

# City of Chicago Department of Planning and Development

## Special Service Area (SSA) Program

### Audit Report Package Transmittal Checklist

This checklist must be completed and submitted with audit report package to City's Department of Planning and Development (DPD) via DPD's SharePoint platform. Note: Effective with 2019 audit report package submissions e-mail submissions are not an acceptable form of transmittal and report packages will be deemed "not submitted" unless they are uploaded into CPD's SharePoint platform. For each SSA submission enter the starting page number for each of the PDF audit report package components listed below. Each required component on the checklist must have a numeric page number, unless otherwise noted.

SSA Name and number: Commercial Avenue 5

SSA Provider Name: South Chicago Parents and Friends, inc.

Submission Date: April 29, 2022

Starting PDF Page Number	Audit Report Package Components
	Comparative Financial Statements
8	1. Statement of Net Position and Governmental Fund Balance Sheet - Current Year
9	2. Statement of Net Position and Governmental Fund Balance Sheet - Prior Year
10	3. Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance - Current Year
11	4. Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance - Prior Year
21-22	5. Statement of Revenues and Expenditures - Budget and Actual
1	Auditor's Opinion on Financial Statements
N/A	Schedule of Findings - Current and Prior Year, if applicable
N/A	Corrective Action Plan - Current and Prior Year, if applicable (if findings)*
33	Audit Firm CPA License
28-31	SSA Budget Summary page for the latest modified/amended budget approved by your SSA commission (for current audit period)
Separate PDF file attached - Yes/No	SSA Detailed SSA Commission Approved Budget 2021 Approved Budget for Audit-Excell File
	Note: SSA Service Provider must submit detailed budget corresponding to Summary page, noted above, with audit report package.

\*required if findings exist



**SPECIAL SERVICE AREA NO. 5  
CITY OF CHICAGO, ILLINOIS**

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**ANNUAL FINANCIAL REPORT**

For the Years Ended December 31, 2021 and 2020



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**SPECIAL SERVICE AREA NO. 5  
CITY OF CHICAGO, ILLINOIS  
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## **INDEPENDENT AUDITOR'S REPORT**

Members of the Commission and Management  
Special Service Area No. 5  
City of Chicago, Illinois

### **Opinions**

We have audited the accompanying financial statements of the governmental activities and the major fund of the Special Service Area No. 5 Fund of the City of Chicago, Illinois (SSA), as of and for the years ended December 31, 2021 and 2020, and the related notes to financial statements, which collectively comprise SSA's basic financial statements as listed in the table of contents.

In our opinion, the financial statements referred to above present fairly, in all material respects, the respective financial positions of the governmental activities and the major fund of the Special Service Area No. 5 Fund of the City of Chicago, Illinois, as of December 31, 2021 and 2020, and the respective changes in financial position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

### **Basis for Opinions**

We conducted our audit in accordance with auditing standards generally accepted in the United States of America (GAAS). Our responsibilities under these standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of SSA and to meet our other ethical responsibilities, in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinions.

### **Responsibilities of Management for the Financial Statements**

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error.

In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about SSA's ability to continue as a going concern for twelve months beyond the financial statement date, including any currently known information that may raise substantial doubt shortly thereafter.

## **Auditor's Responsibilities for the Audit of the Financial Statements**

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinions. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with GAAS will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with GAAS, we

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SSA's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about SSA's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control-related matters that we identified during the audit.

### **Emphasis of Matter**

As discussed in Note 1A, these basic financial statements present only SSA and are not intended to present fairly the financial position, changes in financial position and, where applicable, cash flows of the City of Chicago, Illinois, in accordance with accounting principles generally accepted in the United States of America.

## **Other Matters**

### *Required Supplementary Information*

Accounting principles generally accepted in the United States of America require that the management's discussion and analysis and the required supplementary information listed in the table of contents be presented to supplement the basic financial statements. Such information is the responsibility of management and, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic or historical context. We have applied certain limited procedures to the required supplementary information in accordance with GAAS, which consisted of inquiries of management about the methods of preparing the information and comparing the information for consistency with management's responses to our inquiries, the basic financial statements and other knowledge we obtained during our audit of the basic financial statements. We do not express an opinion or provide any assurance on the information because the limited procedures do not provide us with sufficient evidence to express an opinion or provide any assurance.

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

### *Supplementary Information*

Our audit was conducted for the purpose of forming opinions on the financial statements that collectively comprise SSA's basic financial statements. The supplementary information is presented for purposes of additional analysis and is not a required part of the basic financial statements. The supplementary information is the responsibility of management and was derived from and relate directly to the underlying accounting and other records used to prepare the basic financial statements.

The information has been subjected to the auditing procedures applied in the audit of the basic financial statements and certain additional procedures, including comparing and reconciling such information directly to the underlying accounting and other records used to prepare the basic financial statements or to the basic financial statements themselves and other additional procedures in accordance with GAAS. In our opinion, the supplementary information is fairly stated, in all material respects, in relation to the basic financial statements as a whole.

*Sikich LLP*

Naperville, Illinois

April 21, 2022

## **GENERAL PURPOSE EXTERNAL FINANCIAL STATEMENTS**

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**SPECIAL SERVICE AREA NO. 5  
CHICAGO, ILLINOIS**

STATEMENT OF NET POSITION AND GOVERNMENTAL FUNDS BALANCE SHEET

December 31, 2021 and 2020

	2021		
	Governmental Funds	Adjustments	Statement of Net Position
<b>ASSETS</b>			
Cash and investments	\$ 209,648	\$ -	\$ 209,648
Prepaid expense	26	-	26
Capital assets	-	105	105
Receivables			
Property taxes	379,230	-	379,230
	588,904	105	589,009
<b>Total assets</b>			
<b>DEFERRED OUTFLOWS OF RESOURCES</b>			
None	-	-	-
	-	-	-
<b>TOTAL ASSETS AND DEFERRED OUTFLOWS OF RESOURCES</b>	<b>\$ 588,904</b>	<b>\$ 105</b>	<b>\$ 589,009</b>
<b>LIABILITIES</b>			
Accounts payable	\$ 34,890	\$ -	\$ 34,890
	34,890	-	34,890
<b>Total liabilities</b>			
<b>DEFERRED INFLOWS OF RESOURCES</b>			
Deferred revenue - property taxes	301,237	(301,237)	-
	301,237	(301,237)	-
<b>Total deferred inflows of resources</b>			
<b>FUND BALANCE</b>			
Restricted for special service area	252,777	(252,777)	-
	252,777	(252,777)	-
<b>Total fund balance</b>			
<b>TOTAL LIABILITIES, DEFERRED INFLOWS OF RESOURCES, AND FUND BALANCE</b>	<b>\$ 588,904</b>		
Net investment in capital assets		105	105
Restricted for special service area		554,014	554,014
		554,119	554,119
<b>Total net position - restricted</b>		<b>\$ 554,119</b>	<b>\$ 554,119</b>
<b>TOTAL FUND BALANCE - GOVERNMENTAL FUNDS</b>			<b>\$ 252,777</b>
<b>Reconciliation of fund balances of governmental funds to the governmental activities in the statement of net position</b>			
Property taxes that do not provide current financial resources are not reported as property tax revenue in the fund financial statements			301,237
Capital assets used in governmental activities are not financial resources and, therefore, are not reported in the governmental funds			105
<b>TOTAL NET POSITION - GOVERNMENTAL ACTIVITIES</b>			<b>\$ 554,119</b>



2020		
Governmental Funds	Adjustments	Statement of Net Position
\$ 259,786	\$ -	\$ 259,786
50	-	50
-	525	525
389,811	-	389,811
649,647	525	650,172
-	-	-
\$ 649,647	\$ 525	\$ 650,172
\$ 22,005	\$ -	\$ 22,005
22,005	-	22,005
305,351	(305,351)	-
305,351	(305,351)	-
322,291	(322,291)	-
322,291	(322,291)	-
\$ 649,647		
	525	525
	627,642	627,642
\$ 628,167	\$ 628,167	
	\$ 322,291	
		305,351
		525
	\$ 628,167	

See accompanying notes to financial statements.

**SPECIAL SERVICE AREA NO. 5  
CHICAGO, ILLINOIS**

**STATEMENTS OF ACTIVITIES AND GOVERNMENTAL FUNDS  
STATEMENTS OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE**

For the Years Ended December 31, 2021 and 2020

	2021		
	Governmental Funds	Adjustments	Statement of Activities
<b>REVENUES</b>			
Taxes	\$ 252,581	\$ (4,114)	\$ 248,467
TIF revenue	67,891	-	67,891
Late collections and interest	5	-	5
<b>Total revenues</b>	<b>320,477</b>	<b>(4,114)</b>	<b>316,363</b>
<b>EXPENDITURES/EXPENSES</b>			
Customer attraction	25,514	-	25,514
Public way aesthetics	156,771	420	157,191
Safety programs	124,654	-	124,654
SSA management	10,002	-	10,002
Personnel	73,050	-	73,050
<b>Total expenditures</b>	<b>389,991</b>	<b>420</b>	<b>390,411</b>
<b>CHANGE IN FUND BALANCE/NET POSITION</b>	<b>(69,514)</b>	<b>(4,534)</b>	<b>(74,048)</b>
<b>FUND BALANCE/NET POSITION, JANUARY 1</b>	<b>322,291</b>	<b>305,876</b>	<b>628,167</b>
<b>FUND BALANCE/NET POSITION, DECEMBER 31</b>	<b>\$ 252,777</b>	<b>\$ 301,342</b>	<b>\$ 554,119</b>
<b>CHANGE IN FUND BALANCE - GOVERNMENTAL FUNDS</b>			<b>\$ (69,514)</b>
Reconciliation of the governmental funds statement of revenues, expenditures and changes in fund balances to the governmental activities in the statement of activities			
Property tax revenue is recognized in the lien year and in subsequent year when measurable and available on the statement of activities			(4,114)
Some expenses in the statement of activities do not require the use of current financial resources and, therefore, are not reported as expenditures in governmental funds			
Depreciation			(420)
Loss on disposal of capital assets			-
<b>CHANGE IN NET POSITION - GOVERNMENTAL ACTIVITIES</b>			<b>\$ (74,048)</b>

2020		
Governmental Funds	Adjustments	Statement of Activities
\$ 295,898	\$ 10,478	\$ 306,376
67,891	-	67,891
47	-	47
<u>363,836</u>	<u>10,478</u>	<u>374,314</u>
39,999	-	39,999
99,319	1,870	101,189
128,428	-	128,428
8,294	-	8,294
<u>84,675</u>	<u>-</u>	<u>84,675</u>
<u>360,715</u>	<u>1,870</u>	<u>362,585</u>
3,121	8,608	11,729
<u>319,170</u>	<u>297,268</u>	<u>616,438</u>
<u>\$ 322,291</u>	<u>\$ 305,876</u>	<u>\$ 628,167</u>
	\$ 3,121	
		10,478
		(1,064)
		<u>(806)</u>
		<u>\$ 11,729</u>

See accompanying notes to financial statements.

**SPECIAL SERVICE AREA NO. 5  
CITY OF CHICAGO, ILLINOIS**

**NOTES TO FINANCIAL STATEMENTS**

December 31, 2021 and 2020

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES**

The financial statements of the Special Service Area No. 5 Fund of the City of Chicago, Illinois (the Fund) have been prepared in conformity with accounting principles generally accepted in the United States of America, as applied to government units (hereinafter referred to as generally accepted accounting principles (GAAP)). The Governmental Accounting Standards Board (GASB) is the accepted standard-setting body for establishing governmental accounting and financial reporting principles. The more significant of the Fund's accounting policies are described below.

**a. Reporting Entity**

Special Service Area No. 5 (SSA) is a taxing district authorized by the City of Chicago located in Chicago, Illinois. Its scope of services is to fund various activities to improve and enhance the Commercial Avenue commercial district. The SSA is funded by property taxes levied on properties within the SSA boundaries, which are collected by the Cook County Treasurer, and then distributed by the City of Chicago to the SSA. The Fund is reported as a special revenue fund in the City of Chicago's annual comprehensive financial report.

SSA is governed by a commission whose members are appointed by the Mayor of Chicago. The City of Chicago contracted with South Chicago Parents and Friends, Inc. (SCPF) to perform administrative duties as the service provider for this SSA during this reporting period. SCPF is an Illinois not-for-profit corporation that is exempt from federal income taxes under Section 501(c)(3) of the Internal Revenue Code. SCPF entered into an agreement with the City of Chicago beginning September 6, 2017 to operate SSA.

**b. Fund Accounting**

The accounts of the Fund are organized and operated on the basis of funds. A fund is an independent fiscal and accounting entity with a self-balancing set of accounts. Fund accounting segregates funds according to their intended purpose and is used to aid management in demonstrating compliance with finance related legal and contractual provisions. The minimum number of funds are maintained consistent with legal and managerial requirements.

Funds are classified into the following category: governmental.

Governmental funds are used to account for all of the government's general activities, including the collection and disbursement of restricted, committed, or assigned monies (special revenue funds) and restricted, committed, or assigned for the servicing of general long-term debt (debt service funds). The General Fund is used to account for all activities of the Fund.

**SPECIAL SERVICE AREA NO. 5**  
**CITY OF CHICAGO, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

c. Government-Wide and Fund Financial Statements

The government-wide financial statements (i.e., the statement of net position and the statement of activities) report information on all of the activities of the Fund. The effect of material interfund activity, if any, has been eliminated from these statements. Governmental activities, which normally are supported by taxes and intergovernmental revenues, are reported separately from business-type activities, if any, which rely to a significant extent on fees and charges for support.

The statement of activities demonstrates the degree to which the direct expenses of a given function, segment, or program are offset by program revenues. Direct expenses are those that are clearly identifiable with a specific function or segment. Program revenues include (1) charges to customers or applicants who purchase, use, or directly benefit from goods, services, or privileges provided by a given function or segment and (2) grants and standard revenues that are restricted to meeting the operational or capital requirements of a particular function or segment. Taxes and other items not properly included among program revenues are reported instead as general revenues.

Separate financial statements are provided for governmental fund. Major individual governmental funds are reported as separate columns in the fund financial statements.

The Fund reports the following major governmental fund:

The General Fund is the Fund's primary operating fund. It accounts for all financial resources of the Fund.

d. Measurement Focus, Basis of Accounting, and Financial Statement Presentation

The government-wide financial statements are reported using the economic resources measurement focus and the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred. Property taxes are recognized as revenues in the lien year. Grants and similar items are recognized as revenue as soon as all eligibility requirements imposed by the provider have been met.

Governmental fund financial statements are reported using the current financial resources measurement focus and the modified accrual basis of accounting. Revenues are recognized as soon as they are both measurable and available. Revenues are considered to be available when they are collectible within the current period or soon enough thereafter to pay liabilities of the current period. The Fund considers revenues to be available if they are collected within 60 days of the end of the current fiscal period. Expenditures generally are recorded when a fund liability is incurred. However, debt service expenditures are recorded only when payment is due.

**SPECIAL SERVICE AREA NO. 5**  
**CITY OF CHICAGO, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

d. Measurement Focus, Basis of Accounting, and Financial Statement Presentation  
(Continued)

Property taxes and interest associated with the current fiscal period are all considered to be susceptible to accrual and are recognized as revenues of the current fiscal period. All other revenue items are considered to be measurable and available only when cash is received by the Fund.

The Fund reports deferred/unavailable revenue on its financial statements. Deferred/unavailable revenues arise when a potential revenue does not meet both the measurable and available or earned criteria for recognition in the current period. Unearned revenues also arise when resources are received by the Fund before it has a legal claim to them or prior to the provision of services, as when grant monies are received prior to the incurrence of qualifying expenditures. In subsequent periods, when both revenue recognition criteria are met, or when the Fund has a legal claim to the resources, the deferred inflow of resources and liability for deferred/unavailable and unearned revenue is removed from the financial statements and revenue is recognized.

e. Fund Equity

In the fund financial statements, governmental funds can report nonspendable fund balance for amounts that are either not spendable in form or legally or contractually required to be maintained intact. Restrictions of fund balance are reported for amounts constrained by legal restrictions from outside parties for use for a specific purpose, or externally imposed by outside entities. None of the restricted fund balance result from enabling legislation adopted by the Fund. Committed fund balance is constrained by formal actions of the Fund's Board of Commissioners, which is considered the Fund's highest level of decision-making authority. Formal actions include ordinances approved by the Board of Commissioners. Assigned fund balance represents amounts constrained by the Fund's intent to use them for a specific purpose. Any residual General Fund fund balance is reported as unassigned.

The Fund's flow of funds assumption prescribes that the funds with the highest level of constraint are expended first. If restricted or unrestricted funds are available for spending, the restricted funds are spent first. Additionally, if different levels of unrestricted funds are available for spending, the Fund considers committed funds to be expended first followed by assigned and then unassigned funds.

In the government-wide financial statements, restricted net position is legally restricted by outside parties for a specific purpose. None of the net position is restricted as a result of enabling legislation adopted by the Fund.

**SPECIAL SERVICE AREA NO. 5**  
**CITY OF CHICAGO, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

f. Deferred Outflows/Inflows of Resources

In addition to assets, the statement of financial position will sometimes report a separate section for deferred outflows of resources. This separate financial statement element, deferred outflows of resources, represents a consumption of net assets that applies to a future period(s) and so will not be recognized as an outflow of resources (expense/expenditure) until then. In addition to liabilities, the statement of financial position will sometimes report a separate section for deferred inflows of resources. This separate financial statement element, deferred inflows of resources, represents an acquisition of net assets that applies to a future period(s) and so will not be recognized as an inflow of resources (revenue) until that time.

g. Use of Estimates

The preparation of financial statements in conformity with GAAP requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reporting period. Actual results could differ from those estimates.

h. Capital Assets

Capital assets are recorded as expenditures at the time of purchase. Capital assets, which include property, plant, equipment, and infrastructure assets (e.g., parking lots and similar items), are reported in the applicable governmental columns in the government-wide financial statements. Capital assets are defined by the SSA as assets with an initial, individual cost in excess of \$500. Such assets are recorded at historical cost or estimated historical cost if purchased or constructed. Donated capital assets are recorded at acquisition value at the date of donation.

The costs of normal maintenance and repairs that do not add to the value or service capacity of the asset or materially extend asset lives are not capitalized.

Major outlays for capital assets and improvements are capitalized as projects are constructed. Capital assets are depreciated using the straight-line method over the following estimated useful lives:

Assets	Years
Equipment	3-5

**SPECIAL SERVICE AREA NO. 5**  
**CITY OF CHICAGO, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**1. SUMMARY OF SIGNIFICANT ACCOUNTING POLICIES (Continued)**

i. Postponement of Implementation of Certain Authoritative Guidance

In accordance with the provisions of GASB Statement No. 95, *Postponement of the Effective Dates of Certain Authoritative Guidance*, SSA has delayed the implementation of GASB Statement No. 87, *Leases*, to December 31, 2022.

**2. DEPOSITS AND INVESTMENTS**

Illinois Compiled Statutes (ILCS) authorize the Fund to make deposits/invest in commercial banks, savings and loan institutions, obligations of the U.S. Treasury and U.S. agencies, insured credit union shares, money market mutual funds with portfolios of securities issued or guaranteed by the United States Government or agreements to repurchase these same obligations, repurchase agreements, short-term commercial paper rated within the three highest classifications by at least two standard rating services, and The Illinois Funds.

The Illinois Public Treasurers' Investment Pool, known as The Illinois Funds, operates as a qualified external investment pool in accordance with the criteria established in GASB Statement No. 79, *Certain External Investment Pools and Pool Participants*, and thus, reports all investments at amortized cost rather than fair value. The investment in The Illinois Funds by participants is also reported at amortized cost. The Illinois Funds does not have any limitations or restrictions on participant withdrawals. The Illinois Treasurer's Office issues a separate financial report for The Illinois Funds which may be obtained by contacting the Administrative Office at Illinois Business Center, 400 West Monroe Street, Suite 401, Springfield, Illinois 62704.

In addition, the City of Chicago has adopted an investment policy which provides further restrictions on the investment of the Fund's funds. It is the policy of the Fund to invest its funds in a manner which will provide the highest investment return with the maximum security while meeting the daily cash flow demands of the Fund and conforming to all state and local statutes governing the investment of public funds, using the prudent person standard for managing the overall portfolio. The primary objectives of the policy, in order of priority are: safety, liquidity, return on investment, and simplicity of management.

a. Deposits with Financial Institutions

Custodial credit risk for deposits with financial institutions is the risk that in the event of bank failure, the Fund's deposits may not be returned to it. The SSA's policy in order to protect their deposits requires depository institutions to maintain collateral pledges on SSA deposits whenever the deposits exceed the insured limits of the FDIC. At December 31, 2021 and 2020, the SSA had \$0 and \$15,757 in uninsured and uncollateralized deposits, respectively.



**SPECIAL SERVICE AREA NO. 5**  
**CITY OF CHICAGO, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**2. DEPOSITS AND INVESTMENTS (Continued)**

b. Investments

Interest rate risk is the risk that changes in interest rates will adversely affect the fair value of an investment. In accordance with its investment policy, the Fund limits its exposure to interest rate risk by investing in demand investments that yield a maximum amount of interest.

Credit risk is the risk that the issuer of a debt security will not pay its par value upon maturity. The Fund held no investments at December 31, 2021 or 2020.

Custodial credit risk for investments is the risk that, in the event of the failure of the counterparty to the investment, the Fund will not be able to recover the value of its investments that are in possession of an outside party. The Fund held no investments at December 31, 2021 or 2020.

Concentration of credit risk - The Fund did not have any investment that represented greater than 5% of its overall portfolio as of December 31, 2021 or 2020.

Fair value hierarchy - The Fund categorizes its fair value measurements within the fair value established by GAAP. The hierarchy of inputs are used to measure the fair value of the asset. Level 1 inputs are quoted prices in active markets for identical assets; Level 2 inputs are significant other observable inputs; and Level 3 are significant unobservable inputs. The Fund held no investments subject to fair value measurement at December 31, 2021 or 2020.

**3. CAPITAL ASSETS**

Capital asset activity for the year ended December 31, 2021 was as follows:

	Balances, January 1	Increases	Decreases	Balances, December 31
<b>GOVERNMENTAL ACTIVITIES</b>				
Capital assets being depreciated				
Equipment	\$ 1,260	\$ -	\$ -	\$ 1,260
Total capital assets being depreciated	<u>1,260</u>	<u>-</u>	<u>-</u>	<u>1,260</u>
Less accumulated depreciation for				
Equipment	735	420	-	1,155
Total accumulated depreciation	<u>735</u>	<u>420</u>	<u>-</u>	<u>1,155</u>
Total capital assets being depreciated, net	<u>525</u>	<u>(420)</u>	<u>-</u>	<u>105</u>
<b>GOVERNMENTAL ACTIVITIES</b>				
<b>CAPITAL ASSETS, NET</b>	<u>\$ 525</u>	<u>\$ (420)</u>	<u>\$ -</u>	<u>\$ 105</u>

**SPECIAL SERVICE AREA NO. 5**  
**CITY OF CHICAGO, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

**3. CAPITAL ASSETS (Continued)**

Depreciation expense was charged to functions of the primary government as follows:

GOVERNMENTAL ACTIVITIES		
General government		\$ 420
<b>TOTAL</b>		<b>\$ 420</b>

Capital asset activity for the year ended December 31, 2020, was as follows:

	Balances, January 1	Increases	Decreases	Balances, December 31
GOVERNMENTAL ACTIVITIES				
Capital assets being depreciated				
Equipment	\$ 3,194	\$ -	\$ 1,934	\$ 1,260
Total capital assets being depreciated	<u>3,194</u>	<u>-</u>	<u>1,934</u>	<u>1,260</u>
Less accumulated depreciation for				
Equipment	799	1,064	1,128	735
Total accumulated depreciation	<u>799</u>	<u>1,064</u>	<u>1,128</u>	<u>735</u>
Total capital assets being depreciated, net	<u>2,395</u>	<u>(1,064)</u>	<u>806</u>	<u>525</u>
GOVERNMENTAL ACTIVITIES				
CAPITAL ASSETS, NET				
	<u>\$ 2,395</u>	<u>\$ (1,064)</u>	<u>\$ 806</u>	<u>\$ 525</u>

Depreciation expense was charged to functions of the primary government as follows:

GOVERNMENTAL ACTIVITIES		
General government		\$ 1,064
<b>TOTAL</b>		<b>\$ 1,064</b>

**4. RECEIVABLES - TAXES**

Property taxes become an enforceable lien on real property on January 1st of the year it is levied. Taxes are payable in two installments in the subsequent year. The first installment is an estimate based on the prior year billed levy (55%) and is due in March. The second installment is due on August 1st, or 30 days from the mailing of the tax bills if issued later than July 1st. The second installment is based on the remaining amount of levy on file with the County. Bills are issued and collected by Cook County who remits the SSA's share to the City of Chicago who then remits the monies to the SSA.

**SPECIAL SERVICE AREA NO. 5**  
**CITY OF CHICAGO, ILLINOIS**  
**NOTES TO FINANCIAL STATEMENTS (Continued)**

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**5. RELATED PARTY TRANSACTIONS**

The SSA is affiliated with SCPF which provides certain administrative services to the SSA. As of December 31, 2021 and 2020, \$25,350 and \$17,522 was payable for services provided, respectively. Any balance resulted from the timing lag that (1) goods and services are being provided or reimbursable expenditures occur, (2) transactions are recorded in the accounting system, and (3) payments are being made.

**6. CONTINGENT LIABILITIES**

Grants

Amounts received or receivable from grantor agencies are subject to audit and adjustment by grantor agencies. Any disallowed claims, including amounts already collected, may constitute a liability of the applicable funds. The amount, if any, of expenditures that may be disallowed by the grantor cannot be determined at this time although the Fund expects such amounts, if any, to be immaterial.

**REQUIRED SUPPLEMENTARY INFORMATION**

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**SPECIAL SERVICE AREA NO. 5  
CHICAGO, ILLINOIS**

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
GENERAL FUND**

For the Year Ended December 31, 2021

	2021			
	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
<b>REVENUES</b>				
Taxes				
Property taxes	\$ 359,990	\$ 359,990	\$ 252,581	\$ (107,409)
TIF revenue	67,891	67,891	67,891	-
Late collections and interest	-	-	5	5
<b>Total revenues</b>	<b>427,881</b>	<b>427,881</b>	<b>320,477</b>	<b>(107,404)</b>
<b>EXPENDITURES</b>				
Customer attraction				
Website	1,000	1,000	278	(722)
Print materials	1,000	1,000	-	(1,000)
Social media outreach	600	600	-	(600)
Special events	12,000	17,700	17,598	(102)
Decorative banners	1,000	1,000	-	(1,000)
Holiday decorations	7,482	7,782	7,638	(144)
<b>Total customer attraction</b>	<b>23,082</b>	<b>29,082</b>	<b>25,514</b>	<b>(3,568)</b>
Public way aesthetics				
Landscaping	24,000	24,000	7,650	(16,350)
Façade enhancement rebates	38,000	57,200	57,025	(175)
Way finding/signage	21,581	500	-	(500)
Streetscape elements	30,000	2,950	-	(2,950)
Public art	-	7,850	7,850	-
Snow removal	15,000	15,000	9,600	(5,400)
Sanitation supplies	10,000	4,000	-	(4,000)
Business build out program - rebates	-	21,081	-	(21,081)
Maintenance - on-staff personnel	100,412	100,212	74,646	(25,566)
<b>Total public way aesthetics</b>	<b>238,993</b>	<b>232,793</b>	<b>156,771</b>	<b>(76,022)</b>
Sustainability and public places				
Garbage/recycling material program	300	300	-	(300)
<b>Total sustainability and public places</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>(300)</b>
Economic/business development				
Site marketing	250	250	-	(250)
<b>Total economic/business development</b>	<b>250</b>	<b>250</b>	<b>-</b>	<b>(250)</b>
Safety programs				
Safety improvement program - rebates	25,000	19,300	2,989	(16,311)
Security patrol services	116,000	121,700	121,665	(35)
<b>Total safety programs</b>	<b>141,000</b>	<b>141,000</b>	<b>124,654</b>	<b>(16,346)</b>

(This schedule is continued on the following page.)

**SPECIAL SERVICE AREA NO. 5  
CHICAGO, ILLINOIS**

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (Continued)  
GENERAL FUND**

For the Year Ended December 31, 2021

	2021			
	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final		
<b>EXPENDITURES (Continued)</b>				
SSA Management				
SSA audit	\$ 7,000	\$ 7,000	\$ 7,000	\$ -
Office utilities	600	1,100	1,055	(45)
Office supplies	200	225	213	(12)
Office printing	400	300	265	(35)
Postage	400	70	37	(33)
Commission meeting and training	600	100	13	(87)
Storage space fees	-	1,200	1,200	-
Conferences and training	500	250	219	(31)
Total SSA management	<u>9,700</u>	<u>10,245</u>	<u>10,002</u>	<u>(243)</u>
Personnel				
Program manager	51,750	51,205	38,554	(12,651)
Executive director	16,448	16,448	16,448	-
Bookkeeping and financial services	5,300	5,300	5,300	-
Employee fringe benefits	23,594	23,794	12,748	(11,046)
Total personnel	<u>97,092</u>	<u>96,747</u>	<u>73,050</u>	<u>(23,697)</u>
Total expenditures	<u>510,417</u>	<u>510,417</u>	<u>389,991</u>	<u>(120,426)</u>
<b>CARRYOVER</b>	<u>82,536</u>	<u>82,536</u>	<u>-</u>	<u>(82,536)</u>
<b>NET CHANGE IN FUND BALANCE</b>	<u>\$ -</u>	<u>\$ -</u>	<u>(69,514)</u>	<u>13,022</u>
<b>FUND BALANCE, JANUARY 1</b>			<u>322,291</u>	
<b>FUND BALANCE, DECEMBER 31</b>			<u>\$ 252,777</u>	

(See independent auditor's report.)

**SPECIAL SERVICE AREA NO. 5  
CITY OF CHICAGO, ILLINOIS**

**NOTES TO REQUIRED SUPPLEMENTARY INFORMATION**

December 31, 2021 and 2020

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**BUDGETS**

Budgets are adopted on a basis consistent with GAAP. Annual appropriated budgets are adopted for the General Fund. All annual appropriations lapse at fiscal yearend.

The budget is prepared by fund, function, and activity and includes information on the past year, current year estimates, and requested appropriations for the next fiscal year.

The proposed budget is presented to the governing body for review. The governing body holds public hearings and may add to, subtract from, or change appropriations, but may not change the form of the budget.

The budget may be amended only by the governing body. One budget amendment was approved by the governing body.

Expenditures may not legally exceed budgeted appropriations at the fund level.

## **SUPPLEMENTARY INFORMATION**

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**SPECIAL SERVICE AREA NO. 5  
CHICAGO, ILLINOIS**

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL  
GENERAL FUND**

For the Years Ended December 31, 2021 and 2020

	2021				2020			
	Budgeted Amounts		Actual	Variance with Final Budget	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final			Original	Final		
<b>REVENUES</b>								
Taxes								
Property taxes	\$ 359,990	\$ 359,990	\$ 252,581	\$ (107,409)	\$ 320,409	\$ 320,409	\$ 295,898	\$ (24,511)
TIF revenue	67,891	67,891	67,891	-	67,891	67,891	67,891	-
Late collections and interest	-	-	5	5	39,727	39,727	47	(39,680)
<b>Total revenues</b>	<b>427,881</b>	<b>427,881</b>	<b>320,477</b>	<b>(107,404)</b>	<b>428,027</b>	<b>428,027</b>	<b>363,836</b>	<b>(64,191)</b>
<b>EXPENDITURES</b>								
Customer attraction								
Website	1,000	1,000	278	(722)	1,000	1,000	399	(601)
Print materials	1,000	1,000	-	(1,000)	1,000	1,000	-	(1,000)
Social media outreach	600	600	-	(600)	600	600	-	(600)
Special events	12,000	17,700	17,598	(102)	15,500	15,500	13,584	(1,916)
Decorative banners	1,000	1,000	-	(1,000)	5,500	18,000	17,951	(49)
Holiday decorations	7,482	7,782	7,638	(144)	5,500	8,100	8,065	(35)
<b>Total customer attraction</b>	<b>23,082</b>	<b>29,082</b>	<b>25,514</b>	<b>(3,568)</b>	<b>29,100</b>	<b>44,200</b>	<b>39,999</b>	<b>(4,201)</b>
Public way aesthetics								
Landscaping	24,000	24,000	7,650	(16,350)	24,473	24,473	6,051	(18,422)
Façade enhancement rebates	38,000	57,200	57,025	(175)	67,867	52,667	-	(52,667)
Way finding/signage	21,581	500	-	(500)	39,727	-	-	-
Streetscape elements	30,000	2,950	-	(2,950)	32,389	6,379	-	(6,379)
Public art	-	7,850	7,850	-	8,990	35,100	35,065	(35)
Sidewalk maintenance - service contracts	-	-	-	-	15,000	15,000	6,400	(8,600)
Snow removal	15,000	15,000	9,600	(5,400)	-	-	-	-
Sanitation supplies	10,000	4,000	-	(4,000)	-	9,727	4,452	(5,275)
Emergency board up services/supplies	-	-	-	-	-	30,000	2,923	(27,077)
Business build out program - rebates	-	21,081	-	(21,081)	-	-	-	-
Maintenance - on-staff personnel	100,412	100,212	74,646	(25,566)	100,412	100,412	44,428	(55,984)
<b>Total public way aesthetics</b>	<b>238,993</b>	<b>232,793</b>	<b>156,771</b>	<b>(76,022)</b>	<b>288,858</b>	<b>273,758</b>	<b>99,319</b>	<b>(174,439)</b>
Sustainability and public places								
Garbage/recycling material program	300	300	-	(300)	300	300	-	(300)
<b>Total sustainability and public places</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>(300)</b>	<b>300</b>	<b>300</b>	<b>-</b>	<b>(300)</b>
Economic/business development								
Site marketing	250	250	-	(250)	250	250	-	(250)
Economic impact, marketing, branding studies	-	-	-	-	250	250	-	(250)
<b>Total economic/business development</b>	<b>250</b>	<b>250</b>	<b>-</b>	<b>(250)</b>	<b>500</b>	<b>500</b>	<b>-</b>	<b>(500)</b>
Safety programs								
Safety improvement program - rebates	25,000	19,300	2,989	(16,311)	29,727	29,727	14,897	(14,830)
Security patrol services	116,000	121,700	121,665	(35)	115,000	115,000	113,531	(1,469)
<b>Total safety programs</b>	<b>141,000</b>	<b>141,000</b>	<b>124,654</b>	<b>(16,346)</b>	<b>144,727</b>	<b>144,727</b>	<b>128,428</b>	<b>(16,299)</b>

(This schedule is continued on the following page.)

**SPECIAL SERVICE AREA NO. 5  
CHICAGO, ILLINOIS**

**SCHEDULE OF REVENUES, EXPENDITURES,  
AND CHANGES IN FUND BALANCE - BUDGET AND ACTUAL (Continued)  
GENERAL FUND**

For the Years Ended December 31, 2021 and 2020

	2021				2020			
	Budgeted Amounts		Actual	Variance with Final Budget	Budgeted Amounts		Actual	Variance with Final Budget
	Original	Final			Original	Final		
<b>EXPENDITURES (Continued)</b>								
SSA Management								
SSA audit	\$ 7,000	\$ 7,000	\$ 7,000	\$ -	\$ 6,500	\$ 6,750	\$ 6,750	\$ -
Office utilities	600	1,100	1,055	(45)	600	600	508	(92)
Office supplies	200	225	213	(12)	250	250	55	(195)
Office printing	400	300	265	(35)	500	250	94	(156)
Postage	400	70	37	(33)	500	500	22	(478)
Commission meeting and training	600	100	13	(87)	600	250	74	(176)
Storage space fees	-	1,200	1,200	-	-	700	700	-
Conferences and training	500	250	219	(31)	500	150	91	(59)
Total SSA management	9,700	10,245	10,002	(243)	9,450	9,450	8,294	(1,156)
Personnel								
Program manager	51,750	51,205	38,554	(12,651)	51,750	51,750	50,016	(1,734)
Executive director	16,448	16,448	16,448	-	16,448	16,448	16,448	-
Bookkeeping and financial services	5,300	5,300	5,300	-	5,300	5,300	5,300	-
Employee fringe benefits	23,594	23,794	12,748	(11,046)	23,594	23,594	12,911	(10,683)
Total personnel	97,092	96,747	73,050	(23,697)	97,092	97,092	84,675	(12,417)
Total expenditures	510,417	510,417	389,991	(120,426)	570,027	570,027	360,715	(209,312)
CARRYOVER	82,536	82,536	-	(82,536)	142,000	142,000	-	(142,000)
NET CHANGE IN FUND BALANCE	\$ -	\$ -	(69,514)	(69,514)	\$ -	\$ -	3,121	3,121
FUND BALANCE, JANUARY 1			322,291				319,170	
FUND BALANCE, DECEMBER 31			\$ 252,777				\$ 322,291	

(See independent auditor's report.)

**SPECIAL SERVICE AREA NO. 5  
CITY OF CHICAGO, ILLINOIS**

**SUMMARY SCHEDULE OF FINDINGS**

**For the Year Ended December 31, 2021**

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As part of our audit and request by the Special Service Area No. 5 Annual Audited Financial Statement Guidelines prepared by the City of Chicago Department of Housing and Economic Development, we have read the requirements contained in the agreement for the SSA between the City of Chicago and South Chicago Parents and Friends, Inc.

Based on our understanding of the agreement and the facts surrounding the performance under the agreement, there were no findings to report in 2021.

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## Exhibit A Budget

### Special Service Area # 5

SSA Name: Commercial Avenue

#### 2021 BUDGET SUMMARY

Budget and Services Period: January 1, 2021 through December 31, 2021

CATEGORY (Funded Categories Comprise Scope of Services)	2020 Levy		Carryover Funds	TIF Rebate Fund #	Estimated Late Collections and Interest	Total All Sources
	Collectable Levy	Estimated Loss Collection				
1.00 Customer Attraction	\$5,122	\$18,700	\$1,619	\$3,641	\$0	\$29,082
2.00 Public Way Aesthetics	\$92,131	\$0	\$62,081	\$39,000	\$39,581	\$232,793
3.00 Sustainability and Public Places	\$0	\$0	\$0	\$300	\$0	\$300
4.00 Economic/ Business Development	\$0	\$0	\$0	\$250	\$0	\$250
5.00 Safety Programs	\$70,883	\$26,581	\$18,836	\$24,700	\$0	\$141,000
6.00 SSA Management	\$10,245	\$0	\$0	\$0	\$0	\$10,245
7.00 Personnel	\$96,747	\$0		\$0	\$0	\$96,747
	<b>Sub-total</b>	<b>\$275,128</b>				
<b>GRAND TOTALS</b>	<b>Levy Total</b>	<b>\$320,409</b>	<b>\$82,536</b>	<b>\$67,891</b>	<b>\$39,581</b>	<b>\$510,417</b>

#### LEVY ANALYSIS

Estimated 2020 EAV:	<b>\$13,565,208</b>
Authorized Tax Rate Cap:	<b>3.000%</b>
Maximum Potential Levy limited by Rate Cap:	<b>\$406,956</b>
Requested 2020 Levy Amount:	<b>\$320,409</b>
Estimated Tax Rate to Generate 2020 Levy:	<b>2.3620%</b>

SSA Name:

Commercial Avenue

**LEVY CHANGE FROM PREVIOUS YEAR**

2019 Levy Total (in 2020 budget)	\$320,409
2020 Levy Total (in 2021 budget)	\$320,409
Percentage Change	0.00%
Community meeting required if levy amount increases greater than 5% from previous levy.	

**CARRYOVER CALCULATION**

2020 Budget Total	\$570,027
2021 Carryover	\$82,536
Percentage	14.479%
Must be less than 25%	

SSA Name:	Commercial Avenue
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LEVY CHANGE FROM PREVIOUS YEAR	
2019 Levy Total (in 2020 budget)	\$320,409
2020 Levy Total (in 2021 budget)	\$320,409
Percentage Change	0.00%
Community meeting required if levy amount increases greater than 5% from previous levy.	

CARRYOVER CALCULATION	
2020 Budget Total	\$570,027
2021 Carryover	\$82,536
Percentage	14.479%
Must be less than 25%	

SSA Name:	Commercial Avenue
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**2021 BUDGET & SERVICES - SIGNATURE PAGE**

Budget and Services Period: January 1, 2021 through December 31, 2021

The 2021 Budget & Services were approved by the SSA Commission.

	ANGELA HURLOCK	1/22/22
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SSA Chairperson Signature

Printed Name

Date

## **2. Approval of the Minutes**

There being no corrections nor additions to the minutes, a motion to approve the December 16, 2021, meeting minutes was made by Bonnie Dinell-Diamond, seconded by Laurentino Ramirez., Four yes votes, Angela Hurlock abstained. Motion carried.

## **3. Financial Report**

Financial Reports for the month ending December 31, 2021, were reviewed and discussed. Tom Schell reviewed the revenues and expenses for the month of December. After further discussion regarding the Financial Reports, a motion to approve the November 30, 2021 Financial Reports was made by Laurentino Ramirez, seconded by Laura Shallow. Motion carried.

At this time, Tom Schell presented and reviewed the CY2021 Year End Report of Finances chart. Tom identified the percentages of each expense category against the total expenses for the year. Angela Hurlock commented that she was happy to see that less revenue was spent in the security category and additional revenue in the other categories.

## **4. Cash Flow / Receivables**

Tom Schell provided the commissioners with a copy of the December, 2021 bank reconciliation. After a discussion and explanation, a motion to accept the November bank reconciliation was made by Bonnie Dinell-Diamond, seconded by Laurentino Ramirez. Motion carried.

## **5. Items for Approval**

Tom Schell presented the December and January invoices for payment approval. After a brief discussion regarding the invoices, a motion to approve the December and January invoices was made Dorothy Hudson, seconded by Bonnie Dinell-Diamond. Motion carried.

Tom Schell presented and reviewed the 2021 Budget Reconciliation for approval. After a comprehensive discussion regarding the reconciliation, a motion to approve the 2021 Budget Reconciliation as presented was made by Bonnie Dinell-Diamond seconded by Laurentino Ramirez. Motion carried.



# State of Illinois

## Department of Financial and Professional Regulation Division of Professional Regulation

LICENSE NO.  
066.003284  
065.017478

The person, firm, or corporation whose name appears on this certificate has complied with the provisions of the Illinois Statute and/or rules and regulations and is hereby authorized to engage in the activity as indicated below:

EXPIRES:  
11/30/2024

### PUBLIC ACCOUNTANT FIRM LICENSE



SIKICH LLP  
1415 W DIEHL RD STE 400  
NAPERVILLE, IL 60563-1197



MARIO TRETO, JR.  
ACTING SECRETARY

CECILIA ABUNDIS  
ACTING DIRECTOR

The official status of this license can be verified at [www.idfpr.com](http://www.idfpr.com)

16307890

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For future reference, IDFPR is now providing each person/business a unique identification number, 'Access ID', which may be used in lieu of a social security number, date of birth or FEIN number when contacting the IDFPR. Your Access ID is: 213942