

# **JOB ANNOUNCEMENT**

## **Police Officer - LATERAL**

### **Chicago Police Department**

The Police Officer classification works to accomplish the department's mission to serve the community and protect the lives, rights, and property of all people in Chicago. Incumbents in this class work under general supervision to maintain order and protect life and property through responding to crimes and disturbances, conducting preliminary investigations, arresting, and processing suspects. Incumbents in this class also fulfill a role in advancing the department's goals of professionalism, impartial policing, and other concepts embodied in the department's mission statement; and performs related duties as required.

#### **ESSENTIAL DUTIES**

- The Department's highest priority is the sanctity of human life. The concept of the sanctity of human life is the belief that all human beings are to be perceived and treated as persons of inherent worth and dignity, regardless of race, color, sex, gender identity, age, religion, disability, national origin, ancestry, sexual orientation, marital status, parental status, military status, immigration status, homeless status, source of income, credit history, criminal record, criminal history, or incarceration status. Department members will act with the foremost regard for the preservation of human life and the safety of all persons involved.
- Utilizes impartial policing strategies, principles, and best practices to promote fairness, eliminates bias, and build community trust.
- Utilizes de-escalation strategies and skills to avoid, mitigate, or minimize force during community-policing encounters.
- Practices procedural justice strategies by giving voice, neutrality, respect, and trustworthiness in policing actions.
- Monitors environment and crime conditions of an assigned geographic area utilizing random patrol methods. Responds to incidents either assigned or observed as required.
- Gathers relevant information at emergency and non-emergency incidents to conduct a preliminary investigation.
- Conducts legally justified searches of alleged offenders, vehicles, arrestees, or scenes to locate evidence. Ensures any non-departmental property taken into custody is properly documented, accounted for, and secured.
- Seeks to apprehend suspected law violators through the use of physical arrest procedures or citation procedures. Actively pursues suspected law violators using search and containment methods.

- Processes suspected law violators, adults, and juveniles, who have been arrested by using arrest and booking procedures.
- Enforces state and municipal laws (e.g., traffic, commercial, recreational fishing, and hunting) by using citation and physical arrest procedures.
- Directs/Reroutes traffic, places emergency signaling devices (e.g., flares), or takes other necessary action(s) to ensure a safe and orderly flow of traffic when confronted with unusual traffic conditions or emergencies.
- Takes action to preserve life and property and mitigate public safety hazards at the initial onset of emergency situations and during their aftermath.
- Adheres to department rules, regulations, and policies when transporting, detaining, and interacting with arrestees.
- Supervises and controls arrestees' activities to maintain the safety and security of arrestees, department members, and members of the public.
- Professionally communicates with arrestees, oversees the visitation of arrestees, and ensures a clean, safe, and humane environment for arrestees.
- Conducts necessary inspections and restocking of vehicle and/or equipment.
- Prepares written communications in English and completes standardized forms, reports, or video records.
- Communicates by either verbal or written methods with persons either within or outside the department to complete the task assigned, coordinates activities or addresses issues of mutual concern.
- Completes and files documents/correspondence in compliance with department protocol and all other laws and policies that govern the activities of the department.
- Appears in court and properly prepares for and presents testimony, as required.
- Complies with department rules, regulations, and policies and all Federal, State, and Municipal laws that govern the activities of Police Officers.
- May be expected to support the department's efforts of mandatory training and education by ensuring department members are properly trained to carry out their assigned duties. This primarily applies to police officers who are overseeing Probationary Police Officers (PPOs)
- Works to promote the department's image with members of the public by virtue of the Officer's interactions with members of the public, community organizations, and the media. This includes interactions related to a specific incident as well as more generally through interaction with members of the public.
- Protects citizens from life threatening situations by the use of movement or protective cover.

- Provides immediate medical attention to victims or other individuals.
- Takes steps to build, maintain, and improve professional skills through participation in mandatory training and education, and through the use of other resources made available by the department.
- Takes steps to build and maintain personal fitness and wellness by taking care of one's overall health and accessing resources made available by the department.
- Takes steps to build, maintain, and improve professional skills through participation in mandatory training and education, and other resources made available by the department.

NOTE: The list of essential duties is not intended to be inclusive; there may be other duties that are essential to particular positions within the class.

#### **Qualifications - External**

#### **MINIMUM QUALIFICATIONS**

- All EMPLOYEES of the City of Chicago must be actual residents of the City of Chicago as outlined in 2-152-050 of the City of Chicago Municipal Code.
- Not eligible for hire if you have been de-certified as law enforcement officer.
- At the time of application, be certified by the Illinois Law Enforcement Training and Standards Board, having successfully completed the minimum standards basic law enforcement course required by the Board, OR be currently certified as a police officer in another state and capable of receiving certification by the Illinois Law Enforcement Training and Standards Board.
- At the time of application, be currently employed on a full-time basis, as a police officer with a regularly constituted municipal or county sheriff's department or state police department for a period of not less than two (2) years and have successfully completed his/her probationary period.

#### **Licensure, Certification, or Other Qualifications**

- **Employee Vaccination Requirement:** City of Chicago employees must, as a condition of employment, be fully vaccinated against COVID-19 effective October 15, 2021. This Policy applies to all City employees. If you are not able to receive the vaccine for medical or religious reasons, you may seek approval for an exemption in accordance with applicable City processes. For more information on the vaccine policy please visit: [https://www.chicago.gov/city/en/depts/dhr/supp\\_info/city-of-chicago-employee-vaccination-policy.html](https://www.chicago.gov/city/en/depts/dhr/supp_info/city-of-chicago-employee-vaccination-policy.html)
- Must have a Firearm Owner's Identification (FOID) card issued by the State of Illinois at the time of hire.

- Must successfully pass all examinations mandated by State Law to receive certification as a Peace Officer
- Must pass a background investigation and all required pre-employment procedures and processes as required by the Chicago Police Department.

## **HIRING PROCESS**

The selection process includes the following steps:

- Background investigations
- Psychological & Medical examination
- Drug screen
- State required physical abilities assessment (POWER) Test
- P.O.W.E.R. Test- For more information about the P.O.W.E.R. test and additional information about the selection process, please visit the following site at: <https://join.chicagopolice.org/process/>
- Other pre-employment procedures as determined by the City of Chicago and the Chicago Police Department.

## **Additional Information**

You may be eligible for lateral hire if the following criteria is met:

1. In good standing with current employer
2. Have not been de-certified as a law enforcement officer by the state of Illinois or any other state.
3. Have an up-to-date Illinois Law Enforcement licensure or equivalent as determined by the Illinois Training and Standards Board.
4. Have an active and valid state of Illinois FOID Card.
5. Have a valid Illinois Driver's license.
6. Must be a resident of the City of Chicago at the time of hire.
7. No indebtedness to the City of Chicago.
8. Not over the age of 40 at the time of hire.
9. Comply with any existing City of Chicago hiring requirements in place at time of employment.

## **Notes**

- This job announcement is not an offer of employment. Completion of any step or all steps in the police officer hiring process or placement on the pre-qualified

applicant list does not guarantee employment and does not create any contractual rights or obligations.

- This position is career service status, which is obtained after successfully completing a probationary period.
- Disqualification of an applicant at any step in this hiring process may result in his/her removal from further consideration.
- The Municipal Code of Chicago 2-152-150 prohibits hiring anyone who owes any debt to the City of Chicago. You must reconcile any fees, fines, taxes, or other debts owed to the city before re-employment.
- Falsification or omission of information may subject you to disqualification and/or termination of employment and may be punishable as perjury as well as a violation of the Municipal Code of Chicago 2-74-095, which provides for a fine of up to \$500.
- Any person appointed to the position of Police Officer with the City of Chicago will be required to maintain the ability needed to perform the essential duties of a Police Officer or will be subject to dismissal from the service of the City of Chicago according to the rules.

If you would like to request a reasonable accommodation due to disability or pregnancy in order to participate in the application process, please contact the City of Chicago, Department of Human Resources, at 312-744-4976 or [disabilityaccommodations@cityofchicago.org](mailto:disabilityaccommodations@cityofchicago.org). Please be prepared to provide information in support of your reasonable accommodation request.

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ANY AND ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.

The City of Chicago is an Equal Employment Opportunity and Military Friendly Employer

Contact: [CPDNEWHIRE@chicagopolice.org](mailto:CPDNEWHIRE@chicagopolice.org) for any additional questions.

**City of Chicago**

Brandon Johnson

Mayor

**Chicago Police Department**

Larry Snelling

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