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**Job Description****MANAGING DEPUTY - CHIEF INFORMATION OFFICER****Description****MANAGING DEPUTY-CHIEF INFORMATION OFFICER****JOB ANNOUNCEMENT****Department of Innovation and Technology**

The City of Chicago is seeking a Managing Deputy-Chief Information Officer. With limited direction, this role functions as key member of the strategic Information Technology management team overseeing the City's enterprise application portfolio. The purpose of the position is to provide strategic and tactical direction for the enterprise applications used by the various City departments. The major strategic goal of this position in the near-term is to define and implement a modern enterprise application management business model that leverages the improved effectiveness and efficiency available through managed services, utility computing and SaaS. A key aspect of this shift in business model will require developing a new approach to vendor relationships that is grounded in strong vendor performance management.

**THIS IS A SHAKMAN EXEMPT POSITION. THIS POSITION IS NOT IN THE CAREER SERVICE**

Key responsibilities of this position include determining the strategy for various enterprise applications, managing and mentoring multiple program directors, providing input to City-wide RFPs to ensure the proper understanding of the IT need, supporting the development of business processes that align with technology investments while meeting the business need of the department or resident and managing vendors to superior performance for the City.

Duties may include but not limited to:

- Directs, communicates, integrates and is accountable for the overall success of projects, programs, and/or initiatives ensuring alignment with critical operational priorities across the application portfolio
- Directs the strategic planning, budgeting, analysis, designing, integration, testing training, deployment and support of the enterprise application portfolio
- Ensures work efforts achieve the outcome specified within the IT strategy, including appropriate strategic and life cycle management plans
- Oversees project selection, prioritization, vendor selection and management, budget management, risk management, quality management and resource allocations
- Manages the work of project managers, technical staff, vendors, consultants, and/or contractors responsible for the coordination, support, maintenance and implementation of various projects, programs and/or initiatives
- Functions as a senior expert and change agent communicating with senior City leadership, stakeholders, business owners and customers to discuss project strategy, direction and changes
- Delivers all projects contained in the IT project portfolio on time, within budget and meeting the strategic and business requirements
- Prepares and directs the preparation of reports to identify long range strategic issues relevant to departmental goals
- Participates in steering committees by assisting in the development of citywide IT agendas and policies, development of IT strategic plans, and prioritization of major projects, programs and initiatives
- Performs special projects and directs the implementation of management initiatives, as required

- Participates in the development of the department's annual budget, as required.

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**Qualifications**

Graduation from an accredited college or university with a Bachelor's Degree in Computer Science, Information Technology/Systems, Business Administration or a directly related field plus five years of information technology experience of which two years is in a supervisory role related to the responsibilities of the position or an equivalent combination of education, training and experience.

Disclaimer - "Accredited" means any nationally or regionally accredited college, university, or law school where the applicant is enrolled in or has completed an Associates, Bachelors, Masters, or Juris Doctorate degree program.

**NOTE: To be considered for this position, you must provide a cover letter and resume detailing your work experience and your educational background. You must include job titles, dates of employment, and specific job duties. Please email this information to [doithr@cityofchicago.org](mailto:doithr@cityofchicago.org)**

NOTE: A background investigation will be completed on the candidate selected for this position.

Annual salary: \$137,880.00

**Residency Requirement:** All employees of the City of Chicago must be actual residents of the City of Chicago as outlined in 2-152-050 of the City of Chicago Municipal Code. Proof of residency will be required.

**If you would like to request a reasonable accommodation due to disability or pregnancy in order to participate in the application process, please contact the City of Chicago, Department of Human Resources, at 312-744-4976 or [disabilityaccommodations@cityofchicago.org](mailto:disabilityaccommodations@cityofchicago.org). Please be prepared to provide information in support of your reasonable accommodation request.**

ALL REFERENCES TO POLITICAL SPONSORSHIP OR RECOMMENDATION MUST BE OMITTED FROM ANY AND ALL APPLICATION MATERIALS SUBMITTED FOR CITY EMPLOYMENT.

The City of Chicago is an Equal Employment Opportunity and Military Friendly Employer.

**City of Chicago**

**Department of Human Resources**

**Lori E. Lightfoot, Mayor**

**Christopher Owen, Commissioner**

**POSTING WILL EXPIRE : 9-24-2021**

