

Department of Cultural Affairs and Special Events (“DCASE”)

July 9, 2025

Addendum No. 1

TO

REQUEST FOR PROPOSALS (“RFP”)

FOR

RENTAL OF STAGE LIGHTING EQUIPMENT FOR CITY FESTIVALS

Specification No.: 122023

For which proposals are scheduled to be received no later than 3:00 p.m. Central Standard Time on Wednesday, July 16, 2025. (pursuant to the Request for Proposals advertised on Monday, June 23, 2025) through the Department of Cultural Affairs and Special Events (Room 400, Chicago Cultural Center).

Respondents must acknowledge receipt of this Addendum No. 1 in the Cover Letter of the Proposal.

Complete and return attached Acknowledgement via email to joshua.schwimer@cityofchicago.org – Attn: JT Schwimer, Contracts Coordinator

This document contains:

- 1. Response to questions received**
- 2. Addendum Receipt Acknowledgement.**

This information contained in this addendum No. 1 is incorporated by reference into the original Request For Proposal (RFP) issued on Monday, June 23, 2025.

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The following questions /answers will be incorporated in the above referenced Request For Proposal. All other provisions and requirements as originally set forth remain in force and are binding.

SECTION 1: Response to Questions Received

QUESTION 1	What level of lighting production is DCASE looking for in the Cost Proposal/Stage Conceptual Plan?
RESPONSE 1	<i>At a minimum, DCASE is looking for a lighting package for each stage size that would be comparable to the demands of the caliber of performers who would utilize that stage’s size (Taste headliners on an SL320, Taste secondary stage on an SL250/260, smaller acts on an SL100). DCASE will work with the Contractor regarding any artist specific requirements that may arise (followspot, etc.) that deviate from the proposed Stage Conceptual Plan, understanding that additional costs may be incurred. Respondents are permitted to submit multiple Cost Proposals/Stage Conceptual Plans if they offer multiple packages (i.e. basic, premium, etc.).</i>

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Consisting of Sections 1 and 2 including this Acknowledgement.

SECTION 2: ADDENDUM RECEIPT ACKNOWLEDGEMENT

I hereby acknowledge receipt of Addendum No. 1 to the RFP named above and further state that I am authorized to execute the Acknowledgement on behalf of the company listed below.

Signature of Authorized Individual

Title

Name of Authorized Individual (Print)

Company Name

Business Phone

<p>Complete and return attached Acknowledgement by email to joshua.schwimer@cityofchicago.org – Attn: JT Schwimer, Contracts Coordinator</p>
