CLASS TITLE: Gas Meter Inspector

CHARACTERISTICS OF THE CLASS: Under supervision, conducts tests of gas meters; and performs related duties as required.

EXAMPLES OF DUTIES: Examines gas meters and checks for leakages; tests meter accuracy by passing measured amounts of compressed air through meter and observing dial comparison; performs tests to determine if meters are within established allowable tolerance; approves and seals or rejects meters; checks meter installations and operation to ensure adherence to appropriate codes and guidelines; discusses and explains meter regulations to property owner or manager; resolves discrepancies or complaints regarding gas inspections; prepares and maintains records and reports on meter readings and inspections.

MINIMUM QUALIFICATIONS:

Training and Experience. One year of experience in the inspection of gas meters, or an equivalent combination of training and experience.

A valid State of Illinois driver’s license is required. Must have the permanent use of an automobile that is properly insured including a clause specifically insuring the City of Chicago from accident liability.

Knowledge, Abilities, and Skill. Good knowledge of metering devices. Good knowledge of the codes and regulations governing the operation and maintenance of gas meters. Good knowledge of departmental rules and regulations.

Ability to perform simple mathematical calculations. Ability to follow oral and written instructions. Ability to take accurate readings from testing equipment. Ability to prepare routine reports and maintain records.

Working skill in the testing and inspection of metering devices. Skill in dealing effectively and courteously with the public.

December, 1990
(Driver’s license added-December, 2004)