

**HUMAN RESOURCES BOARD OF THE CITY OF CHICAGO**

City of Chicago, ) NO.  
 )  
 )  
 Petitioner, )  
 )  
 v. )  
 )  
 )  
 Respondent )

**SUBPOENA/SUBPOENA DUCES TECUM**

**YOU ARE COMMANDED:**

**TO APPEAR TO TESTIFY** before the Hearing Officer of the Human Resources Board in Room 1100 of City Hall, City of Chicago, 121 North LaSalle Street, Chicago, Illinois, 60602,

on the date of:

**and/or TO PRODUCE THE FOLLOWING DOCUMENTS** to the Human Resources Board in Room 1100 of City Hall, City of Chicago, 121 North LaSalle Street, Chicago, Illinois, 60602, (attach additional pages as necessary)

on the date of:

**YOUR FAILURE TO APPEAR AND/OR PRODUCE DOCUMENTS AS INDICATED ABOVE WILL SUBJECT YOU TO PUNISHMENT FOR CONTEMPT OF THIS BODY.**

**ORDERED:** (date) \_\_\_\_\_

Party requesting subpoena:

\_\_\_\_\_  
Printed Name / Title  
Human Resources Board, City of Chicago

Proof of service:

I do swear or affirm under penalty of law that this SUBPOENA/SUBPOENA DUCES TECUM was delivered on  
(date) \_\_\_\_\_ to \_\_\_\_\_  
at \_\_\_\_\_  
by means of \_\_\_\_\_

Signature: (date)

Printed Name/Title: