Custodial Series

CLASS TITLE: Aviation Security Officer - Hourly

CHARACTERISTICS OF THE CLASS: Under general supervision, enforces State laws and City of Chicago ordinances while patrolling Department of Aviation property; and performs related duties as required.

ESSENTIAL DUTIES: Secures airport air side and land side areas, airport terminals, roadways and department facilities; conducts preliminary incident investigations; issues citations for security violations or makes arrests if necessary; prepares reports detailing security activities; maintains crowd and traffic control; enforces Department of Aviation commercial vehicle regulations; conducts safety inspections with reference to the Occupational Health and Safety Administration (OSHA), nuclear regulatory procedures, fire code and hazardous materials; enforces Federal Aviation Administration (FAA) security programs and regulations.

RELATED DUTIES: Administers first aid and cardiopulmonary resuscitation; assists disabled persons.

MINIMUM QUALIFICATIONS:

Training and Experience. Must be certified as an Illinois Law Enforcement Officer. All applicants certified as Law Enforcement Officers outside the State of Illinois must meet the State of Illinois requirements within six months of hire. Must successfully complete all pre-appointment personnel processing requirements. A valid driver's license is required.

Knowledge, Abilities and Skill. Good working knowledge of the methods and techniques utilized in providing building, property, equipment and site security and safety. Good knowledge of security and safety rules and regulations. Good knowledge of law enforcement procedures.

Ability to control crowds. Ability to use firearms. Ability to keep records and prepare reports. Ability to patrol multiple level facilities. Ability to follow oral and written instructions.

Good observational skills. Skill in the application of law enforcement procedures. Good oral and written communication skills.

Physical Requirements. Ability to use the necessary force to affect an arrest.

Working Conditions. Will vary depending on specific work location or assignment. Inside: Exposure to fumes, noise and dust is unavoidable. Outside: Exposure to fuel fumes, noise, dust and inclement weather is unavoidable.

Equipment. Two-way radio, handcuffs, firearms and other equipment related to public safety.
NOTE: While the list of essential duties is intended to be as inclusive as possible, there may be other duties which are essential to particular positions within the class.

October, 2006
(Minimum Qualifications Revised October, 2007)