

## Emergency Heating Repair Program

The Emergency Heating Repair program is administered by the City of Chicago Department of Housing and Economic Development (HED) to provide grants for the repair or replacement of faulty or inoperable residential heating systems. The grants are only available to low-income owner-occupants of 1- to 4-unit residential buildings and for heating systems determined by a HED rehab construction specialists to be inoperable or expected to fail in less than one year.

Applications are accepted on a walk-in basis between the hours of 9 a.m. and 3 p.m. Monday thru Friday at City Hall, 121 N. LaSalle St., Room 1006, starting November 1 through April 1. Call (312) 744-3653 for more information.

Households earning 80% or less of the Area Median Income (AMI) are eligible to participate in the program and can only receive one-time service assistance. If the property is jointly owned, the total income of all owners shall be included and may not exceed this limit. The incomes of all adults, 18 and older, who reside in the property, are also included to determine income eligibility.

### 2013 Household Size/Income Limits (80% Area Median Income)

1 person	\$41,250	4 persons	\$58,900
2 persons	\$47,150	5 persons	\$63,650
3 persons	\$53,050	6 persons	\$68,350

Applicants may not be at risk of foreclosure. Mixed-use units (apartment plus business or commercial units) do not qualify under the program. All utilities must be current at time of application and the homeowner must have lived in the property for at least one year at time of application. An environmental exemption issued by the City of Chicago Department of Facilities and Fleet Management is required. If the owner sells, transfers title, or no longer occupies the unit within one year of the grant, the owner will be required to pay back the grant in its entirety.

### **Document Checklist**

- ✓ Copy of title of property (warranty deed or quit claim deed, etc.)
- ✓ Current mortgage statement or reverse mortgage statement or loan modification agreement
- ✓ Current real estate tax bill and utility bills
- ✓ Current homeowner's insurance policy (declaration page)
- ✓ Proof of residency for all household members (valid IDs and copies of SS cards)
- ✓ Proof of income for each household member over the age of 18 (Documents may include):
  - Most current federal tax returns
  - Three recent paystubs (consecutive)
  - Current year Social Security statement
  - Pension statement
  - Current unemployment statement
  - DHS public cash assistance letter (exclude SNAP/LINK benefits)
  - Two current rent receipts from renters (if you have tenants)