

EMERGENCY RULES GOVERNING THE CONDUCT OF REMOTE PUBLIC COMMISSION MEETINGS AND PROVISIONS FOR REMOTE PUBLIC PARTICIPATION

The following Emergency Rules are issued by the Chairman of the Community Development Commission of the City of Chicago (the “Chairman”, “Commission” and the “City”) in accordance with the Chairman’s emergency rule-making powers pursuant to that certain rule adopted by the Commission pursuant to a resolution at the Commission’s regular meeting on July 14, 2020 (the “Emergency Rule Resolution”)¹

These Emergency Rules are effective as of July 14, 2020 and shall remain in effect until there is no longer a disaster proclamation issued by the Governor of the State of Illinois or the Director of the Illinois Department of Public Health relating to public health concerns for Cook County. At such time these Emergency Rules shall be repealed of their own accord.

The Chairman may rescind, suspend or amend these Emergency Rules as circumstances dictate.

During the period the Emergency Rules are in effect, they supersede any conflicting rules and regulations regarding the conduct of meetings of the Commission (including rules and regulations regarding public participation) as such rules and regulations are set forth in the Commission’s Rules published in January 2014 (the “Regular Rules”). Capitalized terms not defined in these Emergency Rules shall have the same meanings as set forth in the Regular Rules. These Emergency Rules also hereby replace in their entirety those certain Emergency Rules previously issued by the Chairman.

The purpose of these Emergency Rules is to permit the Commission to conduct its meetings while taking appropriate measures consistent with the guidance from the City Council, the Governor, the United States Centers for Disease Control and Prevention, the Illinois Department of Public Health and the Chicago Department of Public Health to mitigate the contagion and spread of the COVID-19 virus.

These Emergency Rules address the manner in which the Commission will conduct its meetings to comply with recommended social distancing and social isolation practices to mitigate contagion and protect and promote the health and well-being of the general public, Commission staff and members of the Commission.

¹ A copy of the Emergency Rule Resolution may be found at:

Virtual Commission Meetings and Quorum

The Commission's regular, special and other meetings shall not require the physical presence of a quorum of Commission members or any number of Commission members at a single meeting location or any one location. The Commission may conduct its regular, special and other meetings via telephone, teleconference, closed-circuit television or via other electronic media at multiple locations provided that the public portions of such meetings (i.e., those portions not closed pursuant to the applicable provisions of the Open Meetings Act) shall be simulcast to the general public via live-streaming or other means to permit the general public to monitor the conduct of the Commission's business and to engage in public participation. An electronic recording of the virtual meeting shall be preserved.

In the event that the Chairman, in his sole and absolute discretion, finds that the telephone, teleconference, closed-circuit television or via other electronic media fails to allow the Commission to adequately conduct any regular or special meeting, the Chairman shall immediately postpone the virtual meeting until such time that the virtual meeting may resume.

Public Participation at Virtual Meetings

The Commission will publish a tentative agenda of virtual meetings on the Tuesday one week prior to the meeting, and a final agenda on the Friday prior to the meeting, both on the Commission's website at:

https://www.chicago.gov/city/en/depts/dcd/supp_info/community_developmentcommission.html

Public Observation of Virtual Commission Meetings

Members of the public will view the Commission's virtual meetings via live stream by selecting "Watch the Commission Meeting live" on the Commission's website at: https://www.chicago.gov/city/en/depts/dcd/supp_info/community_developmentcommission.html

Members of the public will not be invited into the designated meeting locations from which each or any of the Commission members are participating in the meeting.

Public Comment at Virtual Commission Meetings

The Commission acknowledges that its technological abilities to conduct virtual meetings are limited. Therefore, to ensure equity of access to address the Commission, the Commission highly encourages that members of the public submit their comments in written form.

Any written comment must be received in advance of the Commission meeting.

The Commission will accept written comments on any and all agenda items up to twenty-four (24) hours prior to the Commission meeting. For instance, if a member of the public wishes to comment on an agenda item scheduled to be heard at a regular meeting of the Commission, the member of the public must provide written comment to the Commission no later than 1:00 PM on the Monday prior to such regular meeting.

Members of the public shall send all written comment to the following email address: cdc@cityofchicago.org. The subject line of the email shall specify the Commission agenda item and property address for the agenda item so that the written comment can be properly filed with the Commission. Due to technological limitations, written comment shall be accepted only in the following formats: (1) body of the email; (2) word document; and (3) PDF. Written comment submitted in alternate formats shall not be considered. All written comments shall become part of the Commission's record and shall be available for public view during the virtual meeting at https://www.chicago.gov/city/en/depts/dcd/supp_info/community_developmentcommission.html. Written comment received after the deadline shall not be considered. Written comment containing racist, homophobic, violent, pornographic or other similar statements or images shall not be considered. Written comment containing personal attacks shall also not be considered.

Public Speaking at the Commission Meeting

Due to limited technological capacity: only: (1) aldermen (or their designees); and up to fifteen (15) members of the public shall be allowed to speak at the Commission's regular meetings on each agenda item. The Chairman shall have the right to issue supplemental rules regarding public speaking for special and other Commission meetings.

Members of the public wishing to speak must register in advance of the day of the meeting.

Advance registration for public speaking at the Commission's regular meetings will open the Thursday preceding the Commission meeting at 9:00 AM and close Monday at 1:00 PM or until all slots are filled.

Advance registration during this period shall be made by sending a completed public speaking request form to the following email address: cdc@cityofchicago.org. Public speaking request forms are available for download at the Commission's website. Note those that only completed public speaker request forms received prior to the Monday 1:00 PM deadline will be accepted.


Each speaker will be allocated no more than three (3) minutes to speak.

To ensure sufficient technological capacity, the Commission also requests that the any alderman wishing to speak (or have his or her staff speak) on an agenda item notify

Commission staff no later than the Monday 1:00 PM deadline set forth above. Exhibits the alderman wishes the Commission to consider must also be sent prior to this Monday 1:00 PM deadline.

The physical presence of aldermen (or their staff) and those members of the public chosen to speak shall not be required at the Commission meeting. They will not be invited into the designated meeting locations from which each or any of the Commission members are participating in the virtual meeting. Instead, they shall participate in the virtual meetings via telephone, teleconference, closed-circuit television or via other electronic media. Commission staff shall communicate with them as to how this participation shall occur.

The above “EMERGENCY RULES GOVERNING THE CONDUCT OF REMOTE PUBLIC COMMISSION MEETINGS AND PROVISIONS FOR REMOTE PUBLIC PARTICIPATION” are hereby issued by the Chairman of the Community Development Commission.



Chairman
Community Development Commission