City of Chicago Department of Planning and Development Special Service Area (SSA) Program

Audit Report Package Transmittal Checklist

This checklist must be completed and submitted with audit report package to City's Department of Planning and Development (DPD) via DPD's SharePoint platform. Note: Effective with 2019 audit report package submissions e-mail submissions are not an acceptable form of transmittal and report packages will be deemed "not submitted" unless they are uploaded into CPD's SharePoint platform. For each SSA submission enter the starting page number for each of the PDF audit report package components listed below. Each required component on the checklist must have a numeric page number, unless otherwise noted.

SSA Name and number: Lincoln Square SSA21-2016

SSA Provider Name: Lincoln Square Ravenswood Chamber of Commerce

Submission Date: May 2, 2022

Starting PDF Page Number	Audit Report Package Components					
	Comparative Financial Statements					
6	 Statement of Net Position and Governmental Fund Balance Sheet – Current Year 					
6	2. Statement of Net Position and Governmental Fund Balance Sheet – Prior Year					
7	3. Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance – Current Year					
7	4. Statement of Activities and Governmental Fund Revenues, Expenditures and Changes in Fund Balance – Prior Year					
13 - 14	5. Statement of Revenues and Expenditures – Budget and Actual					
4-5	Auditor's Opinion on Financial Statements					
16	Schedule of Findings – Current and Prior Year, if applicable					
16	Corrective Action Plan – Current and Prior Year, if applicable (if findings)*					
17	Audit Firm CPA License					
18	SSA Budget Summary page for the latest modified/amended budget approved by your SSA commission (for current audit period)					

Separate PDF file attached – Yes/No	SSA Detailed SSA Commission Approved Budget
	Note: SSA Service Provider must submit detailed budget corresponding to Summary page, noted above, with audit report package.

*required if findings exist

Special Service Area 21-2016 (a taxing district authorized by the City of Chicago) Managed by Lincoln Square Ravenswood Chamber of Commerce

> Financial Statements December 31, 2021 and 2020

Special Service Area 21-2016 (a taxing district authorized by the City of Chicago) Managed by Lincoln Square Ravenswood Chamber of Commerce Financial Statements

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Cilts & associates, Inc.

Independent Auditor's Report

To the Commissioners of Special Service Area 21-2016 Managed by Lincoln Square Ravenswood Chamber of Commerce

Opinion

We have audited the accompanying financial statements of Special Service Area 21-2016, (SSA21-2016) (a taxing district authorized by the City of Chicago) which comprise the SSA21-2016 basic financial statements as listed in the table of contents as of and for the years ended December 31, 2021 and 2020, and the related notes to the financial statements. In our opinion, the financial statements referred to above present fairly, in all material respects, the financial position of SSA21-2016 as of December 31, 2021 and 2020, and the changes in its fund balance/net position for the years then ended in accordance with accounting principles generally accepted in the United States of America.

Basis of Opinion

We conducted our audit in accordance with auditing standards generally accepted in the United States of America. Our responsibilities under those standards are further described in the Auditor's Responsibilities for the Audit of the Financial Statements section of our report. We are required to be independent of SSA21-2016 and to meet our other ethical responsibilities in accordance with the relevant ethical requirements relating to our audit. We believe that the audit evidence we have obtained is sufficient and appropriate to provide a basis for our audit opinion.

Responsibilities of Management for the Financial Statements

Management is responsible for the preparation and fair presentation of these financial statements in accordance with accounting principles generally accepted in the United States of America; this includes the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to fraud or error. In preparing the financial statements, management is required to evaluate whether there are conditions or events, considered in the aggregate, that raise substantial doubt about SSA21-2016's ability to continue as a going concern within one year after the date that the financial statements are available to be issued.

Auditor's Responsibilities for the Audit of the Financial Statements

Our objectives are to obtain reasonable assurance about whether the financial statements as a whole are free from material misstatement, whether due to fraud or error, and to issue an auditor's report that includes our opinion. Reasonable assurance is a high level of assurance but is not absolute assurance and therefore is not a guarantee that an audit conducted in accordance with generally accepted auditing standards will always detect a material misstatement when it exists. The risk of not detecting a material misstatement resulting from fraud is higher than for one resulting from error, as fraud may involve collusion, forgery, intentional omissions, misrepresentations, or the override of internal control. Misstatements, including omissions, are considered material if there is a substantial likelihood that, individually or in the aggregate, they would influence the judgment made by a reasonable user based on the financial statements.

In performing an audit in accordance with generally accepted auditing standards, we:

- Exercise professional judgment and maintain professional skepticism throughout the audit.
- Identify and assess the risks of material misstatement of the financial statements, whether due to fraud or error, and design and perform audit procedures responsive to those risks. Such procedures include examining, on a test basis, evidence regarding the amounts and disclosures in the financial statements.
- Obtain an understanding of internal control relevant to the audit in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of SSA21-2016's internal control. Accordingly, no such opinion is expressed.
- Evaluate the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluate the overall presentation of the financial statements.
- Conclude whether, in our judgment, there are conditions or events, considered in the aggregate, that raise substantial doubt about SSA21-2016's ability to continue as a going concern for a reasonable period of time.

We are required to communicate with those charged with governance regarding, among other matters, the planned scope and timing of the audit, significant audit findings, and certain internal control related matters that we identified during the audit.

Other Matters

Required Supplementary Information

Management has omitted the management's discussion and analysis that accounting principles generally accepted in the United States of America require to be presented to supplement the basic financial statements. Such missing information, although not a part of the basic financial statements, is required by the Governmental Accounting Standards Board who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. Our opinion on the basic financial statements is not affected by this missing information.

Supplementary Information

Our audit was conducted for the purpose of forming an opinion on the financial statements as a whole. The schedules of revenues and expenditures - budget and actual on page 11 and 12, are presented for comparison and analysis purposes only. The supplementary information is not a required part of the basic financial statements. We have not performed any auditing procedures on the budget amounts and therefore, express no opinion on them.

EILTS & ASSOCIATES, INC.

Elta & Associates, Anc.

Chicago, Illinois April 28, 2022

Special Service Area 21-2016 Managed by Lincoln Square Ravenswood Chamber of Commerce Statements of Net Position and Governmental Fund Balance Sheets December 31, 2021 and 2020

				2021						2020		
	Gov	ernmental	٨	livetreente		tement of	Gov	vernmental	٩٧	i vetre ente		tement of
ASSETS		Fund	AC	ljustments	ine	t Position		Fund	Au	justments	INE	t Position
Cash and cash equivalents Property tax receivable, net allowance TIF rebate receivable	\$	58,080 286,925 93,720	\$	-	\$	58,080 286,925 93,720	\$	20,065 269,288 97,120	\$	- - -	\$	20,065 269,288 97,120
Total Assets	\$	438,725	\$	-	\$	438,725	\$	386,473	\$	-	\$	386,473
LIABILITIES												
Accounts payable and accrued expenses Total Liabilities	\$	27,950 27,950	\$	-	\$	27,950 27,950	\$	3,938 3,938	\$	-	\$	3,938 3,938
DEFERRED INFLOWS												
Deferred property tax revenue		286,925		(286,925)		-		269,288		(269,288)		-
Total Deferred Inflows		286,925		(286,925)		-		269,288		(269,288)		-
FUND BALANCE / NET POSITION												
Unassigned		123,850		(123,850)		-		113,247		(113,247)		-
Total Fund Balance		123,850		(123,850)		-		113,247		(113,247)		-
Total Deferred Inflows and Fund Balance	\$	438,725					\$	386,473				
Net Position - Unrestricted			\$	(410,775)	\$	410,775			\$	(382,535)	\$	382,535
Amounts reported for government activities in the	e state	ment of net	positio	on are differer	nt beca	ause:						
Total fund balance - governmental funds					\$	123,850					\$	113,247
Property tax revenue is recognized in the p "available." A portion of the property tax is government funds.					n	286,925						269,288
Total net position - governmental activities					\$	410,775					\$	382,535

Special Service Area 21-2016 Managed by Lincoln Square Ravenswood Chamber of Commerce Statements of Activities and Governmental Fund, Revenues, Expenditures and Changes in Fund Balance For the Years Ended December 31, 2021 and 2020

				2021						2020	
	Gov	vernmental Fund	Ad	justments		atement of Activities	Gov	rernmental Fund	Adj	ustments	tement of ctivities
REVENUES											
Property taxes and interest TIF rebates	\$	243,774 -	\$	17,637 -	\$	261,411 -	\$	251,888 59,717	\$	15,139 -	\$ 267,027 59,717
Total Revenues		243,774		17,637		261,411		311,605		15,139	326,744
EXPENDITURES											
Customer attraction Public way aesthetics Sustainability and public places Economic / business development Public health and safety programs SSA management Personnel Total expenditures Excess of revenues over expenditures Change in Net Position		63,466 86,034 4,859 - 14,588 64,224 233,171 10,603 10,603		- - - - - - - 17,637		63,466 86,034 4,859 - 14,588 64,224 233,171 28,240 28,240		68,471 88,888 17,702 22,400 8,634 15,088 58,370 279,553 32,052 32,052		- - - - - - - 15,139 15,139	 68,471 88,888 17,702 22,400 8,634 15,088 58,370 279,553 47,191 47,191
Fund Balance/Net Position											
Beginning of the Year	\$	113,247	\$	269,288	\$	382,535	\$	81,195	\$	254,149	\$ 335,344
End of the Year	\$	123,850	\$	286,925	\$	410,775	\$	113,247	\$	269,288	\$ 382,535
Amounts reported for governmental activities in	the sta	atement of ac	tivities	s is different t	becaus	se:					
Net change in Fund balance - governmental fun	ds				\$	10,603					\$ 32,052
Property tax is recognized in the year it is levied for governmental funds	rather	than when i	t is ava	ailable		17,637					 15,139
Change in Net Position					\$	28,240					\$ 47,191

See notes to the financial statements and independent auditor's report

NOTE 1 – Nature of Activities and Reporting Entity

Special Service Area 21-2016 ("SSA 21-2016") is a taxing district authorized by the City of Chicago located in Chicago, Illinois. Its scope of services is to fund various activities to improve and enhance the Lincoln Square Ravenswood commercial district. The SSA is funded by property taxes levied on properties within the SSA boundaries, which are collected by the Cook County Treasurer, and then distributed by the City of Chicago to the SSA.

Special Service Area 21-2016 is governed by a Commission whose members are appointed by the Mayor of Chicago. The City of Chicago contracted with Lincoln Square Ravenswood Chamber of Commerce to perform administrative duties as the service provider for this SSA during the reporting period. Lincoln Square Ravenswood Chamber of Commerce is an Illinois not-for-profit corporation that is exempt from federal income taxes under Section 501(c)(6) of the Internal Revenue code.

NOTE 2 – Summary of Significant Accounting Policies

a. Government-Wide and Fund Financial Statements

The financial statements of the SSA have been prepared in conformity with accounting principles generally accepted in United States of America as applied to governmental units, hereinafter referred to as GAAP (generally accepted accounting principles). The accepted standard-setting body for establishing governmental accounting and financial reporting principles is GASB (the Governmental Accounting Standards Board).

b. Measurement Focus, Basis of Accounting and Financial Statement Presentation

The government-wide financial statements are reported using the accrual basis of accounting. Revenues are recorded when earned and expenses are recorded when a liability is incurred regardless of the timing of related cash flows. Property taxes are recognized as revenues in the year in which they are levied.

The government fund financial statements are prepared on the modified accrual basis of accounting with only current assets and liabilities included

NOTE 2 – Summary of Significant Accounting Policies – (Continued)

on the balance sheet. Under the modified accrual basis of accounting, revenues are recorded when susceptible to accrual, both measurable and available to finance expenditures of the current period. Available means collected within the current period or soon enough thereafter to be used to pay liabilities of the current period. Property taxes are susceptible to accrual and recognized as a receivable in the year levied. Revenue recognition is deferred unless the taxes are received within 60 days subsequent to year-end. Expenditures are recorded when the liability is incurred.

The preparation of financial statements in conformity with generally accepted accounting principles accepted in the United States of America requires management to make estimates and assumptions that affect the reported amounts of assets and liabilities and disclosure of contingent assets and liabilities at the date of the financial statements and the reported amounts of revenues and expenditures/expenses during the reported period. Actual results could differ from those estimates.

c. Assets, Liabilities, and Net Position

Cash and cash equivalents

The SSA's cash and cash equivalents are considered to be cash on hand, demand deposits, and short-term investments with original maturities of three months or less from the date of acquisitions.

Receivables

All property tax receivables are shown net of allowances. As of December 31, 2021, and 2020, the allowance is estimated to be 1%-4% of the outstanding property taxes.

Fund Equity/Net Position

Governmental fund equity is classified as fund balance. Fund balance is further classified as nonspendable, restricted, committed, assigned, or unassigned. Nonspendable fund balance cannot be spent because of its form. Restricted fund balance has limitations imposed by the SSA board

NOTE 2 – Summary of Significant Accounting Policies – (Continued)

through approval of resolutions. Assigned fund balance is a limitation imposed by a designee of the SSA board. Unassigned fund balance is the net resources in excess of what can be properly classified in one of the above four categories.

When both restricted and unrestricted fund balances are available for use, it is the SSA's policy to use restricted fund balance first, then unrestricted fund balance. Furthermore, committed fund balance is reduced first, followed by assigned amounts, and then unassigned amounts when expenditures are incurred for purposes for which amounts in any of those unrestricted fund balance classifications can be used.

For the government-wide financial statements, net position is reported as invested in capital assets net of related debt, restricted or unrestricted. Invested in capital assets, net of related debt, if applicable, is comprised of the net capital asset balance less any related debt. Restricted net position is when restrictions are placed on net assets from 1) externally imposed by creditors, grantors, contributors, or laws, or regulations of other governments or 2) imposed by law through constitutional provisions or enabling legislation. The remaining net position is classified as unrestricted.

d. Subsequent Events

Subsequent events have been evaluated through April 28, 2022, which is the date the financial statements were available to be issued.

NOTE 3 – Cash and Cash Equivalents

The SSA 21-2016 maintains its cash in a bank checking account, which at times, may exceed federally insured limits. The SSA has not experienced any losses in such accounts. The balance is insured by the Federal Deposit Insurance Corporation up to \$250,000. The SSA's cash balance did not exceed the insurance level as of December 31, 2021 and 2020.

NOTE 4 – Property Taxes

The SSA's principal source of revenue is from real estate taxes levied on certain property located in its boundaries. Property taxes become an enforceable lien on real property on January 1 of the year it is levied.

NOTE 4 – Property Taxes – (Continued)

Taxes are payable in two installments in the subsequent year. The first installment is an estimate based on the prior year billed levy (55%) and is due March. The second installment is due in August or 30 days from the mailing of the tax bills, if issued later than July 1. The second installment is based on the remaining amount of the levy on file with the County. Bills are issued and collected by Cook County who remits the SSA's share to the City who then remits the monies to the SSA.

NOTE 5 – TIF Rebate Receivable

As of December 31, 2021, and 2020, a TIF rebate receivable of \$93,720 and \$97,120, respectively, was identified and reported to the SSA by the Cook County Treasurer. TIF rebates will be received by the SSA over the remaining years in the term of SSA21-2016.

NOTE 6 – Accounts Payable

Accounts payable balance at December 31, 2021 and 2020, is \$27,950 and \$3,938, respectively. These balances consist of expenses and services received during the respective year related to vendor services.

NOTE 7 – Deferred Inflows of Revenue

A deferred inflow of resources/property tax revenue represents an acquisition of fund balance that applies to a future period and therefore will not be recognized as an inflow of resources (revenue) until that future time.

NOTE 8 – Fund Equity/Net Position

The SSA is required to present information regarding its financial position and activities according to the Agreement for Special Service Area 21-2016 between the City of Chicago and Lincoln Square Ravenswood Chamber of Commerce. As of December 31, 2021, and 2020, the SSA net fund balance of \$123,850 and \$113,247, respectively. These funds will be utilized in this SSA area during future years.

NOTE 9 – Related Party Transactions

The SSA is affiliated with Lincoln Square Ravenswood Chamber of Commerce, which provides certain administrative services of the SSA. Special Service Area 21-2016 shares office space, equipment, and employees through this affiliation. SSA 21-2016 has no employees of their own, but reimburses Lincoln Square Ravenswood Chamber of Commerce for payroll and related costs, as well as a portion of its operating expenses, and allocation of rent and utilities. As of December 31, 2021, and 2020, there were not any payables from services provided.

NOTE 10– Risks and Uncertainties

COVID-19, a worldwide pandemic, has continued to present significant effects on global markets, supply chains, businesses, and communities. Specific to the SSA, COVID-19 may impact various parts of its 2022 operations and financial results, including potential reduction and delays in the collectability of property tax levies.

Management believes the SSA is taking appropriate actions to mitigate the negative impact. However, the full impact of COVID-19 outbreak continues as of the date the SSA's financial statements were issued. Given the uncertainty related to the pandemic, the SSA is not able to estimate the effects of the COVID-19 outbreak on its operations, financial condition and liquidity for the year ended December 31, 2022. Supplementary Information

Special Service Area 21-2016 Managed by Lincoln Square Ravenswood Chamber of Commerce Schedule of Revenues and Expenditures - Budget and Actual December 31, 2021

	I	Budget	Actual	Variance		
REVENUE						
Property revenues and interest TIF rebate	\$	274,932 3,400	\$ 243,774 -	\$	31,158 3,400	
Total revenues		278,332	243,774		34,558	
EXPENDITURES						
Customer attraction Public way aesthetics Sustainability and public places Economic / business development Public health and safety programs SSA management Personnel		85,135 123,625 8,575 200 100 16,000 64,224	 63,466 86,034 4,859 - 14,588 64,224		21,669 37,591 3,716 200 100 1,412 -	
Total expenditures		297,859	 233,171		64,688	
Excess (deficit) of revenues over expenditures	\$	(19,527)	\$ 10,603	\$	(30,130)	
CARRYOVER		19,527	 -		19,527	
Net revenues in excess (deficit) of expenses	\$	-	\$ 10,603	\$	(10,603)	

See notes to the financial statements and independent auditor's report

Special Service Area 21-2016 Managed by Lincoln Square Ravenswood Chamber of Commerce Schedule of Revenues and Expenditures - Budget and Actual December 31, 2020

	Budget		 Actual	Variance		
REVENUE						
Property revenues and interest TIF rebate	\$	261,682 3,400	\$ 251,888 59,717	\$	9,794 (56,317)	
Total revenues		265,082	311,605		(46,523)	
EXPENDITURES						
Customer attraction Public way aesthetics Sustainability & public places Economic / business development Public health and safety programs SSA management Personnel		70,147 99,750 16,750 25,000 10,000 17,565 58,370	 68,471 88,888 17,702 22,400 8,634 15,088 58,370		1,676 10,862 (952) 2,600 1,366 2,477	
Total expenditures		297,582	 279,553		18,029	
Excess (deficit) of revenues over expenditures	\$	(32,500)	\$ 32,052	\$	(64,552)	
CARRYOVER		32,500	 -		32,500	
Net revenues in excess (deficit) of expenses	\$	-	\$ 32,052	\$	(32,052)	

See notes to the financial statements and independent auditor's report

Special Service Area 21-2016 (a taxing district authorized by the City of Chicago) Managed by Lincoln Square Ravenswood Chamber of Commerce Summary Schedule of Findings For the Year Ended December 31, 2021

As part of our audit and request by the Special Service Area Annual Audited Financial Guidelines prepared by the City of Chicago Department of Planning and Economic Development, we have read the requirements contained in the Service Provider Agreement.

CURRENT YEAR FINDING:

- No current year findings.

PRIOR YEAR FINDING:

- We noted certain expenditures for which actual expenses exceeded budgeted amounts.

MANAGEMENT RESPONSE:

- LSRCC will pay closer attention to financial statements and revise the annual budget as needed.

Special Service Area 21-2016 Managed by Lincoln Square Ravenswood Chamber of Commerce State of Illinois Professional CPA License December 31, 2021



Special Service Area 21-2016 Managed by Lincoln Square Ravenswood Chamber of Commerce Budget December 31, 2021

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			Special Service Area # 21-2016							
SSA Name: Lincoln Square Special Service Area										
2021 BUDGET SUMMARY										
Budget and Services Period: January 1, 2021 through December 31, 2021										
	2020 Levy									
(Funded Cate	EGORY gories Comprise f Services)	Collectable Levy	Estimated Loss Collection	Carryover Funds	TIF Rebate Fund #	Estimated Late Collections and Interest	Total All Sources			
1.00 Custom	ner Attraction	\$62,964	\$2,822	\$13,127	\$3,400	\$2,822	\$85,135			
2.00 Public V Aesthetics	Way	\$117,225	\$0	\$6,400	\$0	\$0	\$123,625			
3.00 Sustain Public Place		\$8,575	\$0	\$0	\$0	\$0	\$8,575			
4.00 Econon Developmen	nic/ Business nt	\$200	\$0	\$0	\$0	\$0	\$200			
5.00 Safety I	Programs	\$100	\$0	\$0	\$0	\$0	\$100			
6.00 SSA Ma	anagement	\$16,000	\$0	\$0	\$0	\$0	\$16,000			
7.00 Person	nel	\$64,224	\$0		\$0	\$0	\$64,224			
	Sub-total	\$269,288	\$2,822							
GRAND TOTALS	Levy Total	\$272	2,110	\$19,527	\$3,400	\$2,822	\$297,859			

LEVY ANALYSIS	
Estimated 2020 EAV:	\$85,582,660
Authorized Tax Rate Cap:	0.400%
Maximum Potential Levy limited by Rate Cap:	\$342,331
Requested 2020 Levy Amount:	\$272,110
Estimated Tax Rate to Generate 2020 Levy:	0.3179%

LEVY CHANGE FROM PREVIOUS YEAR					
2019 Levy Total (in 2020 budget)	\$259,171				
2020 Levy Total (in 2021 budget)	\$272,110				
Percentage Change 4.990					
Community meeting required if levy amount increases greater than 5% from previous levy.					

CARRYOVER CALCULATION						
2020 Budget Total	\$297,582					
2021 Carryover	\$19,527					
Percentage	6.562%					
Must be less than 25%						