



Roof & Porch Repair Program **(formerly known as EHAP)**

The Roof and Porch Repair Program (RPRP) provides grants up to \$30,000 to owner-occupants of 1 to 4-unit residential buildings (condominiums do not qualify under this program). The program is limited to the repair and/or replacement of roof or porches for low-and moderate-income households. Repairs will be commensurate to the level of damage determined by a Department of Planning and Development (DPD) rehab construction specialist upon inspection. For applications selected to receive assistance, work will be performed between April 1 and October 31 of each year, coinciding with the usual construction season for exterior work. Assistance is limited to funding availability.

The intake process for the 2015 roof and porch repair/replacement program will begin at 9 a.m. **Thursday, September 4, 2014** and continue until capacity is reached. Interested applicants must call 311 to initiate the process. A Service Request Number (SR #) is issued by an operator at the time of the call. Registration will remain open until 1,000 calls have been reached.

A list of callers and their respective SR #s is provided to DPD. If a homeowner has not been assigned an SR # by a 311 operator, they cannot apply for the program. The SR # is only good for the program year that it was issued.

DPD will mail applications to households who completed the phone registration process. Applications must be completed by the individual who registered for the program and be returned by the deadline date indicated in the application package. Completion of the registration and application process does not guarantee participation in the program. Homeowners must meet income and program requirements and assistance is limited to funding availability. Applicants that did not appear on the 311 list are not eligible and will be sent a denial letter within 10 business days of receipt of application.

Eligible properties must be located in Chicago, habitable, owner-occupied, and not at risk of foreclosure. All applicants must be income-eligible and can only receive a one-time service for roof or porch repair/replacement.



Households earning 80% or less of the Area Median Income (AMI) are eligible to participate in the program. If the property is jointly owned, the total income of all owners shall be included and may not exceed this limit. The incomes of all adults, 18 and older, who reside in the property, are included to determine income eligibility.

INCOME LIMITS (Effective January, 2014)	
Household size	Maximum (Gross) Household Income
1	\$ 40,550
2	\$ 46,350
3	\$ 52,150
4	\$ 57,900
5	\$ 62,550
6	\$ 67,550
7	\$ 71,800

Income limits are published by HUD and are subject to change.

If the owner sells, transfers title or no longer occupies the unit within one year of receiving the grant, the owner will be required to pay back the grant in its entirety.

Homeowners and/or properties previously assisted with a Roof or Porch do not qualify for additional assistance and will be notified by letter of the finding.

Properties that exceed the program scope of the services or maximum amount allowed under the program will **NOT** qualify for the grant assistance and a denial letter will be issued. Properties that do not meet the Housing Quality Standards determine by DPD do **NOT** qualify for the grant assistance and a denial letter will be issued after the DPD Rehab Construction Specialist site visit. Properties that do not meet the City and County zoning and building compliance are **NOT** eligible for the program.