b) 1-21-020 Aiding and Abetting.

Any person who aids, abets, incites, compels or coerces the doing of any act prohibited by this chapter shall be liable to the city for the same penalties for the violation. (Added Coun. J. 12-15-04, p. 39915, § 1)

(c) 1-21-030 Enforcement.

In addition to any other means authorized by law, the corporation counsel may enforce this chapter by instituting an action with the department of administrative hearings. (Added Coun. J. 12-15-04, p. 39915, § 1)