

HUMAN RESOURCES BOARD OF THE CITY OF CHICAGO

City of Chicago,	)	Case No.
	)	
Petitioner,	)	
	)	
v.	)	
	)	
	)	
Respondent	)	

SUBPOENA/SUBPOENA DUCED TECUM

YOU ARE COMMANDED:

☐ TO APPEAR TO TESTIFY before the Hearing Officer of the Human Resources Board at \_\_\_\_\_

on the date of:

☐ and/or TO PRODUCE THE FOLLOWING DOCUMENTS to the Human Resources Board in Room 1100 of City Hall, City of Chicago, 121 North LaSalle Street, Chicago, Illinois, 60602 (attach additional pages as necessary)

on the date of:

YOUR FAILURE TO APPEAR AND/OR PRODUCE DOCUMENTS AS INDICATED ABOVE WILL SUBJECT YOU TO PUNISHMENT FOR CONTEMPT OF THIS BODY.

Party requesting subpoena: \_\_\_\_\_ ORDERED: (date) \_\_\_\_\_

\_\_\_\_\_  
Printed Name/Title  
Human Resources Board, City of Chicago

Proof of service:

I do swear or affirm under penalty of law that this SUBPOENA/SUBPOENA DUCES TECUM was delivered on

(date) \_\_\_\_\_ to \_\_\_\_\_

at \_\_\_\_\_

by means of \_\_\_\_\_

Signature: \_\_\_\_\_ (date)

Printed Name/Title: