

CLASS TITLE: **Physician**

CHARACTERISTICS OF THE CLASS: Under general supervision, the class provides primary and specialty medical care to patients at a City health facility; and performs related duties as required.

ESSENTIAL DUTIES: Reviews patients medical records, examines patients and orders laboratory and diagnostic tests to evaluate patients' medical conditions; analyzes test results, diagnoses illnesses and injuries and develops treatment plans; administers treatment or prescribes medications or programs to treat diseases or injuries; records patients' conditions, diagnoses and methods of treatment on medical records and charts; makes referrals for or provides specialized medical care; updates treatment plans relative to patients' medical progress including specialized treatments, patient education, referrals and follow-up medical visits; provides specialty care including prenatal, postnatal and pediatric medical services; advises patients concerning diet, hygiene and methods of disease prevention.

RELATED DUTIES: Take patients' medical histories; immunizes patients against communicable diseases; prepares and presents case reports and attends in-service training programs; may supervise medical students assigned to the facility.

MINIMUM QUALIFICATIONS:

Training and Experience. Graduation from a school of medicine with a Doctor of Medicine or Osteopathy degree accredited by the Liaison Committee on Medical Education (LCME) or the Educational Commission for Foreign Medical Graduates (ECFMG) and completion of a residency approved by the Accreditation Council for Graduate Medical Education (ACGME).

Applicants must possess a valid and unrestricted physician license awarded by any U.S. state at the time of application. Applicants must possess a valid and unrestricted State of Illinois physician license and Drug Enforcement Administration (DEA) certificate at the time of employment.

Knowledge, Abilities and Skill. Good knowledge of the sciences of Biology, Anatomy and Chemistry as they relate to the practice of medicine. Good knowledge of medical treatments and procedures. Good knowledge of the uses and side effects of prescription medicines. Good knowledge of human development and disease theory. Good knowledge of medical laboratory tests.

CLASS TITLE: **Physician** (Cont'd)

Ability to perform medical procedures. Ability to communicate clearly to patients regarding their diagnoses and treatment plans. Ability to

provide quality medical care to patients.

Good skill in the application of the principles and practices of medical science and theory. Good skill in examining, diagnosing, documenting and treating patients. Good skill in performing minor surgical procedures. Good skill in interpreting medical laboratory tests. Good analytical skills. Good human relations skills. Good oral and written communication skills.

Working Conditions. General office environment.

Equipment. Medical equipment.

NOTE: While the list of essential duties is intended to be as inclusive as possible, there may be other duties which are essential to particular positions within the class.

July, 2002
City of Chicago
Department of Personnel

(Minimum Qualifications revised, January 2006; June, 2008)