



**Notification of Termination
of Federal Assistance**

**AFFORDABLE HOUSING PRESERVATION ORDINANCE
DEPARTMENT OF HOUSING
121 North LaSalle Street, Room 1006
Chicago, IL 60602**

1) **Name and Address of Development:** _____

1) **Name/Address of each Owner of Development:**
Name: _____
Address: _____
City/State: _____ **Zip:** _____
Telephone #: _____

Name: _____
Address: _____
City/State: _____ **Zip:** _____
Telephone #: _____

1) **Is the Owner exempt under Section 8 of the Federally Assisted Housing Preservation Act from providing a notice of intent to tenants /_/Yes or /_/ , and if exempt, the basis for the exemption:**

4) **Description of Property:** _____
Number of buildings: _____ **Number of Dwelling Units:** _____
Number each Bedroom type: _____
Number of Commercial Units: _____

5) **Date owner intends to prepay or terminate Federal or Federally insured mortgage or insurance:**

6) **Date owner intends to sell or otherwise dispose of property:** _____

7) **Date each contract, subsidy, or use restriction will terminate:**

8) **Please indicate planned disposition of property by a check mark below:**

- Sale to Affordable Housing Developer /_/
- Sale to private purchaser as/for market rate rental /_/
- Condominium Conversion /_/
- Extend existing affordability /_/
- Maintain as affordable rental, but change existing affordability /_/
- Cancel affordability and current owner will maintain as market rate rental /_/

- 8) **Please complete a detailed list of all existing affordability restrictions applicable to the development and the units to which these restrictions apply, (include bedroom size for each unit).**

- 10) **Attach a copy of the development’s current rent roll, including each unit and the monthly rent charged for each unit:** _____

- 11) **List the address and unit no. of all vacant units:**

- 11) **Please attach a statement of the development’s vacancy rate during the preceding 12 months:**

- 13) **Please attach a statement of the development’s current income and operating expenses:**

- 14) **Please attach a detailed list of all capital expenditures for the development within the last 24 months.**_____
- 15) **Please indicate the amount of project reserves;**_____
- 15) **Please attach copies of all financial and physical inspection reports filed with federal, State or local agencies for the most recent proceeding 2 calendar years;**_____
- 15) **If the owner intends to sell or otherwise dispose of the development, state the owner’s asking price for the development (attach a copy of any executed sales contract);**_____
- 15) **Give a complete detailed list of all affordability restrictions, if any, applicable to the planned disposition of the development.**_____
- _____
- _____

I Attest That the Above Information is True, Correct and Complete to the Best of my Knowledge:

Signature:_____Date:

Name (print):_____Title:

Please return to, and address questions regarding this form to Starr Campbell, Project Coordinator, at Starr.Campbell@cityofchicago.org / (312) 744-5409